

**Town of Norman Wells
Regular Council Meeting**

**Minutes of the Regular Meeting of Council held Tuesday, April 15, 2014,
in the Council Chambers.**

Present:	Gregor Harold McGregor Nathan Watson Renee Closs Philip Bailey Jesse Lepine	Mayor (Chairperson) Deputy Mayor Councillor Councillor Councillor
Regrets:	Sherry Hodgson Tim Melnyk	Councillor Councillor
Delegates:	Cst. Andrew Aucoin	RCMP
Administration:	Eric Whitworth Candi Gillis Stephanie Hughes Don Meier	Town Manager Town Clerk Development Officer Natural Gas / Public Works
Visitor:	Margaret Kralt	Dillon Consulting

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- None

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-067
Moved by: Councillor Bailey
Seconded by: Councillor Closs
'Be it resolved that the Agenda for the Regular Meeting of Council, dated April 15, 2014, is hereby adopted as amended with the addition of:
10 a) ii) Addition of Youth Representative Committee Member
Motion Carried

4. Delegation

- a) Mayor's Policing Report – March 2014
Presented by Cst. Andrew Aucoin

5. Minutes

- a) Regular Meeting of Council, March 25, 2014

Motion: No. 14-068
Moved by: Councillor Bailey
Seconded by: Councillor Closs
'Be it resolved that the Minutes for the Regular Meeting of Council, dated March 25, 2014, is hereby adopted as presented.'
Motion Carried

- b) Special Meeting of Council, April 3, 2014

Motion: No. 14-069
Moved by: Councillor Bailey
Seconded by: Councillor Closs
'Be it resolved that the Minutes for the Special Meeting of Council, dated April 3, 2014, is hereby adopted as presented.'
Motion Carried

Regular Meeting of Council

April 15, 2014
Page 2 of 7

c) Special Meeting of Council, April 8, 2014

Motion: No. 14-070
Moved by: Councillor Closs
Seconded by: Councillor Bailey
'Be it resolved that the Minutes for the Special Meeting of Council, dated April 8, 2014, is hereby adopted as presented.'

Motion Carried

- *Note: Moved on to item 8 c) through to 9 e) prior to adjourning for Public Hearing*

6. **Adjourn for Public Hearing - 7:30pm**

a) **Public Hearing for Community Plan and Zoning By-Law Amendments**

Motion: No. 14-082
Moved by: Councillor Bailey
Seconded by: Councillor Closs
'Be it resolved that we now adjourn for a public hearing, the time being 7:22 pm.'

Motion Carried

7. **Call to Order following Public Hearing**

The meeting was called back to order at 7:34 p.m. by Mayor McGregor.

8. **Old Business**

a) **Community Plan, By-Law 13-01
(2nd Reading)**

Motion: No. 14-083
Moved by: Councillor Bailey
Seconded by: Councillor Watson
'Be it resolved that Second Reading be given to By-Law No. 13-01, providing for the adoption of the Town of Norman Wells Community Plan'
Motion Carried

b) **Zoning, By-Law 13-02
(2nd Reading)**

Motion: No. 14-084
Moved by: Councillor Watson
Seconded by: Councillor Bailey
'Be it resolved that Second Reading be given to By-Law No. 13-02, providing for the adoption of the Town of Norman Wells Zoning By-Law'
Motion Carried

c) **Lease 14-01 Lot 2064, Plan 1520, By-Law 14-04
(3rd Reading)**

Motion: No. 14-071
Moved by: Councillor Bailey
Seconded by: Councillor Closs
'Be it resolved that Third Reading be given to Lease 14-01, Lot 2064, Plan 1520, By-Law 14-04.'

Motion Carried

Regular Meeting of Council

April 15, 2014
Page 3 of 7

d) Disposal of Portion of Road R74

Motion: No. 14-072
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby approves selling the portion of R74 to the interested party, which would allow Lots 2215 to 2221, Plan 3966 to be surveyed as one lot (price to be determined).'

Motion Carried

e) Action Items

Discussion

9. New Business

a) Schedules of Accounts (3)

Motion: No. 14-073
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Schedule of Accounts in the amount of FIVE THOUSAND FIVE HUNDRED FIFTY EIGHT DOLLARS AND NINETY TWO CENTS (\$5,558.92) is hereby approved as presented.'

Motion Carried

Motion: No. 14-074
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Schedule of Accounts in the amount of THIRTEENTHOUSAND SIX HUNDRED THIRTY FOUR DOLLARS AND FIFTY THREE CENTS (\$13,634.53) is hereby approved as presented.'

Motion Carried

Motion: No. 14-075
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Schedule of Accounts in the amount of FOUR HUNDRED THIRTEEN THOUSAND FIVE HUNDRED EIGHTY TWO DOLLARS AND SEVENTY EIGHT CENTS (\$413,582.78) is hereby approved as presented.'

Motion Carried

b) Federation of Canadian Municipalities Annual Conference, Niagara Falls, ON - Attendance

Motion: No. 14-076
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the following:

1. Mayor Gregor Harold McGregor
2. Councillor Sherry Hodgson

will be attending the 2014 Federation of Canadian Municipalities (FCM) Annual Conference in Niagara Falls, ON, May 30 – June 2, 2014.'

Motion Carried

c) Definition of "Single Detached Dwelling" to include minimum width in new Zoning By-Law

Motion: No. 14-077
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby approves the definition of "Single Detached Dwelling" to include a minimum width of 6.7m (22 ft).'

Regular Meeting of Council

April 15, 2014
Page 4 of 7

Motion Carried

- d) Lands Administration By-Law 14-07
(1st and 2nd Readings)

Motion: No. 14-078
Moved by: Councillor Bailey
Seconded by: Councillor Closs
‘Be it resolved that First Reading be given to Lands Administration By-Law 14-07.’

Motion Carried

Motion: No. 14-079
Moved by: Councillor Bailey
Seconded by: Councillor Closs
‘Be it resolved that Second Reading be given to Lands Administration By-Law 14-07.’

Motion Carried

- e) Recreation By-Law 14-08
(1st and 2nd Readings)

Motion: No. 14-080
Moved by: Councillor Bailey
Seconded by: Councillor Closs
‘Be it resolved that First Reading be given to Recreation By-Law 14-08.’

Motion Carried

Motion: No. 14-081
Moved by: Councillor Bailey
Seconded by: Councillor Closs
‘Be it resolved that Second Reading be given to Recreation By-Law 14-08.’

Motion Carried

- *Council returned to Item 6 a*

- f) Employee Policy Manual – Policy D-3.10

Motion: No. 14-085
Moved by: Councillor Bailey
Seconded by: Councillor Closs
‘Be it resolved that the Council of the Town of Norman Wells hereby approves the revision to Employee Policy Manual D-3.10 as presented.’

Motion Carried

- g) Discretionary Use Development Permit - Lot 509, Plan 3652

Motion: No. 14-086
Moved by: Councillor Closs
Seconded by: Councillor Bailey
‘Be it resolved that the Council of the Town of Norman Wells hereby approves the discretionary use development permit submitted for Lot 509, Plan 3652.’

Motion Carried

- h) Support Letters to Sahtu Land and Water Board for Oil,
Gas and Mineral exploratory license applications in the Sahtu

Motion: No. 14-087
Moved by: Councillor Bailey
Seconded by: Councillor Closs
‘Be it resolved that the Council of the Town of Norman Wells hereby approves the issuing of letters of support to be submitted to the Sahtu Land and Water Board for Oil, Gas and Mineral exploratory license applications in the Sahtu, as recommended by the Resource Development Impact Group.’

Motion Carried

Regular Meeting of Council

April 15, 2014
Page 5 of 7

- i) Municipal & Community Affairs, Government of the Northwest Territories, Funding Agreement, Operations & Maintenance

Motion: No. 14-088
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Mayor to execute an agreement from the Government of the Northwest Territories, Municipal and Community Affairs, for Operations and Maintenance Funding in the amount of \$1,170,000.00 for April 1, 2014 to March 31, 2015.'

Motion Carried

- j) Municipal & Community Affairs, Government of the Northwest Territories, Funding Agreement, Water & Sewer Services

Motion: No. 14-089
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Mayor to execute an agreement from the Government of the Northwest Territories, Municipal and Community Affairs, for Water and Sewer Services Funding in the amount of \$504,000.00 for April 1, 2014 to March 31, 2015.'

Motion Carried

- k) Municipal & Community Affairs, Government of the Northwest Territories, Funding Agreement, Community Public Infrastructure

Motion: No. 14-090
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Mayor to execute an agreement from the Government of the Northwest Territories, Municipal and Community Affairs, for Community Public Infrastructure Funding in the amount of \$869,000.00 for April 1, 2014 to March 31, 2015.'

Motion Carried

- l) Recommendations of Town Planning Committee
The Chair offered the motion below.

Motion: No. 14-091
Moved by: Councillor Watson
Seconded by: Councillor Bailey

'Be it resolved that the Council of the Town of Norman Wells hereby accepts the changes outlined in the summary document to the Community Plan and Zoning By-law, as recommended by the Town Planning Committee.'

Motion Carried

10. Committee Reports

- a) Recreation
i) Draft Minutes January 21, 2014
ii) Addition of Youth Representative Committee Member

Motion: No. 14-092
Moved by: Councillor Bailey
Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby approves the addition of Youth Representative Member of the Recreation Committee: Tyler Bennett.'

Regular Meeting of Council

April 15, 2014
Page 6 of 7

Motion Carried

- b) Town Planning
 - i) Draft Minutes March 10, 2014
- c) Resource Development Impact Group
 - i) Draft Minutes March 17, 2014
- d) Emergency Measures Organization
 - i) Draft Minutes March 11, 2014

11. Departmental Reports

- a) Public Works & Gas – March Report
- b) Water & Sewer – March Report
- c) Recreation –March Report
- d) Lands – none

12. Council Forum

Councillor Lepine -- I am formally stepping down at the end of the month. It so happens that I will not be available the next two Tuesdays, so this will be my last meeting. I would like to thank the Town Staff and Council. The Town is in good hands as you have their best interest at heart. Thank-you

The Chair offered the motion below to accept the resignation of Councillor Lepine.

Motion: No. 14-093
Moved by: Councillor Bailey
Seconded by: Councillor Closs
'Be it resolved that the Council of the Town of Norman Wells hereby accepts with regret the resignation of Councillor Jesse Lepine, effective April 30, 2014.'

Motion Carried

Councillor Watson -- I would like to thank Jesse for serving. It's not easy and I appreciate his efforts as well as all those who have put themselves forward to do this job. Thanks Jesse.

Councillor Closs -- Hear, hear!

Councillor Bailey -- Hear, hear!

Mayor McGregor -- Eric has checked with David Kravitz and there are options available. We can leave the position vacant until the next election, hold a by-election, or choose the person who came next in votes at the last election or appoint another qualified resident. I would like everyone to think about it.

- o The Town Manager added that if the process is started today we can hold a June 4th election.

-- We were the first Council to have six Councillors.

- o Councillor Watson noted that there are pros and cons to any of the decisions. I would be curious to get an estimate on the cost of a by-election. Making quorum and tie votes need to be considered. Motions being defeated in a tie are not what we are striving for. We could do this at any time as we are at the mid-point at this time.

Regular Meeting of Council

April 15, 2014
Page 7 of 7

-- The topic was referred to the next Committee of the Whole

13. Correspondence to Council

- a) Request to Vary the Boundaries of the Municipality
Minister of Municipal and Community Affairs, Robert C. McLeod
- b) 14th Annual Arctic Oil & Gas Symposium – Thank You Information
Kevin Strychalski, Conference Producer, CI Energy Group
- c) Policing Presence in Small Communities
Minister of Justice, David Ramsay
- d) Annual Aboriginal Days – June 21, 2014
Request for Donation and Letter of Support
Norman Wells Land Corporation, Mary Jane McDonald, Organizer
 - The Town Manager to request more information.

14. Correspondence from Council

- a) none

15. In Camera

- a) none

15. Adjourn

Motion: No. 14-094
Moved by: Councillor Lepine
'Be it resolved that we hereby adjourn the time being 8:32 pm.'



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager