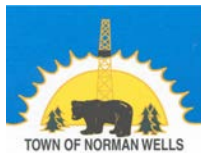


Youth and Elder Coordinator-Town Of Norman Wells NT



Youth and Elder Coordinator

The Town of Norman Wells is seeking a Youth and Elder Coordinator on a permanent basis to join its Recreation Team. The incumbent is responsible to the Recreation Director.

Qualifications Include:

- Grade 12
- Good physical condition with the ability to perform the physical demands of the position
- Valid Driver's license
- Knowledge of Legislation, regulations, policies and procedures involving youth in community programs
- Work with and assist others as a team member
- Office administration experience

We offer:

- Comprehensive Health/Dental Benefits
- Housing Allowance
- Matching RRSP
- Vacation Travel Assistance
- A Competitive Salary (commensurate with experience)

Closing Date: May 10, 2017 at 3:00 pm, MST.

Qualified individuals are invited to submit their resume to:

Town of Norman Wells
PO Box 5
Norman Wells, NT X0E 0V0
Attention: Catherine Mallon, Senior Administrative Officer
Ph: 867-587-3700
Fax: 867-587-3701
Email: senioradministrativeofficer@normanwells.com

Please be advised that the Town of Norman Wells requires all prospective employees to provide a criminal records check prior to employment. We thank all applicants who apply, but advise that only those to be interviewed will be contacted.