

**Town of Norman Wells
Minutes
Regular Council Meeting #20-25
Tuesday, October 20, 2020, 7:00pm
Council Chambers and Teleconference
Call in 1-866-969-8429 ID: 5040455**

Present: Frank Pope Mayor
Alexis Peachey Deputy Mayor
Pascal Audet Councillor
Jean-Paul Bernard Councillor
Jim Boyle Councillor- telephone
Trevor Smith Councillor
David Wever Councillor

Staff: Cathy Clarke Senior Administrative Officer
Jaime Kearsey By-Law Officer
Johannie Lapierre Development Officer
Alex Millette Recreation Director
Hugo Pabke Utilities Manager
Sri Thota Finance Manager
Kayla Turner Governance and Community Engagement Manager

Delegates: Corporal Tim MacDonald

Guests: Kyle Wright- telephone

1. Call to Order 6:59pm

2. Declaration of Conflict of Interest

Councillor Audet- Item 8b

Alex Millette sat outside of Council Chambers.

3. Review and Adoption of Agenda

Resolution

'Be it resolved that the Agenda for the Regular Council Meeting, dated October 20th, 2020 is hereby adopted.'

Motion: No. 20-25-01
Moved by: Councillor Peachey
Seconded by: Councillor Smith

Motion Carried

4. Delegation

a) Cpl. Tim MacDonald- Monthly Policing Report

Councillors had questions regarding the number of assaults in the community as compared to the number of assaults last year in the community. Cpl MacDonald explained this is not alarming- it is the result of how the incoming calls are scored. There was a serious sexual assault case in the month of September where charges were laid. Cpl MacDonald explained to Council that it is standard practice to destroy when there is an unlawful possession of liquor. There were 47 calls reported which is high compared to the last few months due to a fellow in town who was causing grief. This individual has been caught and is in custody. Cpl would like to remind staff and Council that the RCMP would like to participate in community events- please advise if there are events happening in the community and the RCMP will make sure they are able to attend. There has been a small change to the RCMP schedule, CPL would like feedback from Council and Staff to make sure there is not a lack of police presence in the community.

Corporal Tim MacDonald left Council Chambers at 7:12pm.

Alex Millette entered Council Chambers at 7:12pm

5. Departmental Reports

a) Finance

The finance department has been updating reports and will be bringing two resolutions to Council soon. There have been a few problems with bank reconciliation since switching to the new SAGE platform. Sri and Lee will be working with the SAGE team to rectify the problems. SAGE Phase 1 is now complete.

b) By-Law

- There is an average of 50-60 calls per month.
- 90% of the calls taken are concerning animal control.
- There are more calls taken because the community is now aware that someone is taking calls and enforcing by-laws.
- Jaime will direct certain calls to the RCMP if she feels the situation is unsafe.
- Instead of taking untagged dogs to the pound, Jaime has been trying to identify the owner via Facebook posts as putting a dog in the pound can be very stressful on the animal.
- There will be a registration campaign in mid-December to encourage residents to license their pets.
- Councillor Wever noted that the community has been responding well to the by-law enforcement and commended Jaime for the great job she has been doing.

c) Governance & Community Engagement

Action Item: Councillor Bernard suggested researching information for community members regarding Dental services available.

d) Lands

Councillor Wever moved to table the Community Plan. Council agreed that the Community Plan will be discussed further at the next Committee of the Whole meeting scheduled for Wednesday, October 28, 2020. The Development Officer agreed to further discussion regarding the Community Plan. Johannie would like to improve the document as much as possible before it goes public.

e) Public Works/Recreation

Alex praised Public Works and Recreation staff for their hard work. There is one remaining Gas Tax Project; the department will be working with Engineers to assess any issues that need to be addressed with the pool. They will also look to create a plan to prolong the pool season. Alex reported great outcomes from his meetings with HRN Contracting regarding the damaged guardrails around town. There will be a meeting at the end of the month to rectify the use of town material at the end of DOT road that was used by HRN Contracting. All in all, Alex reported great communication with the contractor to solve any problems in a timely manner.

Councillor Peachey asked if the Curling Club would need to have a safety plan in place for Covid-19 protocols. Alex advised that the members create their own plan to submit to the Town as well as Chief Public Health for approval. Minor and Adult Hockey are also getting their safety plans in place for the upcoming hockey season.

Councillor Wever reminded staff to not get discouraged, or take any comments personally, if there is any negativity from the community regarding snow removal.

Alex also advised Council that there is a plan in place for spring melt. Culverts are marked so they will be easier to dig out. The town will be able to thaw culverts with their own equipment moving forward.

f) Utilities

- The filter underdrain project has been pushed out by one week.
- Electrical work is in progress.

6. Committee Reports

a) Economic Development Committee

- i. Meeting Minutes October 13, 2020- attached

The Committee is happy with their progress. Mayor Pope suggested speaking with the Chamber of Commerce as there has been no official communication with them thus far. Councillor Wever

suggested putting pressure on ITI to have the Economic Development Officer moved back to a Town position. Mayor Pope will meet with ITI to get the process started.

7. Minutes

a) Regular Meeting of Council #20-24

Resolution

'Be it resolved that the minutes for the Regular Council Meeting, dated October 6th, 2020 are hereby adopted.'

Motion: No. 20-25-02
Moved by: Councillor Smith
Seconded by: Councillor Wever

Motion Carried

1. Council Forum regarding unsafe stairs- typo
2. Please explain when a council member is absent from a meeting.
3. Remove items 6 b and c.
4. Correction: Councillor Bernard returned to Council Chambers after Michael Duclos left Council Chambers.

8. Old Business

a) Draft Community Plan

Discussion

Council agreed that discussion regarding the Community Plan will be moved to the next Committee of the Whole Meeting scheduled for Wednesday, October 28, 2020.

Councillor Audet left the room at 7:37pm

b) Northridge Contracting
i) Contract Negotiation

Resolution

Existing contracts allow for a two-year extension. Council is open to negotiating a fair deal for our community with any of our contractors. Council have negotiated a fiscally responsible and customer service-oriented contract extension for two years with Northridge Contracting Ltd.

'Be it resolved that the Council of the Town of Norman Wells hereby grants the extension of the Water and Sewer Services Contract with Northridge Contracting Ltd. for a period of two years.'

Motion: No. 20-25-03
Moved by: Councillor Wever
Seconded by: Councillor Smith

Motion Carried

Council anticipate a similar process taking place soon with HRN Contracting and Green Enterprises.

Councillor Audet returned to the room at 7:39pm

10. Council Forum

Councillor Wever- there is an online program through the Mine Training Society in which residents can learn about becoming a Prospector in the NWT. It is a four-day course over two weekends and is open to any resident of the NWT. The fee for this course is \$50. Councillor Wever will provide more information to staff regarding this program.

Councillor Bernard- inquired about the Mackenzie Valley Highway Assessment. Mayor Pope advised that the Town has received no communications on this topic but will contact the Department of Transportation in Yellowknife for further information and will report back to Council. Councillor Bernard asked if the Town of Norman Wells has a way of communicating with the other four Sahtu communities as we are considered the "hub" of the region. Mayor Pope advised that Norman Wells has no voice on the regional body since Land Claims has come in.

Mayor Pope-

- the longevity of Imperial Oil's operations is currently 5+ years.
- The 20-21 shut down will happen in July 2021 taking 7-10 days.
- There is potential for 100's of fly in workings to be coming to Norman Wells for the shutdown. How their arrival into the community is going to be handled is currently unknown.
- Frank also asked Imperial to pay their Quarry fees.

- The GNWT is possibly going to allow for residents to self-isolate in Norman Wells using certain houses for isolation.
- The vet clinic from the University of Calgary is planning a trip to Norman Wells January/February 2021. The team is going to isolate in Yellowknife for 14 days before arriving in Norman Wells.
- The University requires a letter of permission from the town before confirming their dates of arrival into the territory.

11. Correspondence to Council

- a) NAV Canada Key Points
- b) Information from NAV Canada

Council suggested writing a letter under the SAO to request that the GNWT exercise their complete Veto power regarding the concern of possible closure of FSS station closures at night.

13. In Camera

'Be it resolved the Council of the Town of Norman Wells hereby go in camera the time being 7:48PM'

Motion: No. 20-25-04
Moved by: Councillor Smith
Seconded by: Councillor Audet

Motion Carried

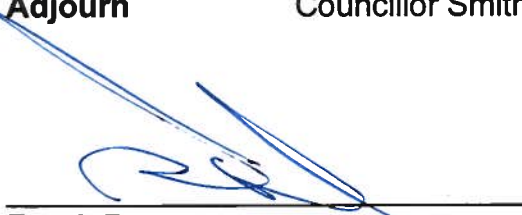
- a) Self-government- chapter 6 discussions

'Be it resolved the Council of the Town of Norman Wells hereby leave in camera the time being 9:09PM.'

Motion: No. 20-25-05
Moved by: Councillor Smith
Seconded by: Councillor Bernard

Motion Carried

13. Adjourn Councillor Smith



Frank Pope
Mayor



Cathy Clarke
Senior Administrative Officer