

**Town of Norman Wells  
Regular Council Meeting - Corrected**

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**Minutes of the Regular Meeting of Council held Tuesday, July 8, 2014,  
in the Council Chambers.**

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<b>Present:</b>	Gregor Harold McGregor	Mayor (Chairperson)
	Nathan Watson	Deputy Mayor
	Tim Melnyk	Councillor
	Renee Closs	Councillor
	Sherry Hodgson	Councillor
	Ann Marie Tout	Councillor
	Philip Bailey	Councillor

<b>Administration:</b>	Eric Whitworth	Town Manager
	Candi Gillis	Town Clerk
	Stephanie Hughes	Development Officer

**Visitor:** Steve Deschene

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**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

**2. DECLARATION OF CONFLICT OF INTEREST**

- None

**3. REVIEW AND ADOPTION OF AGENDA**

**Motion:** No. 14-156

**Moved by:** Councillor Melnyk

**Seconded by:** Councillor Tout

**'Be it resolved that the Agenda for the Regular Meeting of Council, dated July 8th, 2014, is hereby adopted as presented.'**

**Motion Carried**

**4. Delegation**

- a) None

**5. Minutes**

- a) Regular Meeting of Council, June 17, 2014

**Motion:** No. 14-157

**Moved by:** Councillor Melnyk

**Seconded by:** Councillor Tout

**'Be it resolved that the Minutes for the Regular Meeting of Council, dated June 17, 2014, is hereby adopted as amended'**

**Motion Carried**

**6. Old Business**

- a) Action Items

Discussion:

- walking path portion has been done awaiting information and cost of rails
- strategic plan to be re-scheduled
- electric fence issues to be addressed, have spoken to local contractors and ENR
- more information and details needed on action items

- b) Acquisition of Commissioner's Land - By-Law 14-12  
Lots 622, 623, 624 and 625, Plan 4570

**Motion:** No. 14-158

**Moved by:** Councillor Melnyk

**Seconded by:** Councillor Closs

**'Be it resolved that Third Reading be given to By-Law 14-12.'**

**Motion Carried**

c) Council Procedures By-Law 14-13

**Motion:** No. 14-159  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout  
**'Be it resolved that Third Reading be given to Council Procedures By-Law 14-13.'**

**Motion Carried**

d) Purchasing By-Law 14-14

**Motion:** No. 14-160  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout  
**'Be it resolved that Third Reading be given to Purchasing By-Law 14-14.'**

**Motion Carried**

7. **New Business**

a) Schedules of Accounts (6)

**Motion:** No. 14-161  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Closs  
**'Be it resolved that the Schedule of Accounts in the amount of FOUR HUNDRED FIFTY THOUSAND NINE HUNDRED FIFTY TWO DOLLARS AND TWO CENTS (\$450,952.02) is hereby approved as presented.'**

**Motion Carried**

**Motion:** No. 14-162  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout  
**'Be it resolved that the Schedule of Accounts in the amount of NINE THOUSAND EIGHTY TWO DOLLARS AND NINETY FIVE CENTS (\$9,082.95) is hereby approved as presented.'**

**Motion Carried**

**Motion:** No. 14-163  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout  
**'Be it resolved that the Schedule of Accounts in the amount of TWO THOUSAND THIRTEEN DOLLARS AND SIXTY CENTS (\$2,013.60) is hereby approved as presented.'**

**Motion Carried**

**Motion:** No. 14-164  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Closs  
**'Be it resolved that the Schedule of Accounts in the amount of ONE THOUSAND ONE HUNDRED SEVENTY EIGHT DOLLARS AND FIFTY CENTS (\$1,178.50) is hereby approved as presented.'**

**Motion Carried**

**Motion:** No. 14-165  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout  
**'Be it resolved that the Schedule of Accounts in the amount of ONE THOUSAND SEVEN HUNDRED NINETY ONE DOLLARS AND NINETY TWO CENTS (\$1,791.92) is hereby approved as presented.'**

**Motion Carried**

**Motion:** No. 14-166  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout

**'Be it resolved that the Schedule of Accounts in the amount of SIX THOUSAND TWO HUNDRED NINETY DOLLARS AND SEVENTY CENTS (\$6,290.70) is hereby approved as presented.'**

**Motion Carried**

- b) Lots 165 & 166, Block 1158, Plan 1170  
Tax Sale

**Motion:** No. 14-167  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout

**'Be it resolved that the Council of the Town of Norman Wells appoints the Town Clerk, Candi Gillis, to bid on and purchase George Couturier's Lot 165, Group 1158, Plan 1170 and Lot 166, Group 1158, Plan 1170 from the September 2, 2014 tax sale at the maximum amount agreed upon by Council.'**

**Against: Councillor Hodgson  
Motion Carried**

- c) Draft - By-Law 14-15 Acquisition Lot 644, Plan 4588  
(1<sup>st</sup> & 2<sup>nd</sup> Readings)

**Motion:** No. 14-168  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Closs

**'Be it resolved that First Reading be given to By-Law 14-15.'**

**Motion Carried**

**Motion:** No. 14-169  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout

**'Be it resolved that Second Reading be given to By-Law 14-15.'**

**Motion Carried**

**Motion:** No. 14-170  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout

**'Be it resolved that Third Reading be given to By-Law 14-15.'**

**Motion Carried**

- d) In Kind Donation – Community Hall  
Aboriginal Days 2014

**Motion:** No. 14-171  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Closs

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the donation of the Community Hall rental charge from June 20 – 22, 2014 for Aboriginal Day events.'**

**Motion Carried**

- e) In Kind Donation – Curling Club /Community Hall  
Paradigm Esteem Workshop

**Motion:** No. 14-172  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Tout

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the donation the Curling Club from June 30 to July 19, 2014 and the Community Hall on July 18, 2014 for the Paradigm Esteem Workshop.'**

**Motion Carried**

f) Citizen of the Year

**Motion:** No. 14-173  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Closs  
**'Be it resolved that the Council of the Town of Norman Wells hereby approves Jacqueline Trohak to receive the 2014 Citizen of the Year Award.'**  
**Motion Carried**

g) Application to sub-divide low density residential  
Lot 2163 Plan 3449 – 330 Mackenzie Drive

**Motion:** No. 14-174  
**Moved by:** Councillor Melnyk  
**Seconded by:** Councillor Closs  
**'Be it resolved that the Council of the Town of Norman Wells hereby approves the application to sub-divide Lot 2163, Plan 3449.'**

**Motion Carried**

**8. Committee Reports**

- a) Recreation
  - i) none
- b) Town Planning
  - i) Meeting Scheduled 26 June 2014
- c) Resource Development Impact Group
  - i) Verbal report given by Councillor Melnyk on RDIG Meeting held July 2, 2014
- d) Emergency Measures Organization
  - i) none

**9. Departmental Reports**

- a) Public Works – none
- b) Water & Sewer - none
- c) Recreation - none
- d) Lands – none

**10. Council Forum**

- Councillor Closs -- Increased pick-up of garbage required at DOT. This is only happening once a week currently. Animals are getting into garbage being left outside of bins.
- Councillor Tout -- Follow-up letter needed from Minister Ramsay's visit. I would like to table a letter, first of all for meeting with us and concerns about the strategy to hold up the construction of the highway from Wrigley to Norman Wells pending the completion of the Great Bear Bridge.
  - o Mayor McGregor requested that the Town Manager have this on the July 15<sup>th</sup> agenda.
- There was a past practice of giving \$500.00 to each graduate student from MMS. I noticed when at the graduation that there were no awards and no presence from the Town in terms of congratulations.
  - o The Town Clerk advised that last year the \$500.00 per graduate

- student was given out from the Town Office.
  - Councillor Closs noted that the students need to present their official transcripts and diploma to the Town. Advice should be given to the graduates on the process.
- Departmental reports should reflect more of the planning prospective rather than us finding out about things after the fact?
  - Councillor Watson agreed
- Could Council have an update on the status of summer students and what departments they are in?
  - The Town Manager advised that two summer students were hired and started brushing this week in the Public Works department
- Inuvik Petroleum Show – I spoke on behalf Of the Mayor. It may be prudent for the Town to develop a stock presentation about the impacts of the development. This would be a good project for RDIG.
- Sewage Lagoon Sludge Removal has contingency plans for H2S training and testing. Why would we have H2S in the sewage lagoon?
  - The Town Manager will check into this and respond back.
- Is it normal to have a review committee for RFP's or does the head of the department make the recommendation?
  - The Town Manager stated that it is normal to strike a committee so it is not bias.
- I learned of a theft of a Town vehicle on an employees Facebook page which is not the most appropriate way for council member to find out.
  - The Town Manager stated that he has spoken to the individual and from now on he will be contacted immediately.
- Perhaps from now on we can have an email sent to Council so we know what is going on if we get questioned.
  - Mayor McGregor said it was his understanding that the post to Facebook was suggested by the RCMP.
- Councillor Watson -- The dust is a huge health issue. I would like for us to work on solving this problem. I would like a departmental report at some point on what we have found out on various ways to do dust control and what we have found out on heated storage for the DL10. I recommend this go on the action sheet. I am looking forward to seeing the News Letter that we are working on.
- The dump is a mess, we have been talking about this for months and nothing has happened. It is not just the wildlife fence but the state of disrepair of

the entire fence that was intended to catch blowing garbage. I would like information on what we are doing.

- Councillor Tout suggested that the action items be assigned to a department with a set target date for accountability.

Councillor Melnyk -- would like to recommend that the Public Works Manager study the use of the shale limestone crush that I believe is being used. On Forestry Road they put in a two inch lift of shale and limestone and it is not binding. If this is not going to bind we should not be using this as a product on our roads.

