

**Town of Norman Wells
Committee of the Whole Minutes
Tuesday June 28th, 2016 –7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Tim Melnyk Heidi Deschene Lise Dolen Pam Gray Sherry Hodgson Harold McGregor	Mayor (Chairperson) Deputy Mayor Councilor Councilor Councilor Councilor Councilor
Administration:	Catherine Mallon Claude Desgagne Chelsea MacLean Sarah Ball Thomas Tremblett	Senior Administrative Officer Fire Chief Development Officer/Lands Clerk Receptionist Public Works Foreman
Visitors:	Jane McGregor Stewart Beckingham Brian Lickoch Pascal Audet Natalie Desgagne Caren Burke Beanna Lynn Harold Harris Kelly McCoy Sean Austman-Kunkle Pete Rose Richard Popko	

-
1. **Call to Order – 7:00pm.**
 2. **Declaration of Conflict of Interest**
 3. **Review and Adoption of Agenda**

Moved by: Councilor Deschene
Seconded by: Councilor Dolen

'Be it resolved that the Agenda for the Regular Committee of the Whole Meeting, dated June 28th, 2016, is hereby adopted as presented.'

Motion Carried

4. **Delegation**

- a) **Stewart Buckingham, Proposed Senior Citizen Society**

Discussion: Request for use of the old daycare building, and for the Town of Norman Wells to be a sponsoring member to applications for funding from the Senior Citizens Society. As of now, the society is not yet in place. With respect to use of the building the Society would be willing to contribute to the costs and upkeep for the building. The Society would be willing to share the building with other groups and continue looking into other governments and programs to help with costs and funding. Recommendation from Council is to register the Society and have discussions with other interested groups in town to move the projects forward.

5. **Minutes**

- a) **None**

6. Old Business

- a) Discussion to Draft Limestone Crushing Request for Proposal Discussion

Discussion: Council requires information from local business to determine the local need of the materials in the Quarry. Local businesses have been here for an extended period, they approach the Town to ensure their needs are met for material quantity. The current surplus in the quarry is due to local business potential need for material. External sources have advised against blasting and crushing based on potential requirements. Attention to local need of quarry materials ongoing.

7. New Business

- a) DOT Speed/Stop Signs Discussion

Discussion: all requests for changes to traffic signage must be passed through the By-Law.

- b) Citizen of the Year Recommendation

Moved by: Councilor Dolen
Seconded by: Councilor McGregor

'Be it resolved that the Committee of the Whole recommends to the Council of the Town of Norman Wells that Lorraine Tremblay and Stewart Beckingham be named Citizen of the Year for 2016.'

- *Deputy Mayor Melnyk left the room - Conflict, the time being 7:43PM*

- c) Re-assess By-Law Regarding Lottery License Fees Discussion

Discussion: Council recommends revising Schedule A in the Lottery By-Law and return as draft to Council with updates.

- *Mayor Watson left the room, the time being 7:51PM*
- *Mayor Watson and Deputy Mayor Melnyk returned to the room, the time being 7:52PM*

- d) Traffic at the Fire Department Parking Lot Discussion

Discussion: Safety Hazard to allow public to cut through the Fire Department parking lot. Town of Norman Wells staff to cost out options to be used as a barrier.

8. Committee Reports

- a) None

9. Departmental Reports

- a) Public Works – None
b) Recreation – None
c) Lands - None
d) Finance – None
e) Town Manager – None
f) Fire Department – None

10. Council Forum

Councillor McGregor

Vehicles have been cutting through residential roads in town onto Canol Drive, where no road exists. Be nice to see some large quarry rocks placed in these areas to restrict access. Public Works Foreman Tremblett responded that this issue is in the process of being resolved. Results should be seen in the next few weeks. Councillor McGregor said that the Senior Administrative Officer (SAO) excluded Pascal Audet from Northridge from a recent Council Meeting. The SAO both denied this and further clarified that she met with Pascal Audet from Northridge on two occasions to explain the rationale for the particular Special meeting of Council that Councillor Mc Gregor referred to. The SAO further stated that she met Pascal Audet from Northridge on several occasions regarding the Town's Chip Seal project which was awarded to another local Contractor. Pascal Audet from Northridge asserted in a loud voice that the SAO was a 'liar'. He made the slanderous assertion twice in the presence of 6 Councillors, the Mayor, 4 Town Employees and a full public gallery. The SAO requested that Pascal Audet, Northridge apologize to her during the Public Council meeting. However, Pascal Audet, Northridge responded that he would 'never' apologize.

- Mayor Watson called for a break, the time being 8:00PM
- Mayor Watson resumed the meeting, the time being 8:05PM

Councillor Deschene

I received a comment from a citizen regarding maintenance of the Cemetery. How is the maintenance managed, and can the Church help. Public Works manages the maintenance of the Cemetery, and has been the caretaker from the past few decades. How are the plaques coming along from naming the road/trails. The plaques will be presented to Ed Hodgson and Robin Doctor at the July 1st celebrations, as well as mounted on the road/trails. For next Council, can we see the By-Law for the Organizational Chart as well as the wage scale.

Councillor Gray

Nothing

Mayor Watson

The bear fence at the dump is back. Public Works Foreman Tremblett said that it is being vandalized and we have made many repairs. There is material that may have to be replaced and budget cuts are not helping. Mayor Watson said that there are many challenges associated with keeping the fence up and running. Perhaps there are other organizations in town that could help. Deputy Mayor Melnyk replied that flyers and public education are the way to go. The level of respect for man vs. nature is low in town. This has led to bears coming into the dump to congregate and then ENR has to come in and shoot them. Public awareness is key. We can try to get ENR on board as well. Mayor Watson said that it was Mr. Popko who brought it to Council's attention a few years back.

Councillor Hodgson

Nothing

Councillor Dolen

I have noticed wood in the back of residents yards from two years ago. Public Works Foreman Tremblett replied that it will be addressed.

Deputy Mayor Melnyk

We have hired some summer students. Senior Administrative Officer Mallon replied that 7 or 8 have been taken on board. Councillor Deschene mentioned that they could help the elders. Deputy mayor Melnyk said that the Courtourier lot and the dump are not seeing much action. Another year will go by without seeing progress. Use the environmental fund to start removing things, with the batteries and tires holding priority. Vehicles at count and major metals from around the buildings, we will have better access to hazardous materials when we remove them. Use \$75,000.00 to local business in town as a start. Look at removing the material from Norman Wells, use a portion of the funds for freight, still able to use local business. Mayor Watson replied that the discussion comes well-timed. We have very recently been discussing future dump locations as well as the current landfill situation. What Deputy Mayor Melnyk says makes sense. Councillor McGregor said that money can always be added if it's going well. Mayor Watson said that we have money and people available. We can agree on recommendation for staff to begin. Be specific but give leeway. Deputy Mayor Melnyk said that it was not agreed on for how to proceed, the RFP was not appropriate at the time. Councillor Hodgson said that the By-Law relating to certain amount of cost would allow us to put it out for bid. Liability is an issue with using our own staff. The Senior Administrative Officer replied that the Town has applied for funding to get this done through a new round of Environmental Funding. Should we go the funding route or do as Deputy Mayor Melnyk has suggested. Mayor Watson responded that we won't abandon chasing funding. Getting started will show funders that we are serious.

- *Mayor Watson left the room, the time being 8:33PM*

11. Correspondence to Council

- a) Sam Kivi – Proposed Roundabout on Caribou Crescent

Discussion: Residents of the neighborhood have gotten together to come up with ideas regarding the issues with ATV's travelling at inappropriate speeds down the road from the trail. Council recommends that Lands and Public Works departments request more specific information on how the residents would like to go about resolving this issue.

- *Mayor Watson returned to the room, the time being 8:55PM*

- b) Northridge Contracting – Complaint against the Senior Administrative Officer regarding the delay of Main Water Sewer Replacement

Discussion: Mayor Watson explained that to access funds the Town must present request for proposals. The SAO further explained that different projects are funded by a variety of Government initiatives. The Town will only go ahead with the work once the funders confirm successful applications. The issues with the roads and Water/Sewer infrastructure have been around for a long time, delays in project operations are ultimately caused by the funders. The issue is that the Town cannot approve that the project go ahead until confirmed by the Federal Government, in this instance. The previous Public Works Manager was unauthorized to have a contractor pre-purchase material. The town is at the mercy of the funders. Everyone is trying to do the best that they can.

- *Deputy Mayor Melnyk left the room, the time being 8:58PM*

12. Correspondence from Council

- a) None

13. In Camera

Moved by: Councilor Dolen
Seconded by: Councilor Deschene

'Be it resolved that we hereby go in camera the time being 9:08pm.'

a) Personnel

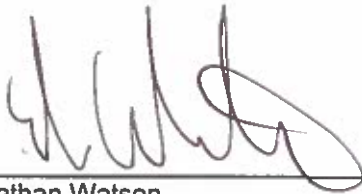
Moved by: Councilor Dolen
Seconded by: Councilor Deschene

'Be it resolved that we hereby adjourn in camera the time being 9:42pm.'

14. Adjourn

'Be it resolved that we hereby adjourn, the time being 9:43p.m.'

MOVED BY: Councillor Gray



Nathan Watson
Mayor



Catherine Mallon
Town Manager