

**Town of Norman Wells
Regular Council Meeting**

**Minutes of the Regular Meeting of Council held Tuesday, March 25, 2014,
in the Council Chambers.**

Present:	Gregor Harold McGregor Nathan Watson Tim Melnyk Renee Closs	Mayor (Chairperson) Deputy Mayor Councillor Councillor
Regrets:	Sherry Hodgson Philip Bailey Jesse Lepine	Councillor Councillor Councillor
Delegates:	Lorraine Tremblay Cst. Andrew Aucoin Christine Wenman	Wado Kai Karate RCMP Ecology North
Administration:	Eric Whitworth Candi Gillis Stephanie Hughes	Town Manager Town Clerk Development Officer

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- None

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-039

Moved by: Councillor Closs

Seconded by: Councillor Melnyk

'Be it resolved that the Agenda for the Regular Meeting of Council dated Tuesday, March 25, 2014, is hereby adopted as amended with the following additions:

7 g) Norman Wells Wado Kai Karate – Fund Raiser Tree Harvest

7 h) Town of Norman Wells submission to NWTAC for consideration at the May 2014 AGM '

Motion Carried

4. DELEGATION

- a) Norman Wells Wado Kai Karate – Fund Raiser Tree Harvest
Presented by Lorraine Tremblay
- b) Monthly Mayor's Policing Report – February 2014
Presented by Cpl. Ryan Snodgrass
- c) Ecology North, Waste Disposal Plan
Christine Wenman
(Power Point presentation in file)

5. MINUTES

- a) Regular Meeting of Council, March 4, 2014

Motion: No. 14-040

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that the Minutes for the Regular Meeting of Council, dated March 4, 2014, is hereby adopted as presented. '

Motion Carried

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6. Old Business

- a) Action Items
 - Councillor Closs and Mayor Gregor Harold McGregor will attend the FCM
- b) Gas Services, By-Law 14-03

Motion: No. 14-041
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that Third Reading be given to Gas Services By-Law No.14-03.'

Motion Carried

- c) Town Planning Committee, By-Law 14-02

Motion: No. 14-042
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that Third Reading be given to Town Planning Committee By-Law No.14-02.'

Motion Carried

7. New Business

- a) Schedules of Accounts

Motion: No. 14-043
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that the Schedule of Accounts in the amount of TWO THOUSAND SIXTY ONE DOLLARS AND SEVENTY ONE CENTS (\$2,061.71) is hereby approved as presented.'

Motion Carried

Motion: No. 14-044
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that the Schedule of Accounts in the amount of TWO HUNDRED AND FORTY SEVEN THOUSAND FIVE HUNDRED THIRTY TWO DOLLARS (\$247,532.00) is hereby approved as presented.'

Motion Carried

- b) Lease 14-01 Lot 2064, Plan 1520, By-Law 14-04
(1st & 2nd Readings)

Motion: No. 14-045
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that First Reading be given to Lease 14-01, Lot 2064, Plan 1520, By-Law 14-04.'

Motion Carried

Motion: No. 14-046
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that Second Reading be given to Lease 14-01, Lot 2064, Plan 1520, By-Law 14-04.'

Councillor Melnyk questioned the appraisal cost of this land.
The Development Officer noted that there has been an increase in the appraised price of land.

- Mayor McGregor exited the time being 7:45p.m.
- Mayor McGregor returned the time being 7:47 p.m.

Motion Carried

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- c) Community Plan, By-Law 13-01
(1st Reading)

Motion: No. 14-047
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that First Reading be given to Community Plan, By-Law 13-01.'

Discussion took place on the issue of a Public Meeting. There will be a Public Hearing that will take place prior to the Second Reading of the By-Law. Dillon Consulting will be present for this hearing. Councillor Melnyk questioned the minimum square footage to allow people to build smaller units.

Motion Carried

- d) Zoning, By-Law 13-02
(1st Reading)

Motion: No. 14-048
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that First Reading be given to Zoning By-Law 13-02.'

Councillor Melnyk noted that there have been issues with the definition of Commercial and this needs to be clearly defined in this process to have a definitive definition. The Zoning By-Law should be the source of the definition.

Motion Carried

- *Councillor Watson exited the time being 7:51p.m.*
- *Councillor Watson returned the time being 7:52 p.m.*

- e) External Funding

Motion: No. 14-049
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that the Council of the Town of Norman Wells hereby authorizes Administration from 2013 forward (even if prior approval has been given to utilize reserve funds) to utilize external funding sources when available prior to utilizing reserve funds to cover operating or capital costs.'

The Town Manager explained that this was an item that comes from the recent audit and allows us to move forward if funding comes available after the budget process.

Motion Carried

- f) Request for Donation for Sahtu Veterinarian Clinic

Motion: No. 14-050
Moved by: Councillor Closs
Seconded by: Councillor Watson
'Be it resolved that the Council of the Town of Norman Wells hereby approves the sum of \$10,000.00 for the continuation of veterinarian services for the Sahtu Region; and further that the services be provided by the Faculty of Medicine, University of Calgary.'

It was noted that this is a reimbursement for travel expenses and it is after the fact so that receipts can accompany the invoice. It was suggested that it would be more efficient to agree during the budget time to agree to contribute up to \$10,000.00 as a line item.

Motion Carried

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- g) Norman Wells Wado Kai Karate – Fund Raiser Tree Harvest

Motion: No. 14-051
Moved by: Councillor Closs
Seconded by: Councillor Melnyk

‘Be it resolved that the Council of the Town of Norman Wells hereby authorize the Town Manager to enter into an agreement with Lorraine Tremblay, Norman Wells Wado Kai Karate Club to contribute from the Town Beautification Account, \$50.00 for each tree sold, up to a maximum of 50 seedlings.’

This is essentially a request for donation. The component to this request is “Town Beatification” and this is needed in our community. It raises a sense of community pride and engages the members in the project to earn the donation. It was noted that a budget and accounting information should be provided going forward for future requests. As noted this event does not take place annually and is used over a couple of years.

Motion Carried

- h) Town of Norman Wells submission to NWTAC for consideration at the May 2014 AGM

Motion: No. 14-052
Moved by: Councillor Closs
Seconded by: Councillor Melnyk

‘Be it resolved that the Council of the Town of Norman Wells hereby authorize the Mayor to execute a Resolution to be submitted on behalf of the Town of Norman Wells for consideration at the Northwest Territories Association of Communities (NWTAC) Annual General Meeting (AGM) in May 2014.’

- Proposed Resolution was read by the Deputy Mayor and copy kept in file
- *Councillor Melnyk and the Town Clerk exited the time being 8:08 p.m.*
- *Councillor Melnyk and the Town Clerk returned the time being 8:12 p.m.*

Motion Carried

8. Committee Reports

A discussion on Committee Minutes took place as only the approved minutes were on this agenda. It was noted that in the past draft minutes were submitted as information to Council due to the time frame between meetings with the understanding that they are still in draft form. It was decided that draft minutes will be presented to Council going forward.

- a) Recreation
i) none

- *Councillor Closs exited the time being 8:14 p.m.*
- *Councillor Closs returned the time being 8:16 p.m.*

- b) Town Planning
i) none

- c) Resource Development Impact Group
i) Minutes August 9th, 2012
ii) Minutes September 13, 2012
iii) Minutes February 5, 2014

Councillor Melnyk advised Council that there was a resolution put forward by the RDIG at the meeting on March 17th (the motion from the draft minutes was read by Councillor Melnyk). This will be on the upcoming Committee of the Whole for discussion.

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- d) Emergency Measures Organization
- i) Minutes November 13, 2013

9. Departmental Reports

- a) none

10. Council Forum

- Councillor Melnyk -- I will be gone for a month and will correspond via email during this time. I will attempt to call in if in Canada.
- Councillor Watson -- Inquired on the status of the Strategic Planning. We cannot let this fall off the table.
-- Thank you to the staff for getting the Facebook page up. There has been positive feedback and it brings us into the new social media age. This will dramatically boost our ability to communicate.
- Councillor Closs -- I was also excited to see the new Facebook page. I have heard a lot of good comments.
-- I also wanted to mention that the person at the top of the hill at the Coast Guard Dock when transport trucks are coming up the hill seems to be working relatively well.
- Mayor McGregor -- Noted that there will be a presentation on Self-Government on Thursday at noon in the Council Chambers.

11. Correspondence to Council

- a) Request for Support, GNWT ENR
Central Mackenzie Valley Surface Water and Groundwater
Baseline Assessment

Motion: No. 14-053
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that the Council of the Town of Norman Wells hereby supports the Central Mackenzie Valley Surface Water and Groundwater Baseline Assessment project.'

Motion Carried

12. Correspondence from Council

- a) none

13. In Camera

- a) Personnel

Motion: No. 14-054
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that we hereby go in-camera, the time being 8:35 p.m.'
Motion Carried

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Motion: No. 14-055
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that we hereby adjourn in-camera, the time being 9:13 p.m.'
Motion Carried

14. **Adjourn**

Motion: No. 14-056
Moved by: Councillor Watson
'Be it resolved that we hereby adjourn, the time being 9:15 p.m.'
Motion Carried



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager