

**Town of Norman Wells  
Minutes  
Regular Council Meeting #20-24  
Tuesday, October 6, 2020, 7:00pm  
Council Chambers and teleconference  
Call in 1-866-969-8429 ID: 5040455**

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<b>Present:</b>	Frank Pope Alexis Peachey Pascal Audet Jean-Paul Bernard Trevor Smith David Wever	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<b>Absent:</b>	Jim Boyle: due to work commitment	Councillor
<b>Staff:</b>	Cathy Clarke Johannie Lapierre Alex Millette Hugo Pabke Kayla Turner	Senior Administrative Officer Development Officer Recreation Director/Acting Public Works Manager Utilities Manager Governance and Community Engagement Manager
<b>Guests:</b>	Chris Chivers Michael Duclos	Telephone Mackenzie Mountain School Principal

1. **Call to Order** 6:58pm

2. **Declaration of Conflict of Interest**

**Councillor Bernard Items 9E, F  
Councillor Audet Item 9E  
Councillor Smith Item 9D**

3. **Review and Adoption of Agenda**

Resolution

*Items 6b and c- there are no attached documents.  
Items 9f was mislabeled 9d.  
Item 11d was removed.*

**'Be it resolved that the Agenda for the Regular Council Meeting, dated October 6<sup>th</sup>, 2020 is hereby adopted.'**

**Motion: No. 20-24-01  
Moved by: Councillor Audet  
Seconded by: Councillor Smith**

**Motion Carried**

- a) Town Manager
- b) Finance
- c) Fire Department
- d) Governance & Community Engagement
- e) Lands
- f) Public Works
- g) Recreation
- h) Utilities

6. **Committee Reports**

- a) Recreation Committee
  - i. Meeting Minutes September 1<sup>st</sup> and September 29<sup>th</sup>, 2020

7. **Minutes**

- a) Regular Meeting of Council #20-23

Resolution

**'Be it resolved that the Minutes for Regular Council Meeting, dated September 15<sup>th</sup>, 2020 are hereby adopted.'**

**Motion: No. 20-24-02**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Smith** **Motion Carried**

b) Committee of the Whole #20-14 Resolution

**'Be it resolved that the Minutes for the Committee of the Whole Meeting, dated September 23<sup>rd</sup>, 2020 are hereby adopted.'**

**Motion: No. 20-24-03**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith** **Motion Carried**

**8. Old Business**

**9. New Business**

a) Christmas Party Proposal Resolution  
i. See attached email from Tim Melnyk

Town Council gave a donation of \$2,000. Council is happy to donate \$2,000 to the Legion Christmas party for 2020.  
Mr. Melnyk also inquired about using an old truck at the Junkyard- Council would like staff to decide on this at let Mr. Melnyk know a final decision.

**'Be it resolved that the Christmas Party Proposal from the Royal Canadian Legion, is hereby approved in the amount of \$2,000.'**

**Motion: No. 20-24-04**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith** **Motion Carried**

b) Yamouri Inn Material Adjustment Resolution

The By-Law has not been fully amended; a third reading will be taken to council after public consultation.

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the material adjustments granted to the Yamouri Inn Ltd. presented in the Payment Plan.'**

**Motion: No. 20-24-05**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Peachey** **4 in favor, 2 against**  
**Motion Carried**

c) Approval for Recreation Master Plan Proposal Resolution

Summary from Alex Millette: Overall we received a great Recreation Master Plan Proposal from an experienced engineering company which will help put into place future programming opportunities for the Town.  
Cathy Clarke- The Recreation Master Plan will eventually become a part of the Town's Community Plan which will help with future funding and grants available to the Town.

**'Be it resolved that the Recreation Master Plan Proposal for the town of Norman Wells is hereby granted too Expedition Management Consulting Ltd. in the amount of \$43,450+gst.'**

**Motion: No. 20-24-06**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Smith** **Motion Carried**

Councillor Smith left the room.

- d) Encroachment Agreement Resolution
  - i. Lot 518, Parcels A, B, and C
  - ii. Admin Report attached

Johannie Lapierre Summary- this project has already been through resolution at Council. There are many steps to this process which is why an Encroachment Agreement has been written up. As per the Community Plan, the ground must be prepared first before building of the residence begins.

Council agreed there is no risk to the town to begin preparing the ground before the Land Titles have been transferred.

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the Encroachment Agreement between the Northwest Territories Housing Corporation and the Municipal Corporation of the Town of Norman Wells.'**

**Motion: No. 20-24-07**  
**Moved by: Councillor Peachey**  
**Seconded by: Councillor Wever** **Motion Carried**

*Councillor Bernard left the room.*  
*Councillor Audet left the room.*

- e) Dorothy Alberta- Request for material Resolution

Ms. Alberta is requesting quarry material for an undeveloped lot which she owns. She is proposing to build a driveway and she is in regulatory compliance.

Council agreed that future cases for material requests for granular material will be decided on a case by case situation.

**'Be it resolved that the Request for the Donation of Quarry Material is hereby approved by the Council of the Town of Norman Wells.'**

**Motion: No. 20-24-08**  
**Moved by: Councillor Wever**  
**Seconded by: Councillor Peachey** **Motion Carried**

*Councillor Audet returned.*  
*Michael Duclos entered the building. The SAO asked staff member Hugo Pabke to leave the room to maintain appropriate numbers and social distancing.*

- f) Digital Media Lab Proposal- Mackenzie Mountain School Discussion

Mr. Duclos explained the purpose of the funding for the school as outlined in his attached letter and proposal.

Alex Millette- This is a great opportunity for youth in the community to learn unique skills as well as it is a unique partnership for the Town. The Town would like to propose a partnership with Mackenzie Mountain School so that town Administration and Council would be able to live stream Council meetings and advance our current technology used for meetings, events, videos, as well as another way to engage and communicate with the Community.

Cathy Clarke- this would be a great way for youth to learn about government at the Municipal Level.

Council confirmed that students would be attending council meetings in order to use the Digital Media Equipment as well as learn about government processes.

Mr. Duclos is asking for funding for up to \$10,000 as he has secured additional funding from other sources.

Council suggested that students could be attending council meetings.

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the request for funding for the Digital Media Lab Equipment for Mackenzie Mountain School in the**

amount of \$10,000, conditional to there being a partnership agreement with the Town of Norman Wells.'

**Motion:** No. 20-24-09  
**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wever

**Motion Carried**

*Michael Duclos left the building. Hugo Pabke returned to Council Chambers.  
Councillor Bernard returned.*

## 10. Council Forum

Councillor Peachey- raised concern about unsafe stairs attached to the Utilidor around the Town. She suggested that stairs be removed if they are unsafe to the public. Mayor Pope requested that administration remove or fix the stairs depending on the price. Cathy Clarke advised that the stairs need to be engineered which is a significant cost to the Town. She proposed that stairs be removed in priority areas. Administration will investigate the cost of repair and removal and report back to Council.

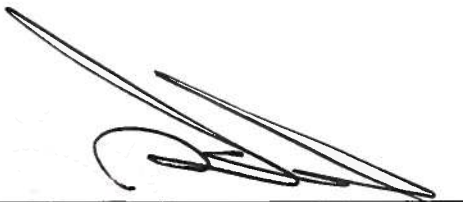
Mayor Pope- thanked Administration Staff for road upgrades on Franklin, Tulita, and Riverview as well as having some barriers repaired. Other barriers still need repairing, in which the SAO responded that the Town has the inventory on hand. Without the proof of knowing how the barriers were damaged, this is at the cost of the Town to repair. In Contractors agreements, it states that if the Contractor damages they shall repair if there is proof of damage. Mayor Pope also inquired about Halloween festivities this year. Alex Millette advised that the Recreation department is planning a Halloween event which will follow all Covid-19 safety restrictions.

## 11. Correspondence to Council

- a) Northwest Territories Public Utility Board
  - ii. Decision- Northwest Territories Power Corporation (NTPC) Long Term Debt Issue
- b) Pandemic Response Plan for Health Services
  - i. Summary Pandemic Response Plan
- c) Land Use Permit and Water License Application (S20P-003 / S20L1-001)- Granted
  - i. S20L1-001 Enbridge Line 21 Pipeline KP158 Decision Letter
  - ii. S20L1-001 Water License
  - iii. S20P-003 Enbridge Line 21 Land Use Permit

## 12. Correspondence from Council

13. **Adjourn** 7:41PM Councillor Smith



**Frank Pope**  
Mayor



**Hugo Pabke**  
Acting Senior Administrative Officer