

**Town of Norman Wells
Regular Council Meeting**

**Minutes of the Regular Meeting of Council held Tuesday, June 17th, 2014,
in the Council Chambers.**

Present:	Gregor Harold McGregor Nathan Watson Tim Melnyk Renee Closs Sherry Hodgson Ann Marie Tout	Mayor (Chairperson) Deputy Mayor Councillor Councillor Councillor Councillor (via telephone)
Regrets:	Philip Bailey	Councillor
Administration:	Eric Whitworth Candi Gillis Stephanie Hughes Keith McDonald Brian Gillis John Greathead Lindsey Blake	Town Manager Town Clerk Development Officer Public Works Manager Public Works Water Plant Manager Recreation Director
Delegate:	Cst. Andrew Aucoin	Norman Wells RCMP

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- Councillor Hodgson declared a conflict on item 7 c).

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-137
Moved by: Councillor Hodgson
Seconded by: Councillor Melnyk
‘Be it resolved that the Agenda for the Regular Meeting of Council, dated June 17, 2014, is hereby adopted as presented.’

Motion Carried

4. Delegation

- a) Monthly Mayor’s Policing Report – May 2014
Cst. Andrew Aucoin presented report to Council
(report on file)

5. Minutes

- a) Regular Meeting of Council, May 27, 2014

Motion: No. 14-138
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
‘Be it resolved that the Minutes for the Regular Meeting of Council, dated May 6, 2014, is hereby adopted as presented’

The amount of detail in the minutes was questioned, noting it is more a transcription than minutes. It was asked if there is a standard for the minutes. The Town Manager replied that the topics had many back and forth comments and the Town Clerk was trying to catch all of the highlights. The Town Clerk confirmed that that is correct.

Motion Carried

6. Old Business

- a) Action Items
Discussion:
It was noted that the action list is missing current details.

7. **New Business**

a) **Schedules of Accounts (2)**

Motion: No. 14-139
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that the Schedule of Accounts in the amount of TWO HUNDRED EIGHTY EIGHT THOUSAND TWO HUNDRED FORTY SIX DOLLARS AND FIFTY NINE CENTS (\$288,246.59) is hereby approved as presented.'

The refund of a credit balance on a utility account and the bathroom renovations at the Town Managers house were discussed.

Motion Carried

Motion: No. 14-140
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that the Schedule of Accounts in the amount of NINE THOUSAND EIGHT HUNDRED EIGHTY NINE DOLLARS AND TWO CENTS (\$9,889.02) is hereby approved as presented.'

Motion Carried

b) **Acquisition of Commissioner's Land - By-Law 14-12**
Lots 622, 623, 624 and 625, Plan 4570

Motion: No. 14-141
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that First Reading be given to By-Law 14-12.'

Location of lots was discussed and a drawing showing the location to be attached for third reading.

Motion Carried

Motion: No. 14-142
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that Second Reading be given to By-Law 14-12.'

Motion Carried

c) **Trumpeter Camp - Land Application**

Motion: No. 14-143
Moved by: Councillor Melnyk
Seconded by: Councillor Closs
'Be it resolved that the Council of the Town of Norman Wells hereby supports the sale of Commissioner's Land Application, Sketch 00186 -- Norman Wells, NT, to private interests.'

Drawing received by MACA was distributed at the meeting. Council has determined that the borders for this parcel are correct. The adjacent parcels borders to be discussed at a later date.

Motion Carried

d) Public Notice – Zoning By-Law and Development Permits

Motion: No. 14-144

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes Administration to release the Public Notice, Information on the Zoning By-Law and Development Permits, as amended.’

“Will be in effect” was changed to “will be enforced”

Motion Carried

e) Tax Sale Date

Motion: No. 14-145

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

‘Be it resolved that the 2014 Tax Sale be scheduled for September 2nd, 2014, from 10:00 am – 11:00 am., all properties subject to as is, where is, and purchaser must comply with the Property Standards By-law No. 95-28, and further that the minimum sale price be established as follows:

<i>Owner</i>	<i>Lot</i>	<i>Group</i>	<i>Plan</i>	<i>MINIMUM Sale Price as of June 11, 2014</i>
George Couturier	165	1158	1170	\$35,023.06
George Couturier	166	1158	1170	\$33,852.47
Melvin Blondin and Sherry Daniels	275		1522	\$31,350.00’

Motion Carried

f) Criteria for Conversion Grants

Motion: No. 14-146

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

‘Be it resolved that the Council of the Town of Norman Wells hereby approves the following criteria for the Seniors Grant:

- a) Senior would be a person 60 years of age and older
- b) The NWT Housing Corporation Core Need Income Threshold would be used as the income level standard
- c) Maximum grant will be actual conversion cost up to a maximum of \$20,000.00

Any remaining funds after the allocation to Seniors Grants may be allocated to single parent or low income families based on need.’

Inquiry was made on when we are moving beyond the senior’s grants.

The Town Manager stated that this is what the Committee of the Whole had recommended.

It was recommended that identification of recipients be discussed at the next Committee of the Whole.

Motion Carried

g) Secondary Water Storage Tank
Award of Engineering Contract

Motion: No. 14-147

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town Manager to enter into a contract with AECOM for Engineering Services for the Secondary Water Storage Tank in the amount of \$149,722.00.'

It was asked what the acronym AECOM stands for.

The Town Manager replied that AECOM is the company name and is not aware it is an acronym.

It was clarified that this was RFP and not a Tender and the evaluation process was discussed.

Motion Carried

h) Council Procedures By-Law 14-13
(1st & 2nd Reading)

Motion: No. 14-148

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

'Be it resolved that First Reading be given to Council Procedures By-Law 14-13.'

Motion Carried

Motion: No. 14-149

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

'Be it resolved that Second Reading be given to Council Procedures By-Law 14-13.'

Motion Carried

i) Purchasing By-Law
(1st & 2nd Reading)

Motion: No. 14-150

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

'Be it resolved that First Reading be given to Purchasing By-Law 14-14.'

Motion Carried

Motion: No. 14-151

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

'Be it resolved that Second Reading be given to Purchasing By-Law 14-14.'

Motion Carried

j) Mackenzie Valley Fiber Link Project
Letter of Support

Motion: No. 14-152

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Mayor to issue a letter of support to the Sahtu Land Use Planning Board for the Mackenzie Valley Fibre Link Project.'

Administration was asked to check to be sure that the recipient information on the letter was correct.

Motion Carried

- k) Community Capacity Building Fund
Utilize Remaining Funds – Sewage Lagoon

Motion: No. 14-153

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town Manager to utilize the remaining funds in the amount of \$282,731.47 from the Community Capacity Building Fund towards the project to de-sludge the sewage lagoon.’

The Town Manager advised that this letter will be sent after we have a Motion number from tonight’s meeting.

Motion Carried

- l) Playground Equipment

Motion: No. 14-154

Moved by: Councillor Melnyk

Seconded by: Councillor Closs

‘Be it resolved that the Council of the Town of Norman Wells hereby approves the playground equipment distribution as outlined in Option #1 of the recommendation presented by the Recreation Committee.’

Motion Carried

8. Committee Reports

- a) Recreation

- i) Draft Minutes June 2nd, 2014

Minutes were not included in packages in error. Administration will send minutes Council tomorrow via email.

The Committee Chair commented that the main focus of the meeting was the playground equipment distribution.

- b) Town Planning

- i) Meeting Scheduled 26 June 2014

- c) Resource Development Impact Group

- i) none

- d) Emergency Measures Organization

- i) none

9. Departmental Reports

- a) Public Works – May

Discussion:

The Public Works Manager was welcomed to Norman Wells.

The roads were discussed and Public Works was asked why we do not have DL10 in stock to get us through to first barge.

The Public Works Manager explained that DL10 has a water base. It cannot freeze and must be kept in warm storage.

- b) Water & Sewer - May

Discussion:

The Water Plant Manager added that some children from the school had visited the Water Plant for Career Day.

- c) Recreation - May

Discussion:

A discussion on life jackets took place.

d) Lands – May

Discussion:

Property Standards Orders that were sent out were discussed. It was suggested that a step process could be developed and that the timeframe may need to be adjusted. There were concerns expressed with regard to the tone of the letter and the time taken to initiate dialogue. It was also suggested that future orders be sent out from the Town Manager, not the Development Officer.

The Town Manager stated that he and the Development Officer had visited the properties in question and will meet with the land owners to find a solution.

The Development Officer explained that the process in which these properties were identified and that the letter sent was a template that has been used for several years.

10. Council Forum

- | | |
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| Councillor Watson | <ul style="list-style-type: none"> -- Dock are now cleared off and ready to go. Thank you. -- It was obvious from the Public Meeting that residents do not feel that we are communicating with them. Our Facebook activity is low and not everything is going on there. Facebook criteria should be discussed and clarified at the next Committee of the Whole. Based on discussions I suggest we open other avenues for communication and suggest staff come up with other means of communication. A monthly newsletter is needed to address concerns. This is not a big deal and is what the people want. |
| Councillor Closs | <ul style="list-style-type: none"> -- I would also like to see a newsletter again. -- Fixing the crossing light at the school needs be readdressed. |
| Councillor Tout | <ul style="list-style-type: none"> -- I support Councillor Watson and Councillor Closs on the communication. It is up to us to develop a communication strategy. -- Do we have anything specific to discuss with Minister Ramsay? -- Is Council going to have the opportunity to review the presentation for the Inuvik Petroleum Show? <ul style="list-style-type: none"> o Mayor McGregor stated that he is part of a panel discussion and not giving an individual presentation. <p style="margin-left: 20px;"><i>Sahtu Community Overview:
Local mayors, leaders, and business owners from Norman Wells & Tulita will discuss and share the realities, strengths, challenges, and effects of doing business as it relates to the oil & gas industry in the Sahtu.</i></p> |
| Councillor Melnyk | <ul style="list-style-type: none"> -- no comment |
| Councillor Hodgson | <ul style="list-style-type: none"> -- Informed Council on the Paradigm Esteem Workshop that will be held in Norman Wells for three weeks in July. This will be available to 48 students and is an accredited workshop. They may be looking to the school as a venue. This would be beneficial to the wellness of the community and worthy of our support. They currently have many things secured. |

Mayor McGregor -- great job with the spring clean-up
-- The networking aspect of FCM was great. I enjoyed
the northern and rural forum and the extreme
weather session was great. I will provide a full
report at a Committee of the Whole.

11. Correspondence to Council

a) Northern Lands, Northern Leadership: The GNWT Land Use
and Sustainability Framework

12. Correspondence from Council

a) none

13. In Camera

a) none

14. Adjourn

Motion: No. 14-155

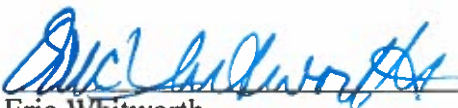
Moved by: Councillor Melnyk

'Be it resolved that we hereby adjourn the time being 8:35 pm.'

Motion Carried



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager