

**Town of Norman Wells
Council Minutes
Special Meeting of Council
Friday September 25th, 2015 – 12:00 pm
Council Chambers, Town of Norman Wells**

Present:	Gregor Harold McGregor Ann Marie Tout Tim Melnyk Sherry Hodgson	Mayor (Chairperson) Councillor Councillor Councillor
Regrets:	Renee Closs Frank Pope Nathan Watson	Councillor Councillor Deputy Mayor
Administration:	H. Alec Simpson Karel Meulenbroek Lindsey Blake Keith McDonald Chelsey MacLean Claude Desgagne	Town Manager Town Clerk Recreation Director Director of Public Works & Utilities Development Officer/Lands Clerk Fire Chief

1. Call to Order – 12:05 pm.

2. Declaration of Conflict of Interest

None

3. Review and Adoption of Agenda

Motion: No. 15-245
Moved by: Councillor Melnyk
Seconded by: Councillor Tout

'Be it resolved that the Agenda for the Special Meeting of Council, dated September 25th, 2015, is hereby adopted as amended'

Removed from the agenda were:

- 6b) Lift Station Rehabilitation or Replacement
- 6c) Sewer Main Replacement
- 6d) Landfill Material Removal
- 6e) Town Property (Old Couturier lots) Material Removal

Motion Carried

4. Delegation

- a) None

5. Minutes

- a) Regular Meeting Minutes September 15, 2015

Motion: No. 15-246
Moved by: Councillor Melnyk
Seconded by: Councillor Tout

'Be it resolved that the Minutes for the Council Meeting dated, September 15, 2015, are hereby adopted as presented'

Motion Carried

6. Old Business

- a) Action Sheet Information

The Town Manager advised that the Youth and Elder Centre Lease agreement with the NWLC was executed.

- b) Lift Station Rehabilitation or Replacement

Deleted from the agenda

- c) Sewer Main Replacement

Deleted from the agenda

- d) Landfill Material Removal

Deleted from the agenda

- e) Town Property (Old Couturier lots) Material Removal

Deleted from the agenda

- f) Audit RFP

Motion: No. 15-247
Moved by: Councillor Melnyk
Seconded by: Councillor Hodgson

'Be it resolved that the Council of the Town of Norman Wells accepts the audit proposal from Robert Stewart, Chartered Accountant/Management Consultant. All the relevant criteria were met, including audit methodology, past relevant experience, and audit schedule while providing the lowest cost of the three proposals.'

Motion Carried

- g) Chip Seal Surfacing for the Town of Norman Wells Discussion

- h) Training Request Discussion
The Fire Chief would like to send 8 volunteers for training.

7. New Business

- a) Changes to the Quarry, By-Law 15-20, to replace By-Law 13-14

Motion: No. 15-248
Moved by: Councillor Melnyk
Seconded by: Councillor Tout

'Be it resolved that the Council of the Town of Norman Wells hereby give first reading to the "Quarry By-Law" By-Law 15-20'

Motion Carried

- b) Expression of support for appointment of Coroner

Motion: No. 15-249
Moved by: Councillor Melnyk
Seconded by: Councillor Tout

'Be it resolved that the Council of the Town of Norman Wells supports the Coroner appointment for Katie MacRae.'

Motion Carried

8. Committee Reports

- a) Recreation
 - i) None
- b) Town Planning
 - i) None
- c) Resource Development Impact Group
 - i) None
- d) Emergency Measures Organization
 - i) None
- e) Ad Hoc Personnel Committee
 - i) Org Chart
 - ii) Health & Safety

9. Departmental Reports

- a) Public Works – Keith MacDonald Monthly report
- b) Recreation – None
- c) Lands –Chelsea Maclean Monthly report
- d) Finance – None
- e) Town Manager – Alec Simpson Monthly report
- f) Fire Department – Claude Desgagne Monthly report

10. Council Forum

Councillor Melnyk	Nothing
Councillor Hodgson	Nothing
Councillor Watson	Asked for a review of civil works contracts being undertaken, no information was available. Asked for an update on the safety committee. It is important that this be established, we have not been in compliance for over a year now.
Mayor McGregor	Nothing

Cancellation of Council Meetings

Motion: No. 15-250
Moved by: Councillor Melnyk
Seconded by: Councillor Tout

'Be it resolved that the Council of the Town of Norman Wells cancels the October 6 Regular Board meeting and to cancel the Committee of the Whole Meetings scheduled for October 13th and October 27th.'

Motion Carried

11. Correspondence to Council

- a) Enbridge Letter

12. Correspondence from Council

- a) SLWB – Canyon Creek
- b) Letter of Support – Canyon Creek
- c) Town - DFO

13. In Camera

- a) None

14. Adjourn

Motion: No. 15-251
Moved by: Councillor Tout

'Be it resolved that we hereby adjourn, the time being 1:12 p.m.'
Motion Carried



Gregor Harold McGregor
Mayor



H. Alec Simpson
Town Manager