

**Town of Norman Wells
Council Minutes
Tuesday, September 1, 2015 – 7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Gregor Harold McGregor	Mayor (Chairperson)
	Frank Pope	Councillor
	Ann Marie Tout	Councillor
	Renee Closs	Councillor
	Nathan Watson	Deputy Mayor
	Tim Melnyk	Councillor – by Teleconference
Regrets	Sherry Hodgson	Councillor
Administration:	H. Alec Simpson	Town Manager
	Karel Meulenbroek	Town Clerk
	Chelsea MacLean	Development Officer / Lands Clerk
	Claude Desgagne	Fire Chief

1. Call to Order – 7:00 pm

2. Declaration of Conflict of Interest

Councillor Hodgson declared a conflict on item 7a)

3. Review and Adoption of Agenda

Motion: No. 15-232
Moved by: Councillor Pope
Seconded by: Councillor Tout

Item 4a) RCMP delegation was deleted
Item 9c) Lands report was added

'Be it resolved that the Agenda for the Regular Meeting of Council dated, September 1, 2015, is hereby amended.'

Motion Carried

4. Delegation

a) None

5. Minutes

a) Regular Minutes August 18, 2015

Motion: No. 15-233
Moved by: Councillor Closs
Seconded by: Councillor Pope

'Be it resolved that the Minutes for the Council Meeting dated, August 18, 2015, are hereby adopted as presented.'

Motion Carried

6. Old Business

- a) Personnel Policy Review

Motion: No. 15-234
Moved by: Councillor Tout
Seconded by: Councillor Pope

'Be it resolved that the Council adopt the following policies as proposed by the Ad Hoc Personnel Committee with an amendment to sick leave clause five b) by deleting his/her supervisor and inserting Town Manager

- a. C-4.3 Grievance Process
- b. Appendix A – Procedure
- c. Grievance Form
- d. Move In Expenses
- e. Move Out Expenses
- f. Housing Policy
- g. Use of Town Vehicles'
- h. Sick Leave
- i. Delete policy D 3-7 Driving Safely

Councillor Melnyk joined the meeting by teleconference at 7:04 pm.

Motion Carried

7. New Business

Councillor Hodgson declared a conflict and left Council Chambers at 7:09 pm.

- a) Request to Extend Civil Works Contract

Council directed the Town Manager to follow up with the Contractor.

Councillor Hodgson returned to Council Chambers at 7:20pm

- b) Norman Wells to Canyon Creek Access Road – Material Requirements

Motion: No. 15-235
Moved by: Councillor Tout
Seconded by: Councillor Pope

'Be it resolved that the Town of Norman Wells invite NWT Transportation to meet with Council for the purpose of discussing the development and material requirements for the Canyon Creek Access road.'

Motion Carried

- c) Norman Wells to Canyon Creek Access Road – Letter of Support Request

Motion: No. 15-236
Moved by: Councillor Tout
Seconded by: Councillor Closs

'Be it resolved that the Town of Norman Wells submit a statement of support for the development of the Canyon Creek Access Road to the Sahtu Land and Water Board.'

Motion Carried

d) Appointment of Staff Person to Ad Hoc Personnel Committee

Motion: No. 15-237
Moved by: Councillor Tout
Seconded by: Councillor Watson

'Be it resolved that Bonnie Vokey be appointed to the Ad Hoc Personnel Committee.'
Motion Carried

8. Committee Reports

- a) Recreation
 - i) none
- b) Town Planning
 - i) none
- c) Resource Development Impact Group
 - i) none
- d) Emergency Measures Organization
 - i) none

9. Departmental Reports

- a) Public Works – None
- b) Recreation – None
- c) Lands – Chelsey MacLean: Development Officer / Lands Clerk
- d) Finance – None
- e) Town Manager – The Town Manager reported on progress on the hiring of the New Town Manager.

10. Council Forum

Councillor Pope	What is happening with the old federal building across the Northwestel Office. Mr. Audett spoke up and advised that the building would be demolished by the 15 th of September. Canyon Creek expressed his interest in having another meeting.
Councillor Hodgson	Nothing.
Councillor Melnyk	Nothing.
Councillor Closs	Nothing.
Councillor Tout	Where are we with regards to the disposal of the fire department truck? The Town Manager will follow up. Asked for Council's authorization to have the Ad Hoc Personnel Committee work on the Health and Safety Policy as a Personnel Policy and not a Council Policy, Council agreed.
Councillor Watson	Nothing.
Mayor McGregor	Nothing.

11. Correspondence to Council

- a) Aquatic Effects Monitoring Program
- b) Maintenance at the Federal Wharves in Norman Wells
The Town Manager will write a letter in response to the letter.
- c) Pride Week at School
Town Council expressed its support. The Mayor will attend.
- d) Social Assistance Appeal Committee
- e) Water License Inspection.
The Town Manager and the Director of Public Works will meet with ENR and report back to Council.

12. Correspondence from Council

- a) None

13. In Camera

- a) None

14. Adjourn

Motion: No. 15-238
Moved by: Councillor Hodgson

'Be it resolved that we hereby adjourn, the time being 7:51 p.m.'

Motion Carried



Gregor Harold McGregor
Mayor



H. Alec Simpson
Town Manager