

**Town of Norman Wells
Regular Council Meeting**

**Minutes of the Regular Meeting of Council held Tuesday, July 29, 2014,
in the Council Chambers.**

Present: Gregor Harold McGregor Mayor (Chairperson)
Nathan Watson Deputy Mayor
Renee Closs Councillor
Sherry Hodgson Councillor
Ann Marie Tout Councillor

Regrets: Tim Melnyk Councillor
Philip Bailey Councillor

Administration: Eric Whitworth Town Manager
Candi Gillis Town Clerk
Keith MacDonald Public Works Manager
Lindsey Blake Recreation Director

Visitor: Brian Lickoch

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- None

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-179
Moved by: Councillor Closs
Seconded by: Councillor Tout

**'Be it resolved that the Agenda for the Regular Meeting of Council, dated July 29th, 2014, is hereby adopted as amended to include item:
7 p) Conditional Use Development Permit – Lot 2245.'**

Motion Carried

4. Delegation

- a) Monthly Mayor's Policing Report – June 2014
Presented by Cst. Andrew Aucoin

5. Minutes

- a) Regular Meeting of Council, July 8, 2014

Motion: No. 14-180
Moved by: Councillor Closs
Seconded by: Councillor Hodgson

'Be it resolved that the Minutes for the Regular Meeting of Council, dated July 8, 2014, is hereby adopted as presented'

Motion Carried

6. Old Business

- a) Action Items

Discussion:

- Fence for landfill is ordered along with two electric pads for gates
 - Councillor Tout, for the record, stated that she is disappointed that we had to get to the stage that we did if it was that simple a fix and cost effective.
- Councillor Watson requested that the DL-10 for the spring and a heated storage for the product be added to the action items.
 - Councillor Closs added that we should also be looking at other methods
- Councillor Hodgson stated that we need to move forward with the Strategic Plan.
- Councillor Watson requested a column be added for proposed completion dates on each item.

b) Community Plan – By-Law 13-01

Motion: No. 14-181

Moved by: Councillor Tout

Seconded by: Councillor Closs

'Be it resolved that Third Reading be given to By-Law 13-01.'

Motion Carried

c) Zoning By-Law – 13-02

Motion: No. 14-182

Moved by: Councillor Watson

Seconded by: Councillor Closs

'Be it resolved that Third Reading be given to By-Law 13-02.'

Motion Carried

7. New Business

a) Schedules of Accounts (2)

Motion: No. 14-183

Moved by: Councillor Hodgson

Seconded by: Councillor Closs

'Be it resolved that the Schedule of Accounts in the amount of EIGHT HUNDRED EIGHTY ONE THOUSAND SIX HUNDRED FORTY SEVEN DOLLARS (\$881,647.00) is hereby approved as presented.'

Motion Carried

Motion: No. 14-184

Moved by: Councillor Tout

Seconded by: Councillor Closs

'Be it resolved that the Schedule of Accounts in the amount of ELEVEN THOUSAND ONE HUNDRED SIXTY FOUR DOLLARS AND FIFTY NINE CENTS (\$11,164.59) is hereby approved as presented.'

Motion Carried

b) Town Planning Committee Vacancy (Councillor)

Motion: No. 14-185

Moved by: Councillor Hodgson

Seconded by: Councillor Closs

'Be it resolved that the Council of the Town of Norman Wells hereby appoints Councillor Melnyk, to be a member of the Town Planning Committee.'

Motion Carried

c) Town Planning Committee Recommendations

Motion: No. 14-186

Moved by: Councillor Closs

Seconded by: Councillor Hodgson

'Be it resolved that the Council of the Town of Norman Wells hereby approves an amendment to the new zoning By-Law to add a clause stating that owners of adjacent lots may treat their parcels together as one lot.'

Motion Carried

Motion: No. 14-187

Moved by: Councillor Tout

Seconded by: Councillor Closs

'Be it resolved that First Reading be given to By-Law 14-18.'

Motion Carried

Motion: No. 14-188
Moved by: Councillor Tout
Seconded by: Councillor Closs
'Be it resolved that the Council of the Town of Norman Wells hereby approves that the Town notify public and enforce clause 3 and 4 of the property standards by-law, and provide house numbers to residents.'
Motion Carried

Motion:
Moved by: Councillor Closs
Seconded by: Councillor Hodgson
'Be it resolved that the Council of the Town of Norman Wells hereby approves the adoption and implement the Town Beautification recommendations as presented by the Town Planning Committee.'

- This item was deferred to the Committee of the Whole

d) Property Standards Draft By-Law 14-16

Motion: No. 14-189
Moved by: Councillor Watson
Seconded by: Councillor Closs
'Be it resolved that First Reading be given to By-Law 14-16.'
Motion Carried

Motion: No. 14-190
Moved by: Councillor Closs
Seconded by: Councillor Watson
'Be it resolved that Second Reading be given to By-Law 14-16.'
Motion Carried

e) Recreation Committee Vacancy (Councillor)

Motion: No. 14-191
Moved by: Councillor Closs
Seconded by: Councillor Watson
'Be it resolved that the Council of the Town of Norman Wells hereby appoints Councillor Bailey, to be a member of the Recreation Committee.'
Motion Carried

f) EMO Vacancy (Councillor)

Motion: No. 14-192
Moved by: Councillor Tout
Seconded by: Councillor Watson
'Be it resolved that the Council of the Town of Norman Wells hereby appoints Mayor Gregor Harold McGregor, to be a member of the Emergency Measures Organization.'
Motion Carried

g) Northwest Territories Tourism – Meeting Request

Motion: No. 14-193
Moved by: Councillor Tout
Seconded by: Councillor Hodgson
'Be it resolved that the Council of the Town of Norman Wells hereby approves a meeting with Northwest Territories Tourism on August 14, 2014, at 12:00 pm.'

- Mayor McGregor has discussed this with Northwest Territories Tourism and the Norman Wells Chamber of Commerce and this will be a combined meeting.

Motion Carried

h) RFP Feasibility Study – New Landfill

Motion: No. 14-194
Moved by: Councillor Closs
Seconded by: Councillor Tout

‘Be it resolved that the Council of the Town of Norman Wells hereby authorizes administration to issue an RFP for a Feasibility Study for the establishment of a new landfill site.’

Motion Carried

i) Quarry Pricing

Motion: No. 14-195
Moved by: Councillor Watson
Seconded by: Councillor Closs

‘Be it resolved that the Council of the Town of Norman Wells hereby approves the Quarry Pricing as presented.’

Motion Carried

j) Request for Donation – Norman Wells Historical Society

Motion: No. 14-196
Moved by: Councillor Tout
Seconded by: Councillor Closs

‘Be it resolved that the Council of the Town of Norman Wells hereby approves a donation in the amount of \$10,000.00 be given to the Norman Wells Historical Society for their 25th anniversary celebration.’

Motion Carried

k) Development Permit, Lot 2244, Plan 4585 – Discretionary Use

Motion: No. 14-197
Moved by: Councillor Watson
Seconded by: Councillor Closs

‘Be it resolved that the Council of the Town of Norman Wells hereby approves the discretionary use development permit application for lot 2244, Plan 4585 as presented.’

Motion Carried

l) Increase Council Donation Budget

Motion: No. 14-198
Moved by: Councillor Closs
Seconded by: Councillor Tout

‘Be it resolved that the Council of the Town of Norman Wells hereby approves an increase to the 2014 Council Donation Budget from \$25,000 to \$40,000.’

Motion Carried

m) Volunteer Appreciation Night

- This item was deferred to the Committee of the Whole for further discussion.

n) By-Law 14-17 amending By-Law 14-04

- This item was deferred to the next Council Meeting

o) Resource Development Impact Group (Councillor)

Motion: No. 14-199
Moved by: Councillor Closs
Seconded by: Councillor Watson

‘Be it resolved that the Council of the Town of Norman Wells hereby appoints Councillor Tout, to be a member of the Resource Development Impact Group (replacing Councillor Melnyk).’

Motion Carried

p) Conditional Use Development Permit – Lot 2245

Moved by: Councillor Closs

Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells hereby approves the Conditional Use development application for lot 2245.'

- Discussion took place and item was withdrawn with the consent of mover and seconder.

8. Committee Reports

a) Recreation

i) Approved Minutes – June 2, 2014

It was noted that residents have expressed interest in another Dare Devil Hill.

b) Town Planning

i) none

- *Councillor Tout left the room, the time being 8:09 pm.*
- *Councillor Tout returned, the time being 8:10 pm.*

c) Resource Development Impact Group

i) Draft Minutes – July 2, 2014

It was questioned if follow up has taken place with Geokenetics

d) Emergency Measures Organization

i) none

9. Departmental Reports

a) Public Works – June/July

The Public Works Manager was commended on the impressive written report provided. Discussion took place on brushing at Jackfish, the quarry materials, and calibration of the scale.

b) Water & Sewer - June/July

Discussion took place on the Sewage Lagoon Project, Secondary Water Tank Project, and steam truck. It was suggested to have the one truck shipped.

c) Recreation - June/July

Discussion took place on the moving of the old Aurora College building and if a permit is in place. Kudos was given to all involved in Canada day.

d) Lands – June/July

Discussion took place on deposits for Upper Industrial lots. It was noted that the Town Manager or Acting Town Manager is supporting the town Planning Committee.

10. Council Forum

Councillor Watson -- no comment

Councillor Tout -- Disheartened with communication and lack of follow up with the dump closure. Expressed concern over Facebook comments linked to the Town.
-- The Newsletter needs important news such as the 1M being dependent on everyone being off natural gas and the status of the bear fence.
-- Follow-up letter needed to Minister of Transportation on the Mackenzie Valley Highway and Bear Bridge.

- Inquired on the revisions to the Health and Safety Council Policy.
 - o Has been taken back to the Health & Safety Committee.
- Inquired on the staffing of the vacant positions.
- Councillor Closs
 - If putting a position on hold, it should have been done prior to posting.
 - Communication. I had also witnessed the Facebook comments around the closure of the dump. I was concerned and bothered by the comments. These posts should be monitored by the supervisor or Town Manager.
 - The agenda package was very confusing, please see that items match up and that all back-up information is given.
 - Would like to suggest if possible, for loans to be given to Town Staff for furnace installations.
- Councillor Hodgson
 - When the bear issue was being discussed here last Tuesday, the work was being done, so there is nothing we could do to make that change.
 - As for social media and Facebook, employees on their own time will say what they want on Facebook regardless of what we do. I'm not sure we could censor employees on their own time and sites. We could look into possibly putting into the social media policy no mention of your workplace?
 - o Clarification was made that this is administration of the Town Facebook page not personal pages.
 - I would not support loans to Town Staff for their heating conversions.
 - We need to have a Strategic Plan and Capital Plan meeting. There are things we need to discuss to completion such as the Facebook administration. We have changed our minds on things such as the written reports and evolved since we have taken our position as Councillors. It would be good to sit down and discuss where we are and where we expect to be in the next 14 months.
- Mayor McGregor
 - Public perception alone would not allow us to give loans to the Town Staff for conversion.
 - o The Town Manager stated that this is not possible and would violate the CTV Act.
 - We have had great improvement in the Departmental Reports.
 - Would like to see the Facebook page as an expanded Community Channel. I thought the original intent was not to allow postings.
 - o The Facebook page allows comments on the Town's posts but does not allow individuals to post.
 - I personally liked the Newsletter draft.
 - o It was suggested the Newsletter should focus more on the issues and the direction that Council is taking.

11. **Correspondence to Council**
a) None

12. Correspondence from Council

- a) Letter of Support, Justice of the Peace
Cathy Mackenzio-Taylor

13. In Camera

- a) None

14. Adjourn

Motion: No. 14-200

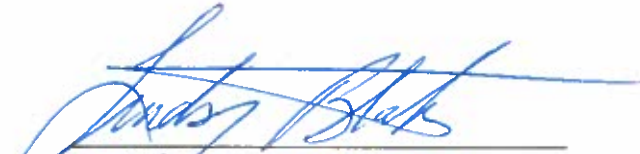
Moved by: Councillor Tout

'Be it resolved that we hereby adjourn the time being 9:13 pm.'

Motion Carried



Gregor Harold McGregor
Mayor


FOR Eric Whitworth
Town Manager