

**Town of Norman Wells
Council Minutes
Regular Meeting of Council
Tuesday April 5, 2016 – 7:00 pm
Council Chambers, Town of Norman Wells**

Present:	Nathan Watson Tim Melnyk Lise Dolen Pam Gray Harold McGregor	Mayor (Chairperson) Deputy Mayor Councillor Councillor – via Teleconference Councillor
Regrets:	Heidi Deschene Sherry Hodgson	Councillor Councillor
Administration:	Catherine Mallon Sarah Ball Claude Desgagne Chelsea MacLean Ginette Turcotte	Town Manager – via Teleconference Receptionist/Administration Fire Chief Development Officer/Lands Clerk Finance Manager

1. **Call to Order – 7:00pm.**
2. **Declaration of Conflict of Interest**
3. **Review and Adoption of Agenda**

Motion: No. 16-26
Moved by: Councillor Dolen
Seconded by: Councillor Melnyk

'Be it resolved that the Agenda for the Regular Council Meeting, dated April 5, 2016, is hereby adopted as amended.'

Motion Carried

Original items 7a, 7b and 7c were removed and will be included at the next meeting.

4. **Delegation**

- a) RCMP Monthly Report – February 2016

Cpl. Dieter Ludlow was unavailable for the meeting, Mayor Watson read through the report in his absence.

5. **Minutes**

- a) None

6. **Old Business**

- a) Rescue 3 Trade In Resolution

Moved by: Councillor Dolen
Seconded by: Councillor Melnyk

Item is deferred to a time in which all costs/warranties for shipment and repair are accounted for and documented.

- b) New Crest Resolution

Motion: No. 16-27
Moved by: Councillor Dolen
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells approves the crest for the Fire Department.'

Motion Carried

c) Canyon Creek Road

Discussion

Question arose as to whether the road is on Town of Norman Wells property, wish to see documentation. Fees associated with building the road need to be calculated and Councilors may agree to waive a percentage. Councilors would like to see unit measures converted from cubes to tonnes. The Finance Manager will look into the fees associated with the quarry, and Lands Department will look into ownership of the property.

New Business

a) National Day of Mourning

Resolution

Motion: No. 16-28
Moved by: Councillor Dolen
Seconded by: Councillor McGregor

'Be it resolved that the Council of the Town of Norman Wells declares April 28, 2016 as a National Day of Mourning for Canadian Workers killed and injured on the job.'

Motion Carried

b) Schedule of Accounts

Information

Moving forward, detailed descriptions will be written on larger dollar amounts of expenditure.

c) Repeal of Emergency Measures By-law 09-20, replace with By-law 16-01 Resolution

Motion: No. 16-29
Moved by: Councillor Dolen
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells hereby give first reading to By-Law 16-01, the Emergency Measures By-Law, Replacing and Repealing By-Law 09-20.'

Motion Carried

8. Committee Reports

a) None

9. Departmental Reports

a) Public Works – Report Keith MacDonald, Director of Public Works & Utilities

Figures appear in the schedule of accounts under the description of 'Sewer Main Replacement' and questions arose under whether the Town approved the job to commence.

b) Recreation – Report Lindsey Blake, Recreation Director

- *Councillor Gray declared a conflict and muted her phone.*

Councilors are waiting for more information on the Recreation Committee. There has been great feedback on the new Youth and Elder Employee, the kids are very pleased with this employee.

c) Lands – Report Chelsea MacLean, Development Officer/Lands Clerk

As of today NTCL has requested a phone conference for April 14th, 2016. Staff will take the conference call and update Council with results. Staff is to ensure conversation of possible environmental damage and liability to the tax payers of Norman Wells if environmental issues are found.

- *Councillor Gray returned to the meeting via teleconference.*

d) Finance – Report Ginette Turcotte, Finance Manager

Vadium system is the most difficult system to use. Staff is having trouble understanding reports from it. Sage system is proven more user-friendly. The decision has already been made to switch from MIG system. Sage is fit for the purposes we intend to use it for. It was suggested to make the change at the end of the year, rather than the middle of the year.

- *Councillor Dolen left the room, the time being 7:55pm*
- *Councillor Dolen returned, the time being 7:56pm*
- *Mayor Watson left the room, the time being 8:00pm*
- *Mayor Watson returned, the time being 8:01*
- *Mayor Watson called a break, the time being 8:02pm*
- *Mayor Watson resumed the meeting, the time being 8:07pm*

- e) Town Manager – None
- f) Fire Department – Report Claude Desgagne, Fire Chief

Fire Crew is still involved in NFPA 1001 Fire Training. Fire Department is preparing the crew for the Emergency Exercise upcoming next month. Testing of the Emergency Alarm System is in effect for the first Friday of every month. Four quotes are in for repairs to the Fire Hall due to weather damage.

10. Council Forum

Mayor Watson	I'd like to commend everyone on Spring Fling. There was a great turnout, decent presence from Council all the events. The kids had a great time.
Councillor McGregor	Nothing
Councillor Melnyk	I'll be away April 11 th to May 2 nd . Unavailable for most meetings.
Councillor Dolen	Spring Fling was well received. The new Youth and Elder Coordinator is going a great job, he's very involved. Glad to have Dan on board.
Councillor Gray	Kudos on Spring Fling.

11. Correspondence to Council

- a) None

12. Correspondence from Council

- a) None

- *Mayor Watson called a break, the time being 8:15pm*
- *Mayor Watson resumed the meeting, the time being 8:19pm*

13. In Camera

Motion: No. 16-30
Moved by: Councillor Dolen
Seconded by: Councillor Gray

'Be it resolved that we hereby move to go in-camera being 8:20 pm'

Motion Carried

- a) 2015 Audit Findings, Potential New Financial System, Human Resources, Updated Policies, Procedures and By-Laws, and Personnel

Motion: No. 16-31
Moved by: Councillor Dolen
Seconded by: Councillor Melnyk

'Be it resolved that we hereby adjourn in-camera being 8:36 pm'

Motion Carried

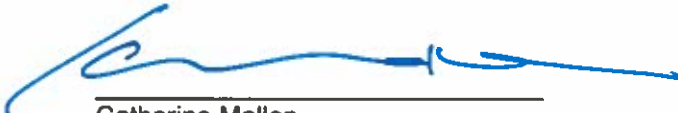
14. Adjourn

'Be it resolved that we hereby adjourn, the time being 8:37 p.m.'

MOVED BY: Councillor McGregor



Nathan Watson
Mayor



Catherine Mallon
Town Manager