

**Town of Norman Wells
Council Minutes
Tuesday, May 19th, 2015 – 7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Gregor Harold McGregor Nathan Watson Sherry Hodgson Ann Marie Tout Tim Melnyk	Mayor (Chairperson) Deputy Mayor Councillor Councillor by Teleconference Councillor
Regrets	Renee Closs Frank Pope	Councillor Councillor
Administration:	Eric Whitworth Karel Meulenbroek	Town Manager Town Clerk

1. **Call to Order – 7:00 pm**
The meeting was called to order at 7:00 p.m. by Mayor McGregor

2. **Declaration of Conflict of Interest**

a) None

3. **Review and Adoption of Agenda**

Motion: No. 15-120
Moved by: Councillor Melnyk
Seconded by: Councillor Watson

'Be it resolved that the Agenda for the Regular Meeting of Council dated, May 19, 2015, is hereby adopted as presented.'

Motion Carried

4. **Delegation**

a) None

5. **Minutes**

a) Regular Minutes May 5, 2015

Motion: No. 15-121
Moved by: Councillor Watson
Seconded by: Councillor Hodgson

'Be it resolved that the Minutes for the Council Meeting dated, May 5, 2015, are hereby adopted as amended'

Motion Carried

6. **Old Business**

a) Town Cleanup

Discussion:

Council directed administration that, as part of the Town's clean up, at their request, to clear away derelict vehicles owned by residents, not commercial owners, at the Town's expense.

7. New Business

a) Final Budget 2015 (Operating & Capital)

Motion: No. 15-122
Moved by: Councillor Melnyk
Seconded by: Councillor Hodgson

'Be it resolved that the Council of the Town of Norman Wells hereby accepts as presented, the Operating and Capital Budget for the year ending December 31, 2015.'
Motion Carried

b) Ad-Hoc Personnel Committee

Motion: No. 15-123
Moved by: Councillor Tout
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells to hereby repeal the "customer service" policy: D-3.3 in the Municipal Employee Policy Manual.'
Motion Carried

Motion: No. 15-124
Moved by: Councillor Tout
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells to hereby request feedback from staff regarding the draft revisions to Policy: D-1.3 (Designated Paid Holidays) in the Municipal Employee Policy Manual'

Motion Carried

Motion: No. 15-125
Moved by: Councillor Tout
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells to hereby endorse the development of a policy or policies to address a) On Call Requirements/Conditions/Compensation and b) "Acting Pay"'

Motion Carried

c) Repeal of By-Law 02-08- Seasonal Cleanup, By-Law 15-13

Motion: No. 15-126
Moved by: Councillor Melnyk
Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells give first reading to repeal By-Law 15-13.'

Motion Carried

Motion: No. 15-127
Moved by: Councillor Melnyk
Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells give second reading to repeal By-Law 15-13.'

Motion Carried

d) Reading of By-Law "Mill Rate", By-Law 15-14

Motion: No. 15-128
Moved by: Councillor Melnyk
Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells give first reading to Mill Rate By-Law 15-14.'

Motion Carried

Motion: No. 15-129
Moved by: Councillor Melnyk
Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells give second reading to repeal By-Law 15-14.'

Motion Carried

8. Committee Reports

- a) Recreation
 - i) None
- b) Town Planning
 - i) None
- c) Resource Development Impact Group
 - i) None
- d) Emergency Measures Organization
 - i) None

9. Departmental Reports

- a) Public Works – None
- b) Recreation – None
- c) Lands – None
- d) Finance – None
- e) Town Manager – None

Council Forum

Councillor Watson

Federal funding for snow and ice clearing of the docks is in question. We are in a similar situation as last year. Council is of the opinion that if other levels of government don't act, that the Town will deliberate on clearing the docks and send the bill to the federal government.

Councillor Melnyk

Are we hiring summer staff? The Town Manager responded that there is a plan to hire three Public Works summer staff. A question was raised about summer administrative staff for the office.

Councillor Hodgson

Nothing

Councillor Tout

Nothing

Mayor McGregor

Traffic Crossing Lights at the school. At the first meeting of the new Council, it was brought up, and they are still not up 2.5 years later. The Town Manager responded that the Power Corp has been paid, but that the lights are still not up after many attempts to get the job finished. It is the consensus of council to send a letter to the Power Corp Board.
The bear fence is still not up. The fence should be up as soon as the area is dry enough. The bears are not at the dump yet so there is an urgency to putting the fence up. Council also discussed having a manned gate at the dump.

11. **Correspondence to Council**

- a) Enbridge – Emergency Response Exercise – July 15, 2015
- a) Mackenzie Mountain School – Class of 2015 Graduation

12. **Correspondence from Council**

- None

13. **In Camera**

Motion: No. 15-130
Moved by: Councillor Watson
Seconded by: Councillor Melnyk

'Be it resolved that we hereby move to go in-camera being 7:50 pm'
Motion Carried

- a) Commercial Information
- b) Personal Information
- c) Acquisition or Disposition of Property

Motion: No. 15-131
Moved by: Councillor Melnyk
Seconded by: Councillor Watson

'Be it resolved that we hereby adjourn in-camera being 8:25 pm'
Motion Carried

14. **Adjourn**

Motion: No. 15-132
Moved by: Councillor Melnyk

'Be it resolved that we hereby adjourn, the time being 8:27 p.m.'



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager