

**Town of Norman Wells
Council Minutes
Regular Meeting of Council
Tuesday May 3, 2016 – 7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Lise Dolen Pam Gray Sherry Hodgson Harold McGregor	Mayor (Chairperson) Councillor Councillor Councillor Councillor
Regrets:	Tim Melnyk Heidi Deschene Lise Dolen	Deputy Mayor Councillor Councillor
Administration:	Catherine Mallon Sarah Ball Lindsey Blake Chris Buist Chelsea MacLean John Morrison Thomas Tremblett Ginette Turcotte	Town Manager Receptionist/Administration Recreation Director Acting Works & Utilities Manager Development Officer/Lands Clerk Intern Public Works Foreman Finance Manager
Visitors:	Pascal Audet Reg Kraeker	

1. **Call to Order – 7:00pm.**

2. **Declaration of Conflict of Interest**

3. **Review and Adoption of Agenda**

Motion: No. 16-36
Moved by: Councillor Gray
Seconded by: Councillor Hodgson

'Be it resolved that the Agenda for the Regular Council Meeting, dated May 3, 2016, is hereby adopted as amended.'

Motion Carried

4. **Delegation**

a) RCMP Monthly Report – March & April 2016

5. **Minutes**

a) Regular Meeting of Council Minutes February 2, 2016 Resolution

Motion: No. 16-37
Moved by: Councillor Gray
Seconded by: Mayor Watson

'Be it resolved that the Minutes for the Regular Meeting of Council, dated February 2, 2016, are hereby adopted as presented.'

Motion Carried

b) Special Meeting of Council Minutes February 12, 2016 Resolution

Motion: No. 16-38
Moved by: Councillor McGregor
Seconded by: Councillor Hodgson

'Be it resolved that the Minutes for the Special Meeting of Council, dated February 12, 2016, are hereby adopted presented.'

Motion Carried

c) Special Meeting of Council Minutes April 29, 2016

Resolution

Motion: No. 16-39
Moved by: Councillor McGregor
Seconded by: Councillor Hodgson

'Be it resolved that the Minutes for the Special Meeting of Council, dated April 29, 2016, are hereby adopted as presented.'

Motion Carried

6. Old Business

a) Naming Trail at Jackfish Road

Resolution

Motion: No. 16-40
Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells name the road to Jackfish Lake the *Ed Hodgson Trail*.'

Motion Carried

b) Naming Ridge Trail

Resolution

Motion: No. 16-41
Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells name the Ridge Trail the *George Doctor Trail*.'

Motion Carried

c) Naming Flynn's Pond

Resolution

Motion: No. 16-42
Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells name the pond (near the Ski Cabin) *Flynn's Pond*.'

Motion Carried

d) Repeal of Emergency Measures By-law 09-20, replace with By-law 16-01 Resolution

Motion: No. 16-43
Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells hereby give second reading to By-Law 16-01, the Emergency Measures By-Law, Replacing and Repealing By-Law 09-20.'

Motion Carried

Motion: No. 16-44
Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells hereby give third reading to By-Law 16-01, the Emergency Measures By-Law, Replacing and Repealing By-Law 09-20.'

Motion Carried

e) Budget 2016 Figures

Resolution

Motion: No. 16-45
Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells hereby accepts as presented, the Operating and Capital Budget for the year ending December 31, 2016.'
Motion Carried

Discussion: Note: in 2015, the Town had expense of \$142,000.00 that moved from Water and Sewer to the General Operating Fund and disappeared. Where did this money go?. It will not affect the budget.

7. New Business

a) 2015 Audited Financial Statements

Resolution

Motion: No. 16-46
Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells hereby accepts the 2015 Financial Statements as presented.'

Motion Carried

Discussion: It was a new auditor this year, they can only audit the dates in their jurisdiction.

b) SCF Project Committee

Resolution

Motion: No. 16-47
Moved by: Councillor Gray
Seconded by: Councillor McGregor

'Be it resolved that the Council of the Town of Norman Wells put in place a Committee to Oversee the Completion of the Following Three SCF Funded Projects; i) Chip Seal, ii) Franklin Sewer Replacement, and iii) Cementing Arena Floor. Additionally, the Council designates the following staff to take to lead the respective projects; i) Chris Buist and Thomas Tremblett, ii) Chris Buist and Thomas Tremblett, and iii) Lindsey Blake.'

Motion Carried

Discussion: When is the Chip Seal project going to get underway? With restrictions on the timeline due to funding and examining the Request for Proposals that were received, Keep in mind that there is 32KM of road to be worked on. It is not being put off, but the Town needs to know exactly what the project total costs so that we can know exactly what we are going to do. Project has been taken over by the Public Works and Utilities Manager and the Public Works Foreman. A motion will have to be made to change the budget when accurate dollar amounts come in. The town needs more money for the project. With delays in loss of staff the project needs to be reevaluated with accurate dollar amounts and brought back to Council for approval. The Town has full intentions to begin with the Chip Seal Project this year, but we also need to get more money into the community. The road needs to be properly prepared, it is unrealistic to think 32KM of road will be Chip Sealed in one year. 3 months were lost on this project for various reasons. The Town is working to catch up and get the prep work done. With technical support difficulties, delays could kill the Project. Maybe we could do the project on a smaller scale. The Cement Floor Project at the Arena will be done late summer/early fall.

8. Committee Reports

- a) Recreation
 - i) Addition of New Members

Motion: No. 16-48
Moved by: Councillor Gray
Seconded by: Councillor Hodgson

'Be it resolved that the Council of the Town of Norman Wells hereby approves the addition of Diane Bailes and Gail Lammi, as a members of the Recreation Committee.'

Motion Carried

- b) Town Planning
 - i) none
- c) Resource Development Impact Group
 - i) none
- d) Emergency Measures Organization
 - i) none

9. Departmental Reports

- a) Public Works – Reports Thomas Tremblett, Public Works Foreman
- b) Utilities – Report Chris Buist, Acting Works and Utilities Manager
- c) Recreation – Report Lindsey Blake, Recreation Director
- d) Lands – None
- e) Finance – None
- f) Town Manager – Report Catherine Mallon, Town Manager
- g) Fire Department – None

10. Council Forum

Councillor McGregor

Will the bear fence be up before the bears get into the dump? Would like to see it up before they get there. Public Works Foreman, Thomas Tremblett responded that Public Works has been repairing some damage that the bear fence had sustained last year and will be in the process of putting it up as soon as the repairs have been made.

There have been complaints about attendance at council meetings. This is a problem we should look at fixing. Mayor Watson responded that it is not unrealistic to pay councillors per meeting. Either start following or changing the by-laws associated with elected council members. Asked to move a discussion on this topic to the next Committee of the Whole meeting.

Do not wish to penalize, but the topic should be discussed.

Councillor Gray

Good Police Report. Great to see public input.

Councillor Hodgson

Councillor McGregor's point I a good one. As elected positions we must act as we are bound in by-law. Missed attendance to 3 meetings in a row could be subject to removal. This is a tough one to resolve.

Mayor Watson responded that just having a discussion may be enough.

Catherine Mallon said that effective communication could help. If Councillors contact each other when missing a meeting. Perhaps emphasis on keeping in contact will resolve.

Councillor McGregor responded with the state of the telecommunication system, and how difficult calling in can be. If the problem is quorum for meetings that happen twice a month, perhaps weekly meeting would be better. It is easier to schedule life around a lifestyle, and there would be shorter meetings.

Councillor McGregor mentioned that he found the weekly meetings loathsome.
When meetings are missed, it is hard to have an understanding of what went on and catch up on what was missed.
Mayor Watson said that you can call in from anywhere. Quorum was missed once in 6 months and he is willing to stand on that record.
Councillor McGregor requested looking into getting a better phone system.
Catherine Mallon responded that currently the Town of Norman Wells is working on implementing an updated telecommunication system in the whole building.
The last time I called in, I used headphones and a mic, it wasn't too bad.
Mayor Watson responded that sometimes a lot of information is missed. Perhaps that person could team up with someone who was here to catch up on missed information.
Councillor McGregor would like to see briefing notes sent to all councillors after meetings to help keep everyone in the loop.
Mayor Watson responded that this sounds like a great idea.

Mayor Watson

The speed limit on Canol Drive across from the airport in the residential section is 50KM/Hr. Everywhere else in residential areas the speed limit is 30KM/Hr. No one goes fast there, but the school bus stops there. I'd like to look into what is involved with changing the speed limit. I would like to see the speed limit lowered to 30KM/Hr from where the residential area starts on Canol Drive to the stop sign at the junction of Canol and Mackenzie Drive. Perhaps we could put this item on the agenda for the next Committee of the Whole meeting.

11. Correspondence to Council

a) None

12. Correspondence from Council

a) None

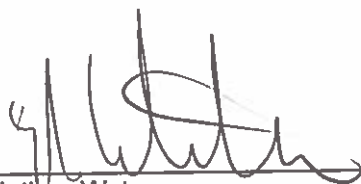
13. In Camera

a) None


14. Adjourn

'Be it resolved that we hereby adjourn, the time being 7:49p.m.'

MOVED BY: Councillor Gray



Nathan Watson
Mayor



Catherine Mallon
Town Manager