

**Town of Norman Wells
Regular Council Meeting**

**Minutes of the Regular Meeting of Council held Tuesday, March 4, 2014,
in the Council Chambers.**

Present:	Gregor Harold McGregor Nathan Watson Tim Melnyk Jesse Lepine	Mayor (Chairperson) Deputy Mayor Councillor Councillor
Regrets:	Sherry Hodgson Philip Bailey Renee Closs	Councillor Councillor Councillor
Administration:	Eric Whitworth Candi Gillis Lindsey Blake John Greathead Don Meier	Town Manager Town Clerk Recreation Director Water Plant Manager Natural Gas/Public Works Manager

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- None

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-026

Moved by: Councillor Melnyk

Seconded by: Councillor Lepine

'Be it resolved that the Agenda for the Regular Meeting of Council dated Tuesday, March 4, 2014, is hereby adopted as amended with the addition of:

7 e) Spring Fling Dates – April 4 – 6

7 f) Declaration of Civic Holiday in support of Spring Fling 2014 '

Motion Carried

4. DELEGATION

a) None

5. MINUTES

a) Regular Meeting of Council, February 11, 2014

Motion: No. 14-027

Moved by: Councillor Melnyk

Seconded by: Councillor Lepine

'Be it resolved that the Minutes for the Regular Meeting of Council, dated February 11, 2014, is hereby adopted as presented. '

Motion Carried

6. Old Business

a) Action Items

b) Set Offs By-Law 14-01
(3rd Readings)

Motion: No. 14-028

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that Third Reading be given to Set Offs By-Law No. 14-01.'

Motion Carried

b) Employee Policy Manual

Motion: No. 14-029

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells hereby approves the revisions to the following sections of the Employee Policy Manual, effective March 4th 2014:

A-1.3 – Policy Definitions

B 2.2 – Vacations

B 2.8 – Retirement Plan

B 2.9 – Northern Allowance

C 2.1 – Job Descriptions

D 1.1 – Hours of Work

D 2.1 – Reporting Absences

D 2.2 – Personal Commitment Days

D 2.3 – Sick Leave

D-2.4 – Pregnancy & Parental Leave'

Motion Carried

7. New Business

a) Schedules of Accounts

Motion: No. 14-030

Moved by: Councillor Melnyk

Seconded by: Councillor Lepine

'Be it resolved that the Schedule of Accounts in the amount of SIX HUNDRED AND TWENTY SEVEN THOUSAND SEVEN HUNDRED SIXTY ONE DOLLARS AND NINETY FIVE CENTS (\$627,761.95) is hereby approved as presented.'

Motion Carried

b) Gas Services, By-Law 14-03
(1st & 2nd Readings)

Motion: No. 14-031

Moved by: Councillor Melnyk

Seconded by: Councillor Lepine

'Be it resolved that First Reading be given to Gas Services By-Law No.14-03.'

Motion Carried

Motion: No. 14-032

Moved by: Councillor Melnyk

Seconded by: Councillor Lepine

'Be it resolved that Second Reading be given to Gas Services By-Law No.14-03.'

Motion Carried

c) Town Planning Committee, By-Law 14-02
(1st & 2nd Readings)

Motion: No. 14-033

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that First Reading be given to Town Planning Committee By-Law No.14-02.'

Motion Carried

Motion: No. 14-034

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that Second Reading be given to Town Planning Committee By-Law No.14-02.'

Motion Carried

- d) Board of Revision Members
Board of Revision Date
Motion: No. 14-035
Moved by: Councillor Melnyk
Seconded by: Councillor Lepine
'Be it resolved that the date for the Board of Revision Hearing be established as March 11, 2014, to address appeals regarding the Property Taxation Assessment Roll for Assessment Year 2013 and Taxation Year 2014; and that the following members be appointed to the Norman Wells Board of Revision:
Ms. Dee Opperman, member
Mr. David James, member
Mr. Dudley Johnson, member
Deputy Mayor Nathan Watson, member'

Motion Carried

- e) Spring Fling Dates – April 4 – 6
Motion: No. 14-036
Moved by: Councillor Melnyk
Seconded by: Councillor Lepine
'Be it resolved that the Council of the Town of Norman Wells hereby authorize April 4, 5, and 6, 2014, as the dates for the annual "Spring Fling" event.'

Motion Carried

- f) Declaration of Civic Holiday in support of Spring Fling 2014
Motion: No. 14-037
Moved by: Councillor Melnyk
Seconded by: Councillor Lepine
'Be it resolved that the Council of the Town of Norman Wells hereby authorize the Mayor to declare Friday, April 4, 2014, as of 12:00 noon to 5:00 p.m., a civic holiday in support of "Spring Fling" weekend.'

Motion Carried

8. Committee Reports

- a) Recreation
i) none
- b) Town Planning
i) none
- c) Resource Development Impact Group
i) Meeting to take place March 3rd (no quorum)
- d) Emergency Measures Organization
i) Meeting Scheduled March 11th

9. Departmental Reports

- a) Public Works – February Report
Discussion took place with regard to the sand attachment for the Bobcat and conversion of the Recreation Facilities
- b) Water & Sewer – February Report
Discussion took place with regard to a recent leak and how the issue was found and resolved.
- c) Recreation – February/March Report
Discussion took place with regard to the amounts of sand ordered, delay in the chairs and tables due to the Winter Road cut off and the progress with the sand receptacle for the Arena entrance.
- d) Lands – February Report
Development permit discussion and 1km reserve for the Mackenzie highway was referred to the next Committee of the Whole.

10. Council Forum

- Councillor Melnyk -- Noted that the last road construction was in 2007 on Beaver Lane.
-- Would like to discuss upper industrial timber salvage at next Committee of the Whole meeting.
-- Noted that the last road construction was in 2007 on Beaver Lane.
- Councillor Watson -- Noted that some of the barrels have been removed from the landfill and it is good to see them going.
o The Town Manager noted that these were the barrels that IOR had agreed to have removed.
o Councillor Melnyk noted that we should investigate removing the batteries as well.
-- Inquired on the FCM Annual Conference as it is a worthwhile experience. (Referred to COW)
-- Noted that some of the barrels have been removed from the landfill and it is good to see them going.
- Councillor Lepine -- Noted that there was a good article in the paper with the Recreation Programmer and Youth and Elder Coordinator.
- Mayor McGregor -- Soil samples are being collected at the location for the New Health Care Facility.

11. Correspondence to Council

- a) Arctic Council (2013-2015)
The Honourable Leona Aglukkaq, PC., M.P.
Minister for the Arctic Council
- b) Public Review of Amendments to the Deh Cho Bridge Regulations
Registrar of Motor Vehicles, Road Licensing & Safety
- c) Budget Address 2014 – 2015 Northwest Territories
The Honourable J. Michael Miltenberger, Minister of Finance

12. Correspondence from Council

- a) None

13. In Camera

- a) None

14. Adjourn

Motion: No. 14-038
Moved by: Councillor Melnyk
'Be it resolved that we hereby adjourn, the time being 7:55 p.m.'
Motion Carried



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager