

**Town of Norman Wells  
Town Council**

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**Minutes of Council held  
Tuesday, April 07, 2015, 7:00 p.m. in the Council Chambers.**

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<b>Present:</b>	Gregor Harold McGregor Nathan Watson Renee Closs Frank Pope Ann Marie Tout	Mayor (Chairperson) Deputy Mayor Councillor Councillor Councillor
<b>Regrets</b>	Sherry Hodgson Tim Melnyk	Councillor Councillor
<b>Administration:</b>	Eric Whitworth Karel Meulenbroek Keith MacDonald Conrad Hickey	Town Manager Town Clerk Director of Public Works / Utilities Director of Finance

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**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor McGregor

**2. DECLARATION OF CONFLICT OF INTEREST**

a) None

**3. REVIEW AND ADOPTION OF AGENDA**

**Motion: No. 15-92**

**Moved by: Councillor Closs**

**Seconded by: Councillor Pope**

**'Be it resolved that the Agenda for the Regular Meeting of Council, dated April 07, 2015, is hereby adopted as presented'**

**Motion Carried**

**4. DELEGATION**

a) Monthly Mayor's Policing Report – February, 2015  
Presented by: Cpl. Dieter Ludlow

**5. MINUTES**

a) Regular Meeting of Council, March 24, 2015

**Motion: No. 15-93**

**Moved by: Councillor Closs**

**Seconded by: Councillor Pope**

**'Be it resolved that the Minutes for the Regular Meeting of Council, dated March 24, 2015, are hereby adopted as presented'**

**Motion Carried**

**6. OLD BUSINESS**

- a) Youth and Elder Centre Lease - Update Provided by Town Manager. The extension of the lease will be decided on by the Norman Wells Land Corporation.
- b) Dump / Couturier Yard cleanup – Update Provided by the Manager of Public Works / Utilities. The intent is to proceed with separate RFP's for specific materials that could be staged for removal by product type.
- c) Second Water Tank – Update Provided by the Manager of Public Works / Utilities. Council agreed not to proceed with the installation of the second water tank.

- d) Action Sheet - Update Provided by the Town Manager. There was consensus to remove the sewage lagoon item from the action sheet. Bear fence action should be initiated May 1, 2015. With regards to the Feasibility Study for the new land fill, the Town Manager suggested to eliminate the RFP, for the Feasibility Study and to soul source with AECOM (the author of the initial report) to update the landfill information. AECOM will provide a proposal by the end of May. With regards to the chair lift for the gym, the fire marshal will be in contact with the Town Manager with regards to specific requirements to be complied with, if a chair lift is going to be installed. Council consensus is that they would like to ascertain all the costs with regards to the chair lift and that if costs are prohibitive, that this item will be removed from the action list.

**7. NEW BUSINESS**

- a) Smile and Wave 2015

**Motion: No. 15-94**

**Moved by: Councillor Tout**

**Seconded by: Councillor Pope**

**'Be it resolved that the Council of the Town of Norman Wells, to approve Option "A" of the AirScapes Aerial Photography packages to perform Aerial Photography for the Town.'**

**Motion Defeated**

- b) Schedule of Accounts – Response provided by the Director of Finance

- c) Municipal & Community Affairs, Government of the Northwest Territories, Funding Agreement, Federal Gas Tax Funding

**Motion: No. 15-95**

**Moved by: Councillor Pope**

**Seconded by: Councillor Tout**

**'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Mayor to execute an agreement from the Government of the Northwest Territories, Municipal and Community Affairs, for Federal Gas Tax Funding in the amount of \$ 343,000 for April 1, 2015 to March 31, 2016.'**

**Motion Carried**

- d) Performance Evaluation Policy C-2.2

Council asked the Town Manager to bring this policy back to staff with an amendment before the performance evaluation adopted by council.

- e) Code of Conduct Policy D-3.4

Council agreed that this item could also be passed on to staff for their review and approval before being adopted by council.

**8. COMMITTEE REPORTS**

- a) Recreation
  - i) January 27, 2015 Meeting Minutes
- b) Town Planning
  - i) none
- c) Resource Development Impact Group
  - i) none
- d) Emergency Measures Organization
  - i) none

**9. DEPARTMENTAL REPORTS**

a) Public Works – Keith MacDonald                      Director of Public Works / Utilities

- **A Recess was called at 8:12 pm.**
- **Council reconvened at 8:18 pm.**

b) Recreation – Lindsey Blake                      Recreation Director

c) Lands – Stephanie Hughes (resigned)              Town Manager responded

d) Finance – None

e) Town Manager's Report – April 7, 2015

**10. COUNCIL FORUM**

Councillor Pope

A heads up on articles in News North and information on the radio where the GNWT have short changed Municipal Governments by \$ 40 million over the last few years. Lets be diligent and see if we can get some of those dollars back.

Hydraulic Fracturing guidelines introduction to Norman Wells will be made at noon on April 15 at the Legion.

Do we get copies of letters that are sent out on behalf of council as I would like to see them.

Federal Lot: Does council want to put a reserve bid in on this lot?

Question for Keith relating to the thaw, is there a benefit to putting on a road weight restriction on the roads? The Manager of Public Works responded that this does save roads right across the country.

Caution about a dip and bump in the road by Councillor Tout's house going towards the Town Hall where the barricades are.

I am reconsidering my attendance to the Northwest Territories Association of Communities Meeting in Hay River as I am a member of the same Union that is currently striking there. At this point Deputy Mayor Watson also indicated that he would withdraw from participating.

Councillor Watson

Attended a meeting with any group that has had anything to do with the movement of goods on the Mackenzie River System. Will be providing Council an update on the meeting.

Likes to acknowledge and thank the staff for the complete turnaround of morale, the atmosphere is completely different and the morale is great.

Councillor Tout

Update on the safety committee, I know we were waiting for management to get back, it was defunct and this is important to me because this is something that is required by legislation and it kind of fell off the map. The Town Manager responded that a few members were unwilling to continue to be on the committee, so he has to come up with a plan for re-constituting the committee.  
Did we ever receive a response in writing from Canada Post? No response was received from Canada Post.  
Are we still publishing a newsletter? The Town Manager responded that one is being worked on.  
Asked the Town Manager about an EMO meeting date in the near future, asking about a date. The Town Manager responded that once he gets his head above water, he will schedule one.  
How are interview committees struck? Who and when is there a decision made. Councillors are only needed when hiring Senior Administrative staff. Other than that, all committees are struck by the Town Manager. Normally the Department Manager, the Town Manager and one other senior management.

Councillor Closs

Asked about the Day Care. I am a little surprised to hear that we have not provided them with a response. The Town Manager advised that he has been away and that this would happen right away.

Mayor McGregor

We are probably going to be hearing from our constituents about speeding tickets and impaired driving and tickets for using a cell phone while driving. We should support the RCMP fully in this because this is something that we have wanted for years especially if we can slow down people on DOT road that will be a victory on its own. We also have to set an example ourselves.  
Spring Fling was not as well attended as other years. The Poker Rally had 18 participants where we used to get 50 or 60 it would be great to do something about that in the future. Councillor Closs commented that the Rec Director could receive additional feedback from Rec Committee members for future Spring Fling plans.

**11. CORRESPONDENCE TO COUNCIL**

a) None

**12. CORRESPONDENCE FROM COUNCIL**

a) None

**12. IN CAMERA**

a) None

13. ADJOURN

Motion: No. 15-96

Moved by: Councillor Tout

'Be it resolved that we hereby adjourn, the time being 8:58 p.m.'

  
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Gregor Harold McGregor  
Mayor  
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Eric Whitworth  
Town Manager