

**Town of Norman Wells
Regular Council Meeting**

**Minutes of the Regular Meeting of Council held Tuesday, October 21st, 2014,
in the Council Chambers.**

Present: Gregor Harold McGregor Mayor (Chairperson)
Nathan Watson Deputy Mayor
Ann Marie Tout Councillor
Tim Melnyk Councillor
Renee Closs Councillor (via Telephone)
Sherry Hodgson Councillor (via Telephone)

Administration: Eric Whitworth Town Manager
Candi Gillis Town Clerk
Keith MacDonald Public Works Manager
Conrad Hickey Director of Finance
Judy Sheppard Development Officer
Camille Lebel Administrative Assistant

Visitors: Caterina Owen

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- None

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-272

Moved by: Councillor Tout

Seconded by: Councillor Melnyk

'Be it resolved that the Agenda for the Regular Meeting of Council, dated October 21, 2014, is hereby adopted as presented.

Motion Carried

4. Delegation

- a) Monthly Mayor's Policing Report – September 2014
Presented by: Cpl. Dieter Ludlow

5. Minutes

- a) Regular Meeting of Council, September 30, 2014

Motion: No. 14-273

Moved by: Councillor Melnyk

Seconded by: Councillor Tout

'Be it resolved that the corrected Minutes for the Regular Meeting of Council, dated September 30, 2014, are hereby adopted as amended to include the park name in Item 9 d) Lands Report (McKinnon).'

Motion Carried

- b) Public Hearing Zoning Amendment, September 30, 2014
Information

- c) Special Meeting of Council, October 14, 2014

Motion: No. 14-274

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that the Minutes for the Special Meeting of Council, dated October 14, 2014, are hereby adopted as presented. '

Motion Carried

6. Old Business

a) Action Items

Discussion:

It was discussed that the comment section does not have to show the history of the item only the current status and target completion dates to be added.

b) Conversion Update

Discussion:

The Town Manager provided an update that the status of all properties is known. An email between Imperial oil Resources and the Town Manager, was read by the Town Manager. (on file)

7. New Business

a) Schedules of Accounts

Motion: No. 14-275

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that the Schedule of Accounts in the amount of ONE MILLION TWO HUNDRED FORTY TWO THOUSAND, TWO HUNDRED SIXTY DOLLARS, AND TWENTY EIGHT CENTS (\$1,242,260.28) is hereby approved as presented.'

Discussion:

The descriptions of various cheques issued to one contractor for the blasting project were clarified by the Director of Finance. A personal reimbursement for an equipment purchase was also discussed and all purchasing procedures were followed by the individual.

Motion Carried

Motion: No. 14-276

Moved by: Councillor Melnyk

Seconded by: Councillor Tout

'Be it resolved that the Schedule of Accounts in the amount of FIFTEEN THOUSAND, SEVEN HUNDRED EIGHTY SIX DOLLARS AND THIRTY ONE CENTS (\$15,786.31) is hereby approved as presented.'

Motion Carried

b) Daredevil Hill

Motion: No. 14-277

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells approves the rebuilding of Daredevil Hill from suitable material to the west of the gazebo in the recreation field area.'

Motion Carried

Against: Councillor Hodgson

- c) Municipal & Community Affairs, Government of the Northwest Territories, Funding Agreement, Federal Gas Tax Funding

Motion: No. 14-278

Moved by: Councillor Melnyk

Seconded by: Councillor Tout

'Be it resolved that the Council of the Town of Norman Wells authorizes the Mayor to execute an agreement from the Government of the Northwest Territories, Municipal and Community Affairs, for the Federal Gas Tax Funding in the amount of \$342,873.00 for April 1, 2014 to March 31, 2015 and to make progress towards developing and implementing an asset management plan as per the requirements of the Gas Tax Agreement.'

Discussion:

The Town Manager stated that the asset management plan was a condition of the funding and the wording came directly from Schedule "F" of the agreement between the Government of Canada and the Government of the Northwest Territories. A template is to be provided to the Town from GNWT. It was noted that a copy of the agreement should have been included in the agenda package.

**Motion Carried
Against: Councillor Tout**

Councillor Tout voted against due to information not being included in agenda package.

- d) Library Literacy Lunch Program

Motion: No. 14-279

Moved by: Councillor Melnyk

Seconded by: Councillor Tout

'Be it resolved that the Council of the Town of Norman Wells approves the funding for the Library Literacy Lunch Program for 4 days a week for the 2014 – 2015 school year.'

Discussion:

The Director of Finance explained the financial aspect of the program. Camille Lebel informed Council on the program structure and that the program had previously been in place for 1 ½ years. It was requested that the program administration speak to the school's principal to determine where the children will have their lunch, and to look into the funding history of the program.

**Motion Carried
Abstain: Councillor Hodgson**

Councillor Hodgson abstained due to being a member of the Board of Education.

8. Committee Reports

- a) Recreation
i) none

- b) Town Planning
i) none

- c) Resource Development Impact Group

Discussion:

A discussion took place on the schedule and availability for a meeting in November. The Chair will follow up on a November meeting date.

- *Councillor Watson left the room, the time being 8:12 pm*
- *Councillor Watson returned, the time being 8:13 pm*

- d) Emergency Measures Organization
i) none

9. Departmental Reports

a) Public Works – September/October

Discussion:

The Public Works Manager clarified the location of the Mackenzie sidewalk and stated that Daredevil Hill construction will commence tomorrow.

b) Water & Sewer – September/October

Discussion:

A new RFP for the sewage lagoon was discussed and the Public Works Manager is developing an alternative method that will allow regular maintenance and will be presented at a future Committee of the Whole meeting.

c) Recreation – September/October

d) Lands – September/October

Discussion:

Confirmation was requested for town fuel tank installation permits. The Chair of the Town Planning Committee stated that a meeting of this committee will be called in the near future.

e) Finance – September Variance Report

Discussion:

A request was made for high level explanations to be put in the comments section of the report.

- *Councillor Melnyk left the room, the time being 8:28 pm*
- *Councillor Melnyk returned, the time being 8:30 pm*

On Department A02 Administration under Government & Private Grants the category Contract Services – Fracking Session was questioned. It was noted that this was carried over from previous years and should be removed.

10. Council Forum

Councillor Hodgson

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Inquired on the policies for Northern Hire and Northern Purchasing.

- The Town Manager stated that we do have local hire preference in our policy.

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The Tulita District Land Corporation President would like to give a presentation to Council on our district. This would be a 10-15 minute information session.

- Mayor McGregor suggested this be done as a delegation.

Councillor Closs

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no comment

Councillor Melnyk

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no comment

Councillor Watson

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Inquired on the status of the junkyard Lots 165 and 166, Plan 1170. I suggest this be put on the Action Items list and discussed at a future Committee of the Whole meeting.

- The Town Manager stated that we are awaiting information and will follow up with our lawyer.

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Inquired on the status of the crosswalk lights at the school.

- The Town Manager spoke with NTPC and was advised that there is a crew currently in town and this will be looked after.
- Inquired on the status of the MOU with Public Works and Services for the utilidor extension.
- There was a full page article in News North that noted the Town's support for balanced resource development.

- Councillor Tout
 - On September 29th News North had an article that stated that we would support a regional plebiscite on liquor sales.
 - Mayor McGregor replied that this is not what was said during the interview.
 - Inquired on the contractor that had requested a conversation regarding materials for permanent road construction.
 - Mayor McGregor replied that it is too preliminary at this time.

- Mayor McGregor
 - The roads and the paths have been well maintained after the snowfall.

11. Correspondence to Council

- a) Asset Management Working Group, Tom R. Williams
Deputy Minister, Municipal & Community Affairs

12. Correspondence from Council

- a) None
 - Council called a 10 minute break prior to Item 13

13. In Camera

- a) Personnel

Motion: No. 14-280
Moved by: Councillor Melnyk
Seconded by: Councillor Tout
'Be it resolved that we hereby go in-camera, the time being 8:56 p.m.'
Motion Carried


Motion: No. 14-281
Moved by: Councillor Melnyk
Seconded by: Councillor Watson
'Be it resolved that we hereby adjourn in-camera, the time being 9:32 p.m.'
Motion Carried

14. Adjourn

Motion: No. 14-282
Moved by: Councillor Tout
'Be it resolved that we hereby adjourn the time being 9:33 pm.'
Motion Carried



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager