

**Town of Norman Wells
Committee of the Whole Minutes
Tuesday May 17th, 2016 –7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Tim Melnyk Heidi Deschene Lise Dolen Pam Gray Sherry Hodgson	Mayor (Chairperson) Deputy Mayor Councilor Councilor Councilor Councilor
Regrets:	Harold McGregor	Councilor
Administration:	Catherine Mallon Claude Desgagne Chelsea MacLean John Morrison	Senior Administrative Officer Fire Chief Development Officer/Lands Clerk Intern

1. **Call to Order – 7:02pm.**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**

Moved by: Councilor Deschene
Seconded by: Councilor Hodgson

'Be it resolved that the Agenda for the Regular Committee of the Whole Meeting, dated May 17, 2016, is hereby adopted as amended.'

Motion Carried

4. **Delegation**
 - a) Michael Duclos Mackenzie Mountain School

5. **Minutes**
 - a) None

6. **Old Business**
 - a) None

7. **New Business**
 - a) Council Attendance

Discussion: all councilors agreed that because quorum was not made in one meeting out of 7 months, this topic is not a large issue. The option to call in is there for any member of Council who must travel or abstain from Council meetings. If Council were to meet more often than it already does, the possibility of unmet quorum would be higher.

- b) June Committee of the Whole Date

Discussion: There are 5 Tuesdays in June. Possibility of holding Council meeting on 2nd Tuesday, and Committee of the Whole on the 4th Tuesday. Recommend staff to look at calendar and come up with a resolution.

- c) Spring Cleanup

Discussion: Historical Date of Spring Cleanup has been the last week of May/first week of June. In order to support the Land Corporation's carwash and barbeque, suggestion was made to hold Spring Cleanup on May 30th to June 4th, 2016. Advertise that garbage bags are available at the Town Office, call the Town Office for pickup and disposal of garbage bags. ENR will pick up large items if scheduled through cell phone number (867) 587-7635. Recommendation made to partner with the Northern Store for the barbeque

8. Committee Reports

a) None

9. Departmental Reports

a) Public Works – None

b) Recreation – None

c) Lands - Report

Chelsea McLean, Development Officer

d) Finance – None

e) Town Manager – Report

Catherine Mallon, Senior Administrative Officer

f) Fire Department – Report

Claude Desgagne, Fire Chief

Discussion: Everyone has passed the second test for Firefighter Level I and II. We are busy with the emergency exercise happening this week. We also have May Queen happening this weekend. June 9th-14th I am going to the Fire Chief's Conference. Hope to soon implement a Fire Smart Program for the people of Norman Wells. The first move on this program is to begin enforcing the use of Fire Permits and Certified Fire Pits which I would like to implement immediately.

10. Council Forum

Councilor Dolen

Nothing

Councilor Gray

Nothing

Councilor Deschene

Where are we at with approval and recognition for the Ed Hodgson Trail, George Doctor Trail, and Flynn's Pond. Mayor Watson responded that the road, trail, and pond naming have been passed and approved, and the Town is working on getting some signage made. We haven't figured out yet, what further we are going to do. Open to suggestions.

Councillor Deschene offered to give the history behind both Ed Hodgson, and George Doctor trails from Ed Hodgson. Mayor Watson responded that this would be extremely beneficial to receive. Then the Town could look into costs and different types of monuments with consideration given to potential destruction by children. Councillor Dolen said that there has been no formal announcement of the renaming of these trails and pond. Perhaps this could be accomplished on Canada Day. Mayor Watson said hopefully the signs can be mounted by then. Councillor Dolen also suggested giving 'mini' signs to the commemorated person/family. Mayor Watson agreed this is an exceptional idea and should be presented on Canada Day.

Councillor Deschene asked the SAO, if possible, to have the SAO report prior to meetings so Council can come prepared with questions. SAO responded that the report today relates to personnel and will be discussed in Camera.

Councilor Hodgson

Query as to who is attending the FCM. The SAO responded that she is attending in place of Councilor Deschene, Councilor Grey, Mayor Watson, and Councilor Dolen will inform us tomorrow of her attendance status. Councilor Dolen mentioned that she had seen Jack Layton speak at his last report. Mayor Watson said that it is inspiring and can give you a full understanding of what being a representative is all about.

Councilor Melnyk

Would like to know where we are at with advertising for Citizen of the Year. All Councillors approve of the question. Mayor Watson added that Council would need a date the nominations would be received by. Councillor Melnyk mentioned the need for a special Council to make the vote. Councillor Deschene suggested the 3rd week of June as a nomination deadline. Councillor Melnyk agreed, before the 3rd Friday in June. Special Meeting of Council could be held that Friday to make the decision. Mayor Watson agreed that this plan sounded good.

Mayor Watson	Nothing
Councillor Gray	I think we're doing a good job here. Good, healthy debate makes for good decisions.
Councillor Deschene	Clarification, the current format is first Tuesday of month, Council meeting, third Tuesday, Committee of the Whole.
Councillor McGregor	I'm traveling in February. I'll be here for regular meetings. I should be available any Saturday you pick.

11. Correspondence to Council

a) None

12. Correspondence from Council

a) None

13. In Camera

Moved by: Councillor Deschene
Seconded by: Councillor McGregor

'Be it resolved that we hereby move to go in-camera being 8:45 p.m.'
Motion Carried

a) Personnel


Moved by: Councillor McGregor
Seconded by: Councillor Gray

'Be it resolved that we hereby adjourn in-camera being 9:38 p.m.'
Motion Carried


14. Adjourn

'Be it resolved that we hereby adjourn, the time being 9:39 p.m.'

MOVED BY: Councillor Dolen



Nathan Watson
Mayor



Catherine Mallon
Town Manager