- *Councillor Closs and Councillor Watson left the room, the time being 8:08 pm.*
- *Councillor Closs and Councillor Watson returned, the time being 8:09 pm.*

-- I am interested for the next Committee of the Whole to hear where we are on the conversions of the Town facilities.

- *Councillor Tout left the room, the time being 8:10 pm.*
- *Councillor Tout returned, the time being 8:11 pm.*

-- There are still many places on natural gas. Towards the end of this month we may want to take a more proactive stance on assessing who is left on natural gas and to see if the elders are taking us up on our offer.

- *Councillor Melnyk left the room, the time being 8:11 pm.*
- *Councillor Melnyk returned, the time being 8:13 pm.*

- Another public meeting, absentee landlords, and liabilities were discussed. The Town Manager stated that the absentee landlords have been sent letters and another registered letter to be sent this week. Legal will be contacted on liability. I have also been in contact with the seniors.

Councillor Bailey -- inquired on the advertised lands position.

- The Town Manager informed Council that the Development Officer has officially resigned and is leaving as of July 24<sup>th</sup>.

-- inquired on the Marten Street RFP.

- The Town Manager informed Council that the RFP closes tomorrow.

-- was disappointed in the July 1<sup>st</sup> parade and lack of award for the best float. I thought there would be an award as done in previous years and didn't know there wasn't until July 1<sup>st</sup>. If we were not giving an award we should have said so publically.

- Mayor McGregor inquired as to why no award was given.
- was informed by the head of the Recreation Department that he felt a plaque was not appropriate to give as an award.
- a ramp is being built at the Community Hall, it has been taking a long time and it looks to be a little slight. I am not sure if the elevation is correct.
- will be on vacation starting tomorrow and will not be back until August 11<sup>th</sup>. I will not be available via telephone.
- Councillor Hodgson -- Dust and speeding is an issue at DOT especially around the park where kids are out playing. I don't know what we can do about it as a Town. One day a child is going to get hit. Because of the dust that is there is less visibility. Watering the roads is helping but is still not enough.
  - Councillor Watson mentioned that communicating this on the Facebook Page, Community Channel and News Letter would help. We can also express this concern to the RCMP.
  - Councillor Tout added that the memo prepared by the Town on the dust has already asked people to slow down. I would suggest the Mayor go and address this with the RCMP.
  - Councillor Closs added that speeding is an issue throughout DOT, not just on Mackenzie. I have been passed on the road as well by people flying by.
  - Mayor McGregor will discuss this with the RCMP.
- We should address the dust suppression storage ahead of time. There is no facility here to store the material. This needs to be seriously discussed.
  - The Town Manager explained that the DL10 was ordered in the spring. They are limited to two containers on the barge and the Tulita order was in prior to ours.
  - Councillor Watson stated that we need to find a solution and a heated place to store the material so this does not happen next spring. We need to know how much DL10 we need to store to be ready.
- Mayor McGregor -- received a call from Public Works and Services, a change to the route from the facility to the lagoon and the Woodland expansion MOU would have to be cancelled.
  - Councillor Watson suggested that we request they come back to speak to Council and provide an update.
  - The Town Manager stated he attempted to get a hold of the Deputy Minister but he is on vacation. Spoke to his Director and I was informed that pilings will begin this week.

- o It was suggested by Council that the Minister be made aware.

- Within a few years we need a new dump site. We should get proactive on this and start borehole sampling now. Have this added to the agenda for the next Committee of the Whole?
- The Town Manager had an update from ENR and the fires are no threat to the Town at this time.
- received an email from the MLA's Assistant requesting a lunch meeting on Thursday, July 17<sup>th</sup> with the MLA and Minister of Transportation.

**11. Correspondence to Council**

- a) Request for a Letter of Support, Justice of the Peace from Cathy Mackenzie-Taylor

**Motion: No. 14-175**  
**Moved by: Councillor Melnyk**  
**Seconded by: Councillor Bailey**  
**'Be it resolved that the Council of the Town of Norman Wells hereby approves issuing a Letter of Support, to Cathy Mackenzie-Taylor, in becoming a Justice of the Peace.'**

**Motion Carried**

**12. Correspondence from Council**

- a) none

**13. In Camera**

- a) Personnel


**Motion: No. 14-176**  
**Moved by: Councillor Melnyk**  
**Seconded by: Councillor Bailey**  
**'Be it resolved that we hereby go in-camera, the time being 8:52 p.m.'**


**Motion: No. 14-177**  
**Moved by: Councillor Melnyk**  
**Seconded by: Councillor Bailey**  
**'Be it resolved that we hereby adjourn in-camera, the time being 9:40 p.m.'**

**14. Adjourn**

**Motion: No. 14-178**  
**Moved by: Councillor Melnyk**  
**'Be it resolved that we hereby adjourn the time being 9:42 pm.'**

**Motion Carried**

  
 Gregor Harold McGregor  
 Mayor

  
 Eric Whitworth  
 Town Manager