

**Town of Norman Wells
Minutes
Committee of the Whole #20-17
Thursday, November 12, 2020, 12:00PM
Council Chambers and Teleconference
Call in 1-866-969-8429 ID: 5040455**

Present: Frank Pope Mayor
Alexis Peachey Deputy Mayor
Pascal Audet Councillor
Jean-Paul Bernard Councillor
Trevor Smith Councillor
David Wever- telephone Councillor

Regrets: Jim Boyle- work Councillor

Staff: Cathy Clarke- telephone Senior Administrative Officer
Johannie Lapierre Development Officer
Alex Millette Public Works Manager
Kayla Turner Governance & Community Engagement Manager

1. **Call to Order** 12:00PM
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**
4. **Delegation**
5. **Topics**
 - a) **Community Plan Roll-out: January 15, 2020 - Completed**
 - b) **Gas Tax Allocation: January 29, 2020 - Completed**
 - c) **Advocacy Efforts: February 19, 2020 - Completed**
 - d) **Landfill and Solid Waste Management: March 4, 2020 - Completed**
 - e) **MD& A Review and Spring/Summer 2020 Work Plan Prioritization: April 28, 2020 – Completed**
 - f) **Landfill & Forecasting: May 12, 2020 - Completed**
 - g) **Emerging Wisely Plan: May 27, 2020 - Completed**
 - h) **Water & Sewer By-Law & Gas Tax Allocations: June 10, 2020 – carried over**
 - i) **Gas Tax Allocations: Continued June 17th, 2020 – carried over**
 - j) **Gas Tax Allocations: Continued/Water & Sewer By-Law June 24th, 2020 – Completed**
 - k) **Reserve Fund Dedications: July 8th, 2020 – Completed**
 - l) **Water & Sewer By-Law: August 26, 2020 – Part 1 Completed**
 - m) **By-Law Review – September 8, 2020 – Ongoing**

- n) **Water & Sewer By-Law/Financial Report Framework/Milestone Report Presentation- Completed**
 - **Payment Plan- Completed**
 - Access Fees
 - **Presentation of new monthly financial report framework- Completed**
 - **Milestone Report – Next steps on Landfill- Completed**

- o) **Town Clean-up/Beautification with Town as Example:**
 - Clean-up of Courtier lot
 - Green spaces
 - Roads maintenance standards
 - Thorough ditching
 - Utilidor brushing

- p) **Economic Development:**
 - Business incubation
 - Culture
 - Marketing
 - Tourism

- q) **Recreation and Green Spaces:**
 - Jackfish expansion
 - New recreation facilities i.e.: soccer pitch, basketball court, skateboard park
 - Park and green space development
 - Playground development

- r) **Community Programming:**
 - Evaluation of existing programming, costs, capacity, effectiveness
 - What role does Council feel the Town should play in community needs?
 - Direct provision
 - Facilitation
 - Fund broker
 - Grants support and/or application
 - Networking
 - Subsidy

- s) **Water:**
 - Public education campaign
 - Water conservation options/audits/education

- t) **Bylaw/Policy Updates: Ongoing**
 - Ongoing
- u) **Community Plan:**
 - Review of the Draft Community Plan

6. Adjourn 12:55PM

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- Councillor Bernard- Section 3.5 Item D:
 - Would like to potentially research the possibility of a multi-use recreation facility. Councillor Bernard calculated the cost to replace the town's aging infrastructure to be approximately 46 million dollars. According to the Canadian Cost Guide for 2020, the Town's current assets are only worth 31.6 million dollars.
- SAO- the average cost to build in the North is an average of \$600/square foot. She said it is important to note that the Town is not looking to build new infrastructure right now due to high costs of materials because of COVID-19. Alex is looking into what it costs Inuvik to operate their multi-use facility. We could state that a multi-use facility would satisfy recreational, cultural, and quality of life needs for the Community.
- The Development Officer would like to add to the policy that the Town would like to explore alternatives to replace aging infrastructure. The SAO would like to use the term "multipurpose" instead of "multi-use".
- Councillor Audet mentioned that the federal government has funds of up to 235 million dollars available for cultural buildings- this is something the Town could investigate.
- Council would like to enhance section 3.5 and add a policy to cover aging infrastructure and detail on how to act on this (information regarding grants available).
- Mayor Pope: Would like a projected operational timeline from Imperial Oil. How many workers would be needed to complete remediation? Remediation could bring a large influx of transient or permanent residents to Town.
- Johannie has asked Imperial Oil how many workers would be needed for remediation. Imperial Oil directed her to their Remediation Plan, however they do not know the specific number of workers they will be needing at this time.
- Mayor Pope noted that Norman Wells is a "Boom Bust" Community and Economy which in the past has been stabilized by the oil industry. He wondered if it could be mentioned in the Community Plan that the Community relies, or has historically relied on outside industry. He would also like to mention that the Economic Development Committee is looking into the economic future of Norman Wells. The Committee is looking into alternative industries to become the Economic Base of Norman Wells.
- SAO: example of visioning- what is sustainable for 1000 people? The Economic Development Committee can use this to evolve the Economic Development Plan.
- Councillor Audet mentioned that the Town should provide incentives for persons who would like to start up a new business in town.
- The Development officer stated that in the Community Plan there could be a policy that states the Town would like to encourage flexibility for the start up of new businesses.
- The SAO added to the Development Officer's comments stating that the Community Plan and other plans are used as a tool for investors and those actively looking to invest in the Community. Grants can also be used as incentive for business start up.
- Johannie noted she will request the Employment and Labour Force section be more specific regarding new business start up incentives.
- Councillor Smith- Item 4.2.5 Cemetery: Is this always going to be the Town's responsibly to take care of? The SAO in response to Councillor Smith- yes because of the concerns from the Community as the cemetery is on a riverbank.
- Councillor Wever-the sale of Town properties go towards the development of lands. Does Council agree to this or would they like to see funds being used elsewhere? The SAO noted that where the funds are used does not need to be named in the Community Plan. Councillor Wever stated he is open to using the funds in other areas.

- Councillor Wever also noted more pictures, charts, and less words would make the Community Plan easier to read. Johannie will provide this feedback to WSP. He would like to propose March 2021 as a deadline for completion for the Community Plan.
- The Development Officer thanked council for their patience, time, and feedback on the Community Plan. She will bring forward the requested changes to WSP and will update Council once changes have been made.
- Mayor Pope thanked Johannie and the Lands Committee for their hard work, and thanked Council for their input.

Self Isolation in Norman Wells:

- So far there are 65 responses to the one question survey that went out to the public. ("As we plan on allowing self-isolation in the Community for residents of Norman Wells, we would appreciate if you could take a moment to share your thoughts on this matter. We believe input is important when developing a plan to allow for residents to self-isolate in the Community.")
- The survey responses have been mostly positive, with a few responses that do not agree with allowing self-isolation in the community.
- The SAO would like Council to think about how they feel about the Town writing letters of support for individuals wanting to self isolate in the Community.
- She would also like Council to present staff awards at the Christmas Party. Council will provide an answer on Tuesday.
- Mayor Pope would also like to know Council's opinion on mandatory masks at Tuesday's meeting.



Frank Pope
Mayor



Cathy Clarke
Senior Administrative Officer