

**Town of Norman Wells
Council Minutes
Special Meeting of Council
Tuesday December 1st, 2015 –7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Tim Melnyk Heidi Deschene Lise Dolen Pam Gray Sherry Hodgson Harold McGregor	Mayor (Chairperson) Deputy Mayor Councillor Councillor – By Teleconference Councillor Councillor Councillor
Regrets:	None	
Administration:	Catherine Mallon Karel Meulenbroek Keith McDonald Chelsea MacLean	Town Manager Town Clerk Director of Public Works & Utilities Development Officer / Lands Clerk

1. Call to Order – 7:00pm.

2. Declaration of Conflict of Interest

Councillor Deschene may have to declare a conflict on Chelsea's report

Councillor Melnyk may have to declare a conflict on the Royal Canadian Legion Christmas Party funding request

3. Review and Adoption of Agenda

Motion: No. 15-277
Moved by: Councillor Deschene
Seconded by: Councillor Hodgson

'Be it resolved that the Agenda for the Regular Council Meeting dated, December 1st 2015, is hereby adopted as amended.'

Motion Carried

The swearing in of Councillor Gray was added to the Agenda.

Councillor Gray was sworn in as member of the Council of the Town of Norman Wells.

4. Delegation

a) RCMP – Monthly Report Presented by Cpl. Dieter Ludwig

5. Minutes

a) Special Meeting Minutes November 10, 2015

Motion: No. 15-278
Moved by: Councillor Deschene
Seconded by: Councillor Melnyk

'Be it resolved that the Minutes for the Special Council Meeting dated, November 10, 2015, are hereby adopted as amended '

Motion Carried

6. Old Business

a) None

7. New Business

a) Schedule of Accounts

Information

b) Request to Defer the Purchase of second Pumper Truck until required

Motion: No. 15-279
Moved by: Councillor McGregor
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells defer \$400,000 for the purchase of a second Pumper truck until required and that the \$400,000 be placed into the Town's Equipment Reserve until needed.'

Motion Carried

c) Northern Arts and Cultural Centre, Request for Support Resolution

Motion: No. 15-280
Moved by: Councillor McGregor
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells authorize the Town Manager to donate \$5,000.00 to the Northern Arts and Cultural Centre, Yellowknife, of which this to be paid in installments of \$1,250.00 per three (3) months, for the 2015-2016 season, and with the assurance that should the program be cancelled, the Town of Norman Wells can be reimbursed.'

Motion Carried

d) NWTAC – AGM In Yellowknife – Attendance

Motion: No. 15-281
Moved by: Councillor Deschene
Seconded by: Councillor Hodgson

'Be it resolved that the Council of the Town of Norman Wells hereby approves two councillors and the Town Manager to attend the NWT Association of Communities Annual General Meeting in Yellowknife from May 5-8, 2016.'

Motion Carried

e) FCM Annual Conference, Winnipeg, Manitoba – Attendance

Motion: No. 15-282
Moved by: Councillor Melnyk
Seconded by: Councillor McGregor

'Be it resolved that the Council of the Town of Norman Wells hereby approves two councilors and the Town Manager to attend the Federation of Canadian Municipalities Annual Conference, Winnipeg, Manitoba, June 3 – 5, 2016.'

Motion Carried

f) Stove For Staff Residences Resolution

Motion: No. 15-283
Moved by: Councillor Dolen
Seconded by: Councillor Hodgson

'Be it resolved that the Council of the Town of Norman Wells authorize the Town Manager to purchase and install wood / pellet burning stoves in the staff residences of the Town Manager, the Director of Public Works and Utilities and the Recreation Director.'

Motion Carried

A Recorded vote was requested by Councillor Dolen:
Councillors: McGregor, Melnyk, Hodgson and Mayor Watson voted for the motion
Councillors: Deschene, Gray and Dolen voted against the motion

g) Royal Canadian Legion – Christmas Party Request

Motion: No. 15-284
Moved by: Councillor Deschene
Seconded by: Councillor Dolen

'Be it resolved that the Committee of the Whole recommends to the Council of the Town of Norman Wells, to authorize the Town Manager to donate \$1,000.00 to the CANOL Branch #287 of the Royal Canadian Legion, for their annual Children's Christmas Party.'

Motion Carried

h) Change the December 15 COW meeting to a regular Council Meeting

Motion: No. 15-285
Moved by: Councillor Hodgson
Seconded by: Councillor Gray

'Be it resolved that the Council of the Town of Norman Wells change the Committee of the Whole meeting, scheduled for December 15, 2015, to a regular Council meeting.'

Motion Carried

8. Committee Reports

a) Recreation

i) None

Councillor Dolen asked to have the Committee membership question brought back to the next Council meeting as Councillor Gray is now available to identify her committee interests.

b) Town Planning

i) None

c) Resource Development Impact Group

i) None

d) Emergency Measures Organization

i) None

9. Departmental Reports

- | | |
|------------------------------------|-----------------------------|
| a) Public Works – Keith MacDonald | Monthly report was provided |
| b) Recreation – Lindsey Blake | Monthly written report |
| c) Lands –Chelsea Maclean | Monthly report was provided |
| d) Finance – None | |
| e) Town Manager – Catherine Mallon | Deferred to in camera |
| f) Fire Department – None | |

10. Council Forum

Councillor Dolen

Asked for clarification on being able to operate a taxi service. Council advised that anyone can start a taxi service as long as they adhere to the taxi By-law.

Councillor Melnyk

Has Communication with the Vet who is coming in Feb, dates to be confirmed, asked if he would go in front of council for a donation. Could not remember if we put it as an annual donation. There is a 10K annual donation. NATHAN: It is likely wise to ask for a donation. We will confirm the amount and will verify to ensure that it is multi year. We will look into it. Tim will get a letter from them.

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Approve a 2016 budget, is that in the intention with coming up with the closest interim budget for now? Yes

Councillor Hodgson

Nothing

Councillor Gray

Glad to be here, and can't wait to dig in and looks forward to serving the community.

Councillor Deschene

In the spirit of history for the town. The road to Jackfish lake was built by her dad and the road to the falls was built by George Doctor. Nathan agreed with this. Heidi does like the idea of naming the ridge trail the George Doctor trail. Maybe by spring.

Councillor McGregor

Was upset with the low attendance at the Council workshop. If you can't make it to the meeting at least leave a phone message that you are not going to make it. This should go for Council meetings as well.

Tim: Set up a procedure as to whom we contact to advise them. This person should be designated. In the past, the Town Clerk was notified, did not work that well.

Tim: item could be a committee of the whole item: there are different reasons for not being here. We do have rules on not being here. It would be nice if this could be brought back to a COW.

Mayor Watson

We have to do a strategic plan.

Tim: comment, hopefully start in January, set one Tuesday night apart for developing a strategic plan. Initially we don't have a facilitator, no swat analysis, looking at the strategic plan that we already have. We just need to update the numbers?

It may be too much for us without a facilitator. Some of us are for it, some of us are not. We need to have a shared vision of where we are going with the town in conjunction with Esso until the time that Esso falls off, what do we do after that. That vision will capture where we want recreation to be as a whole. We need airy fairy decisions that we can get behind.

Harold has never seen them very successful without a facilitator

Pam: goes hand in hand with the budget process, your capital budget. Your long term capital budget should reflect that vision.

Nathan: for this to work, we do have to have a facilitator. Perhaps

initially, look at the one we have, knock off the ones that don't apply anymore. The entire plan cannot work without a facilitator. We need to follow the MACA framework. We need to get together to see where this goes in spring. Quick road trip to Deline and stay at the Grey Goose, there are enough rooms maybe. Nathan: we should have a plan.
Sherry would like to see a timeframe to get something nailed down; already booked up into January. Nathan: will have a date for January. Sherry, Lets throw dates out now.
Pam: is there a particular reason why we need to leave Norman Wells to do this. Nathan: that way people are committed to the process.
Sherry: feels that if you take the group out, it gives you the opportunity to get to know each other better in the evening.
Nathan: if we commit to a date and time somewhere else. If you can't make it..too bad.
Tim: Can we get an electronic copy of the strategic plan. Preferably in word format.
Harold: notices that Pam has some concerns, there is a sunset to it it needs to get done when you fly out.
Pam: you get the most done if you get people confined to quarters.

11. Correspondence to Council

a) None

12. Correspondence from Council

a) None

13. In Camera

Motion: No. 15-286
Moved by: Councillor
Seconded by: Councillor

'Be it resolved that we hereby move to go in-camera being pm'

Motion Carried

a) Personnel

b) Contracts

Motion: No. 15-287
Moved by: Councillor
Seconded by: Councillor

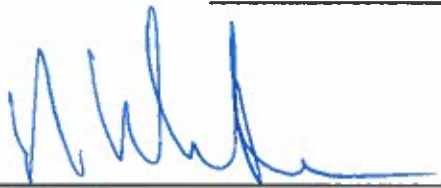
'Be it resolved that we hereby adjourn in-camera being pm'

Motion Carried

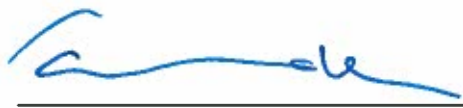
14. Adjourn

'Be it resolved that we hereby adjourn, the time being _____ p.m.'

MOVED BY: _____



Nathan Watson
Mayor



Catherine Mallon
Town Manager