

**Town of Norman Wells
Regular Council Meeting – Corrected**

**Minutes of the Regular Meeting of Council held Tuesday, September 30th, 2014,
in the Council Chambers.**

Present:	Gregor Harold McGregor Nathan Watson Sherry Hodgson Tim Melnyk Philip Bailey	Mayor (Chairperson) Deputy Mayor Councillor (via telephone) Councillor Councillor
Regrets:	Ann Marie Tout Renee Closs	Councillor Councillor
Administration:	Eric Whitworth Candi Gillis Keith MacDonald Lindsey Blake Judy Sheppard	Town Manager Town Clerk Public Works Manager Recreation Director Development Officer

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

2. DECLARATION OF CONFLICT OF INTEREST

- None

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-248

Moved by: Councillor Bailey

Seconded by: Councillor Melnyk

'Be it resolved that the Agenda for the Regular Meeting of Council, dated September 30, 2014, is hereby adopted as presented.

Motion Carried

4. Delegation

- a) None

5. Minutes

- a) Regular Meeting of Council, September 9, 2014

Motion: No. 14-249

Moved by: Councillor Bailey

Seconded by: Councillor Melnyk

'Be it resolved that the Minutes for the Regular Meeting of Council, dated September 9, 2014, are hereby adopted as presented.'

Motion Carried

- b) Special Meeting of Council, September 23, 2014

Motion: No. 14-250

Moved by: Councillor Bailey

Seconded by: Councillor Melnyk

'Be it resolved that the Minutes for the Special Meeting of Council, dated September 23, 2014, are hereby adopted as presented.'

Motion Carried

6. Old Business

- a) Action Items
Discussion:

- b) By-Law No. 14-18 – Amendments to Zoning By-Law 13-02

Motion: No. 14-251

Moved by: Councillor Bailey

Seconded by: Councillor Melnyk

'Be it resolved that Second Reading be given to By-Law 14-18.'

Motion Carried

Motion: No. 14-252
Moved by: Councillor Bailey
Seconded by: Councillor Watson
'Be it resolved that Third Reading be given to By-Law 14-18.'

Motion Carried

7. New Business

a) Schedules of Accounts

Motion: No. 14-253
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that the Schedule of Accounts in the amount of ONE MILLION TWO THOUSAND SIX HUNDRED EIGHTY FOUR DOLLARS AND NINE CENTS (\$1,002,684.09) is hereby approved as presented.'

Motion Carried

Motion: No. 14-254
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
'Be it resolved that the Schedule of Accounts in the amount of TWENTY NINE THOUSAND FOUR HUNDRED FORTY SIX DOLLARS AND SEVENTY FOUR CENTS (\$29,446.74) is hereby approved as presented.'

Motion Carried

b) By-Law 14-20 – Industrial Lot 2113, Plan 1515

Motion: No. 14-255
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that First Reading be given to By-Law 14-20.'

Motion Carried

Motion: No. 14-256
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
'Be it resolved that First Second Reading be given to By-Law 14-20.'

Motion Carried

c) Mountain Avens Award

Motion: No. 14-257
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that the Council of the Town of Norman Wells hereby approves the following as winners of the 2014 Mountain Avens Award with a cheque in the amount of \$200.00 each:

- 1. 2 Carcajou Avenue – Bob & Chris Greek**
- 2. 9 Carcajou Avenue – Randy Southerland**
- 3. 17 Marten Avenue – Andy Short**
- 4. 403 Mackenzie Drive – Karee Peachey**
- 5. 2 Otter Road – Kelly McCoy.'**

Motion Carried

**d) Canadian Breast Cancer Foundation – Proclamation
October – Breast Cancer Awareness Month**

Motion: No. 14-258
Moved by: Councillor Bailey
Seconded by: Councillor Melnyk
'Be it resolved that the Mayor and Council of the Town of Norman Wells hereby proclaim the month of October, 2014 as "Breast Cancer Awareness Month" in the Town of Norman Wells.'

Motion Carried

e) Continuing Professional and Learning Development

Motion: No. 14-259

Moved by: Councillor Bailey

Seconded by: Councillor Melnyk

'Be it resolved that the Council of the Town of Norman Wells hereby approves the Town Manager to depart from Norman Wells on October 3rd, returning October 13th, to attend Canada's Public Sector Conference (October 6-7, 2014) in Ottawa Ontario for Continued Professional and Learning Development.'

Motion Carried

f) Acceptance of Councillor Resignation

Motion: No. 14-260

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells hereby accepts with regret the resignation of Councillor Philip Bailey, effective September 30, 2014.'

Motion Carried

g) Council Vacancy

Motion: No. 14-261

Moved by: Councillor Melnyk

Seconded by: Councillor Watson

'Be it resolved that the Council of the Town of Norman Wells hereby approves holding a by-election to fill the current Council vacancy.'

Mayor McGregor read into the record the following:

Recommendation (Councillor Tout): Based on the minimal response to the last by-election (one interested party) and our ability under the Act to appoint an individual to fill a vacancy, I recommend that we appoint Frank Pope as Councillor to fill the vacancy created by Councillor Bailey. I have discussed this with Mr. Pope and he is willing to serve should Council so desire. Mr. Pope would bring both commitment and a wealth of experience to the table and would be an asset to our Council for the duration of our term. Thank you.

Recommendation (Councillor Closs): I support Councillor Tout's recommendation to appoint Frank Pope as Councillor to fill the vacancy created by Councillor Bailey.

A discussion took place and though no one disputed the value Mr. Pope would bring to the table, it was felt that a by-election would be the most transparent and fair way to proceed.

Motion Carried

8. Committee Reports

a) Recreation

i) none

b) Town Planning

i) none

c) Resource Development Impact Group

i) none

d) Emergency Measures Organization

i) none

9. Departmental Reports

a) Public Works – August / September & Dust Suppression Report

Discussion:

The Public Works Manager was thanked for the excellent report on Chip Seal as an option for our roads. There were mixed feelings expressed on the Chip Seal as an option for the future and it was suggested to further investigate this as a long term option and to look into Gas Tax funding for this option as a future project.

- *Councillor Watson left the room, the time being 7:16 pm*
- *Councillor Watson returned, the time being 7:16 pm*

b) Water & Sewer – August / September

c) Recreation – August / September

Discussion:

The Recreation Director was thanked for the report and the improvements at Jackfish and arena preparation.

d) Lands – August / September

Discussion:

ITI is doing improvement to McKinnon Park to make a useable grassy area. ENR has confirmed that it is acceptable to fill the water area. No development permit is necessary as per Zoning By-Law 13-02; Part 4; 4.4; s.2.

The Development Officer was welcomed back to the Town and thanked for the report.

e) Finance – August Variance Report

The Director of Finance was congratulated on his CGA Certification.

Capital items were discussed and it was noted that the fence for the Water Plant was deferred till next year. The water service truck was not found within budget, a suitable service truck to be investigated, and administration to correspond with the Deputy Fire Chief to determine protective gear requirements.

10. Council Forum

- | | | |
|--------------------|----|---|
| Councillor Melnyk | -- | Thanks for the detailed reports. These thorough reports lead to fewer questions as they speak for themselves. |
| Councillor Bailey | -- | I would like to thank Council and Staff for their support during my time as Councillor. |
| Councillor Watson | -- | I would like to thank Councillor Bailey for his service. It was great working with you. |
| Councillor Hodgson | -- | no comment |
| Mayor McGregor | -- | Well done Councillor Bailey, thank you. I am also proud of the staff and the great jobs done on the reports. |

11. Correspondence to Council

a) Working Together on Land, Language and Culture

Dene Nahjo

- It was suggested that the Town could consider a Heritage Committee to work with these items of correspondence that come to Council.

b) Seeking input and advice on the draft Management Plan for Short-eared Owl in Canada, Bruce MacDonald, Manager Northern Conservation Section Canadian Wildlife Service – Prairie & Northern Region, Environment Canada

- c) Seeking input and advice on the draft Management Plan for Peregrine Falcon in Canada, Bruce MacDonald, Manager Northern Conservation Section Canadian Wildlife Service – Prairie & Northern Region, Environment Canada
- d) Proposed Management Plan for Rusty Blackbird in Canada, Bruce MacDonald, Manager Northern Conservation Section Canadian Wildlife Service – Prairie & Northern Region, Environment Canada

12. Correspondence from Council

- a) Letter to the Public Utilities Board

13. In Camera

- a) Matter still under consideration

Motion: No. 14-262
Moved by: Councillor Watson
Seconded by: Councillor Melnyk
'Be it resolved that we hereby move to go in-camera p.m.'
Motion Carried

Motion: No. 14-263
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that we hereby go in-camera, the time being 7:48 p.m.'
Motion Carried


Motion: No. 14-264
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that we hereby adjourn in-camera, the time being 8:18 p.m.'
Motion Carried

14. Adjourn

Motion: No. 14-265
Moved by: Councillor Melnyk
Seconded by: Councillor Bailey
'Be it resolved that we hereby adjourn the time being 8:20 pm.'
Motion Carried



Gregor Harold McGregor
Mayor



Eric Whitworth
Town Manager