

**Town of Norman Wells
Council Minutes
Regular Meeting of Council
Tuesday January 19th, 2016 –7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Tim Melnyk Nathan Watson Heidi Deschene Lise Dolen Pam Gray Sherry Hodgson Harold McGregor	Deputy Mayor (Chairperson) Mayor – via Teleconference Councillor Councillor Councillor Councillor Councillor
Administration:	Lindsey Blake Sarah Ball Claude Desgagne Keith MacDonald Chelsea MacLean Tom Ng	Acting Town Manager Acting Town Clerk Fire Chief Director of Public Works & Utilities Development Officer / Lands Clerk Director of Finance

1. **Call to Order – 7:00pm.**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**

Motion: No. 16-01
Moved by: Councillor Deschene
Seconded by: Councillor Hodgson

'Be it resolved that the Agenda for the Regular Council Meeting dated, January 19, 2016, is hereby adopted as amended.'

Motion Carried

4. **Delegation**

- a) None

5. **Minutes**

- a) Meeting Minutes December 15, 2015

Motion: No. 16-02
Moved by: Councillor Dolen
Seconded by: Councillor Gray

'Be it resolved that the Minutes for the Regular Council Meeting dated, December 15, 2015, are hereby adopted as presented '

Motion Carried

6. **Old Business**

- a) Water Plant Decontamination Room Project Costs Information

Keith MacDonald: It's a modification of an existing building. When you start, you're not really sure what can be in there, and you can find things that can add to your cost. We are establishing an area that keeps the water treatment process separate from everything else to avoid cross-contamination from the outside world.

7. New Business

a) Water Treatment Plant Inspection

Motion: No. 16-03
Moved by: Councillor McGregor
Seconded by: Councillor Dolen

'Be it resolved that the Council of the Town of Norman Wells hereby approves the need for a Request for Proposal for engineering condition assessment to gauge the life expectancy of the Water Treatment Plant.'

Discussion: The inspection will give us an idea of which stage of lifecycle the plant is in. It's approx. 21 years old. Electronic components have a short lifecycle, mechanical components last about five years. Not sure on the condition of piping in the plant. Leaks and corrosion are expensive to repair. Inspection will help make the decision on repairing issues vs. building a new plant.

Motion Carried

b) Interim 2016 Operating Budget and Five-Year Capital Plan

Motion: No. 16-04
Moved by: Councillor Dolen
Seconded by: Councillor McGregor

'Be it resolved that the Council of the Town of Norman Wells hereby adopts the Interim 2016 Operating Budget and the Five-Year Capital Plan as presented.'

Motion Carried

c) Landfill Material Removal

Motion: No. 16-05
Moved by: Councillor McGregor
Seconded by: Councillor Deschene

'Be it resolved that the Council of the Town of Norman Wells hereby approves Administration to apply for funding for Landfill Material Removal and approves the recommendation to stage this project over five years. Total estimated cost of project \$2.7 million.'

Motion Carried

d) Lots 165 and 166, Group 1158, Plan 1170 – Material Removal

Motion: No. 16-06
Moved by: Councillor Dolen
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells hereby approves Administration apply for both Federal and Territorial funding available for the clean-up, maintenance, and possible development of Lots 165 and 166, Group 1158, Plan 1170.'

Motion Carried

e) Veterinarian Request for Donation

Motion: No. 16-07
Moved by: Councillor Dolen
Seconded by: Councillor McGregor

'Be it resolved that the Council of the Town of Norman Wells hereby approves a donation in the sum of \$6,000.00 for the continuation of veterinarian services for the Sahtu Region; and further that the services be provided by the Faculty of Medicine, University of Calgary.'

Motion Carried

8. Committee Reports

- a) Recreation
i) None
- b) Town Planning
i) None
- c) Resource Development Impact Group
i) None
- d) Emergency Measures Organization
i) None

9. Departmental Reports

- a) Public Works – Keith MacDonald Verbal update

Winter operations are taking place as per usual. Maintaining clear sidewalks and streets, building checks, maintenance is being done inside. Water Utility plant is running normally, water is very clean this time of year.

- b) Recreation – Lindsey Blake Verbal update

Youth and Elder position was offered to another candidate who had been interviewed in December as the original candidate who the job had been offered to is currently on extended medical and could not accept the start date. Original candidate was not yet an employee, and it is just not possible to keep the Youth and Elder center closed for a few more months while we wait for that candidate. The next candidate accepted the position immediately and is making arrangements to return to town right away as he was out visiting his family in Alberta when he was contacted today. We have been struggling since the last Youth and Elder Coordinator departed. It is an unfortunate situation; however, we need to think about the users of the facility above all. The first candidate will be kept in mind going forward.

- c) Lands – Chelsea MacLean

A special meeting of Council will be called next week to have the Board of Revision members formalized by a resolution before the February 1st, 2016 deadline.

- d) Finance – Tom Ng

Budget has been given to all departments. Awaiting feedback for revision.

- e) Town Manager Monthly report was provided

- f) Fire Chief – Claude Desgagne Verbal Update

Online training for seven firefighters (Level 1) should be finished by the end of next year. Currently have 19 volunteers.

10. Council Forum

Mayor Watson

Nothing

Councillor McGregor

Nothing

Councillor Deschene

Nothing

Councillor Gray

Thank you to Sarah Ball and Lindsey Blake for picking up the slack while in a state of flux. Looking forward to the Committee of the Whole meeting next Tuesday.
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Councillor Dolen

Water Plant crew did really good over Christmas dealing with freeze-ups. Service with a smile. Clarification on the Dog Catcher, are they an employee? Is there a contract? Councillor Melnyk clarified, it's not just one "staff" member, or a contract, but it is done by several staff.

Councillor Hodgson

Will not be able to attend C.O.W. on January 26th. The discussion on Strategic Plan should be to land on the dates them move on. Currently booking things to the end of late March. Last year we had several budget meetings. No meetings in a month, we should bring back more meetings. Liked the one Council, two C.O.W. per month. Not getting "bang for buck" out of the councillors. Councillor Melnyk responded we will not be going into budget and strategic plan until after the audit. One to two departments per meeting to decide where all the money is to be going. Again, very disappointed in the decision to move onto the next candidate for the Youth & Elder position.

Councillor Melnyk

If anyone is away and wants to comment on anything on the agenda, send it in an email to the Town Manager so we can all know your thoughts on items. Mayor Watson agreed. Encourage everyone to do this.

11. Correspondence to Council

- a) Request to Appear as a Delegation – Canyon Creek All-Seasons Access Road - Stu Niven, Manager -Environmental Affairs Department of Transportation, Government of the Northwest Territories
- b) Geotechnical Investigation – Norman Wells to Great Bear River – Joe Acorn, M.A.Sc.,P.Eng. Manager - Environmental Analyst, Environmental Affairs Division Department of Transportation, Government of the Northwest Territories
- c) NTPC Right-of-Way – Lots 165 and 166, Group 1158, Plan 1170 – Andy Crowther, Health, Safety and Environment Coordinator – Thermal Division, Northwest Territories Power Corporation

Discussion: A letter of support to be written by current Acting Town Manager to say the Town took the legal responsibility to acquire the lot. A Request for Proposal has been put out and the lots will be cleaned up in a timely manner.

- d) Notice of Extension of Timelines – Conformity Determination: Howard's Pass Access Road Upgrade – Scott Paszkiewicz, Land Use Planner/ Executive Director, Sahtu Land Use Planning Board
- e) Career Fair Norman Wells - 23 February 2016 – Lise Dolan, Career Development Officer, Government of the Northwest Territories

12. Correspondence from Council

- a) None

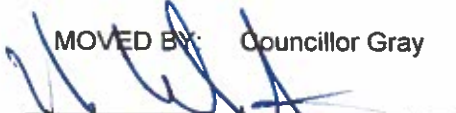
13. In Camera

- a) None

14. Adjourn

'Be it resolved that we hereby adjourn, the time being 8:19 p.m.'

MOVED BY: Councillor Gray


Nathan Watson, Mayor


Catherine Mallon, Town Manager