

**Town of Norman Wells
Special Council Meeting**

**Minutes of the Special Meeting of Council held Tuesday, December 19th, 2014,
in the Council Chambers.**

Present:	Gregor Harold McGregor	Mayor (Chairperson)
	Nathan Watson	Deputy Mayor
	Sherry Hodgson	Councillor
	Tim Melnyk	Councillor
	Frank Pope	Councillor
	Ann Marie Tout	Councillor
Administration:	Eric Whitworth	Town Manager
	Sarah Ball	Town Clerk (Acting)

1. CALL TO ORDER

The meeting was called to order at 12:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- Councillor Hodgson declared a conflict on item 7 c)

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-315

Moved by: Councillor Tout

Seconded by: Councillor Pope

'Be it resolved that the Agenda for the Special Meeting of Council, dated December 19, 2014, is hereby adopted as presented.'

Motion Carried

4. Delegation

- a) None

5. Minutes

- a) December 9, 2014 Inaugural Meeting – Councillor Pope Information

6. Old Business

- a) **Motion: No. 14-316**

Moved by: Councillor Pope

Seconded by: Councillor Tout

'Be it resolved that Third Reading be given to By-Law 14-23, Disposal of Lot 2113, Plan 1515.'

Motion Carried

7. New Business

- a) 2015 Interim Budget

Motion: No. 14-317

Moved by: Councillor Tout

Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells hereby approves the 2015 Interim Budget as presented.'

Discussion:

Councillor Melnyk raised issue with the heat in all the recreation items never being adjusted. The Town Manager insisted it was adjusted; however, Councillor Melnyk was not convinced. Councillor Melnyk also said we need to go through Water and Sewer with a fine-tooth comb to get every deduction that we can. He asked why we budget for training if it goes unused the majority of the time. He also asked what the formula for heat is.

Motion Carried

b) Staffing Update

Town Manager:

- Have hired a Town Clerk to start January 5th, 2015.
- The Lands and Development position has been filled and will begin January 5th, 2015.
- Administration Assistant is not a priority at this time.
- Will start recruiting for the Fire Chief once the job description is nailed down in the New Year.
- Water/Utility Restructure – We need three people to run the Water Plant (Manager and two staff). Ideally the Water Plant and Public Works would try to hire a local to be trained. After two years, they can get their Level 1, then they can be left alone in the plant.

c) Extension of Trumpeter Camp Partnership Sub-Lease

- *Councillor Hodgson left the room the time being 12:10 pm.*

Motion: No. 14-318
Moved by: Councillor Melnyk
Seconded by: Councillor Watson

‘Be it resolved that the Council of the Town of Norman Wells hereby approves the revised sub-lease for parcel of land SK-000186 changing the term from six (6) months to five (5) years expiring the earlier of January 21, 2019 or upon the purchase by the Subtenant of the fee simple title.’

Discussion:

Councillor Tout stated she will be voting against, as her request for a discussion around process was not fulfilled. The Town Manager responded that the request for information was forwarded to all councilors. Councillor Tout said she was looking for process. Councillor Pope abstained from voting as he didn’t know anything about this topic. The Town Manager said he would forward the email from Land Titles so we can now proceed from buying to selling it.

Motion Carried
Abstain: Councillor Pope
Against: Councillor Tout

8. Council Forum

- | | | |
|-------------------|----|---|
| Councillor Pope | -- | Very disappointed in recruitment efforts on the two positions that were just filled. |
| Councillor Tout | -- | Ditto to Councillor Pope’s comment. |
| | -- | What happened to the publication of the Newsletter?
<ul style="list-style-type: none"> ○ Mayor McGregor: It went out. It was put in everyone’s mailboxes. |
| Councillor Watson | -- | no comment |
| Councillor Melnyk | -- | no comment |
| Mayor McGregor | -- | Merry Christmas and Happy New Year. |

9. **Adjourn**

Motion: No. 14-319

Moved by: Councillor Melnyk

'Be it resolved that we hereby adjourn the time being 12:14 pm.'

Motion Carried



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager