

**Town of Norman Wells
Regular Council Meeting**

**Minutes of the Regular Meeting of Council held Tuesday, May 6th, 2014,
in the Council Chambers.**

Present:	Gregor Harold McGregor Nathan Watson Sherry Hodgson Tim Melnyk Philip Bailey	Mayor (Chairperson) Deputy Mayor Councillor Councillor Councillor
Regrets:	Renee Closs	Councillor
Administration:	Eric Whitworth Candi Gillis Stephanie Hughes	Town Manager Town Clerk Development Officer
Visitor:	Harold Harris Brian Lickoch	

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- Councillor Hodgson declared a conflict of interest on Item 9 j).

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-095
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
**'Be it resolved that the Agenda for the Regular Meeting of Council, dated May 6, 2014, is hereby adopted as amended with the addition of:
9 n) Date of By-Election**

Motion Carried

4. Delegation

a) None

5. Minutes

a) Regular Meeting of Council, April 15, 2014

Motion: No. 14-096
Moved by: Councillor Bailey
Seconded by: Councillor Watson
'Be it resolved that the Minutes for the Regular Meeting of Council, dated April 15, 2014, is hereby adopted as presented.'

Motion Carried

b) Public Hearing, April 15, 2014
Submitted for information

- *Note: Moved on to item 8 b) through to 9 a) prior to adjourning for Public Hearing*

6. Adjourn for Public Hearing - 7:15 pm

a) Public Hearing for Lands Administration By-Law 14-07

Motion: No. 14-100
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that we now adjourn for a public hearing, the time being 7:12 pm.

Motion Carried

7. Call to Order following Public Hearing

The meeting was called back to order at 7:21 p.m. by Mayor McGregor.

Regular Meeting of Council

May 6, 2014
Page 2 of 6

8. Old Business

- a) Lands Administration By-Law 14-07

Motion: No. 14-101
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that Third Reading be given to Lands Administration By-Law 14-07.'

Motion Carried

- *Note: Council returned to Item 9 b).*

- b) Recreation By-Law 14-08

Motion: No. 14-097
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that the Third Reading be given to Recreation By-Law 14-08.'

Motion Carried

- c) Annual Aboriginal Days – June 21, 2014
Request for Donation and Letter of Support
Norman Wells Land Corp., Mary Jane McDonald, Organizer

Motion: No. 14-098
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
'Be it resolved that the Council of the Town of Norman Wells hereby approves issuing of a letter of support to the Norman Wells Land Corporation for fundraising for the 2014 Annual Aboriginal Days Event.'

Motion Carried

- d) Action Items

9. New Business

- a) Schedules of Accounts

Motion: No. 14-099
Moved by: Councillor Bailey
Seconded by: Councillor Watson
'Be it resolved that the Schedule of Accounts in the amount of THREE HUNDRED NINETY NINE THOUSAND SIX HUNDRED THIRTY NINE DOLLARS AND TWENTY ONE CENTS (\$399,639.21) is hereby approved as presented.'

Motion Carried

- *Note: Council returned to Item 6 Adjourn for Public Hearing.*

- b) Federation of Canadian Municipalities Annual Conference, Niagara Falls, ON - Attendance
Amend Motion 14-076 (passed April 15, 2014)

Motion: No. 14-102
Moved by: Councillor Bailey
Seconded by: Councillor Watson
'Be it resolved that Motion 14-076 is amended to indicate the following:

1. Mayor Gregor Harold McGregor
2. Councillor Timothy Melnyk

will be attending the 2014 Federation of Canadian Municipalities (FCM) Annual Conference in Niagara Falls, ON, May 30 – June 2, 2014.'

Motion Carried

Regular Meeting of Council

May 6, 2014
Page 3 of 6

c) Safety Footwear Policy B-3.3

Motion: No. 14-103
Moved by: Councillor Bailey
Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells hereby approves Safety Footwear Policy B-3.3 as presented.'

Motion Carried

d) Marten Avenue – Potential New Sub Division

Motion: No. 14-104
Moved by: Councillor Bailey
Seconded by: Councillor Hodgson

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes that a Request for Proposal be issued to develop R1 and R2 lots to provide housing on Marten Avenue.'

Motion Carried

e) Final Budget 2014 (Operating & Capital)

Motion: No. 14-105
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells hereby accepts as presented, the Operating and Capital Budget for the year ending December 31, 2014.'

Motion Carried

f) Mill Rate Draft By-Law
(1st & 2nd Readings)

Motion: No. 14-106
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk

'Be it resolved that First Reading be given to Mill Rate By-Law 14-11.'

Motion Carried

Motion: No. 14-107
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk

'Be it resolved that Second Reading be given to Mill Rate By-Law 14-11.'

Motion Carried

g) Audited Financial Statements -2013

Motion: No. 14-108
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells hereby accepts the 2013 Financial Statements as presented.'

Motion Carried

h) Operational Funding

Motion: No. 14-109
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey

'Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town Manager to enter into funding agreements less than \$100,000 with the Federal or Territorial Governments that are for operational purposes and which do not require a motion of Council.'

Motion Carried

Regular Meeting of Council

May 6, 2014
Page 4 of 6

- i) Disposal By-Law 14-09
Town-owned commercial and residential lots
(1st & 2nd Readings)

Motion: No. 14-110
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
‘Be it resolved that First Reading be given to Disposal of Town Owned Lands By-Law 14-09.’

Motion Carried

Motion: No. 14-111
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
‘Be it resolved that Second Reading be given to Disposal of Town Owned Lands By-Law 14-09.’

Motion Carried

- j) Roads Upper Industrial

- *Councillor Hodgson left the room the time being 7:31 pm.*

Motion: No. 14-112
Moved by: Councillor Bailey
Seconded by: Councillor Watson
‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town Manager to enter into a contract with HRN Contracting Ltd. for Road Work in the Upper Industrial Park using Option #1 as presented for the sum of \$648,507.59.’

Motion Carried

- *Councillor Hodgson returned the time being 7:34 pm.*

- k) Sole Source - Quarry Blast

Motion: No. 14-113
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town Manager to enter into a Sole Source Contract with Neyo Drilling & Blasting Inc. for the 2014 season and to manage the Quarry during the blast.’

Motion Carried

- l) Sole Source – Water Plant, PLC / SCADA System Upgrade

Motion: No. 14-114
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes the Town Manager to enter into a Sole Source Contract with Stantec Consulting Ltd. for the Water Treatment Plant, PLC / SCADA System Upgrades in the amount of \$29,250.00 plus GST.’

- Councillor Watson inquired on the Sole Source justification for this project.
- The Town Manager responded that Stantec has the expertise and historical information on our Water treatment Plant and that this upgrade is critical for history of the date.

Motion Carried

Regular Meeting of Council

May 6, 2014
Page 5 of 6

- m) Discretionary Use Development Permit
Lot 509, Plan 3652

Motion: No. 14-115
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
'Be it resolved that the Council of the Town of Norman Wells hereby approves the discretionary use development permit submitted for Lot 509, Plan 3652.'

Motion Carried

- n) *Date of By-Election*

Motion: No. 14-116
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
'Be it resolved that a By-Election be held for one (1) Councillor on Wednesday, June 4, 2014 between 11:00am and 8:00 pm in the Council Chambers of the Town Office.'

Motion Carried

10. Committee Reports

- a) Recreation
i) Draft Minutes April 14, 2014
- The Town Manager noted that housing has been secured for the Pool Staff.
 - Reinstating charges for swimming lessons was discussed.
 - Process for local applicants was discussed.
- b) Town Planning
i) Draft Minutes March 26, 2014
- c) Resource Development Impact Group
i) none
- d) Emergency Measures Organization
i) none

11. Departmental Reports

- a) Public Works & Gas – none
b) Water & Sewer – none
c) Recreation – none
d) Lands – none

12. Council Forum

- Councillor Melnyk -- glad to be back
- Councillor Bailey -- Brush removal is needed at the stop signs
-- Inquired on hiring Summer Students
- o It was noted that a lead hand should be with Summer students for safety
- Water issues by Snoopy Playground was discussed
- o It was noted that snow is being removed at this location
- Councillor Hodgson -- Inquired on the date for Spring Clean-up.
- o It was noted that the Recreation Director had indicated the date would be May 24th
- Youth in the community are inquiring about upgrades and a larger dock at Jackfish Lake.
- Inquired on the status of the Life Jacket Tree

Regular Meeting of Council

May 6, 2014
Page 6 of 6

- Councillor Watson -- We should look at Jackfish Lake improvement but have to investigate the safety and liability issues.
-- I am still looking into who will be clearing the docks and if they are Federal. The Town Manager can assist with gathering this information.
- Mayor McGregor -- The school should be approached about clean-up day and we should campaign around Town. Council should approach the Chamber of Commerce and get their involvement.

13. Correspondence to Council

- a) Flight Lieutenant WF Hill
3043 Royal Canadian Army Cadet Engineers, Capt. Keith Hickling
- Council to look into ways to help. Councillor Melnyk will work with Keith Hickling
- b) Long Term Health Care & Health & Social Services Centre
Feed the Fire Ceremony May 7th, Patricia Kyle, CEO
- Councillor Hodgson will represent the Land Corporation and Council at the event as the Mayor, Deputy Mayor and Town Manager will be in Inuvik for the NWTAC AGM.
- c) Mill Rate
Norman Wells Chamber of Commerce, Chris Buist, President
- The Town Manager discussed his response to the Chamber of Commerce.

14. Correspondence from Council

- a) none

15. In Camera


- a) none

15. Adjourn


Motion: No. 14-117
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey

'Be it resolved that we hereby adjourn the time being 8:12 pm.'

Motion Carried



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager