

**Town of Norman Wells
Special Council Meeting**

**Minutes of the Special Meeting of Council held Friday, August 1, 2014
in the Council Chambers.**

Present:	Nathan Watson Renee Closs Ann Marie Tout Sherry Hodgson	Deputy Mayor (Chairperson) Councillor Councillor Councillor
Regrets:	Gregor Harold McGregor Phil Bailey Tim Melnyk	Mayor Councillor Councillor
Administration:	Eric Whitworth Camille Lebel	Town Manager Administrative Assistant
Visitor:	Brian Lickoch	

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Deputy Mayor, Nathan Watson.

2. DECLARATION OF CONFLICT OF INTEREST

- Councillor Hodgson declared a conflict on items 7 a) and b)

3. REVIEW AND ADOPTION OF AGENDA

Motion: No. 14-201
Moved by: Councillor Tout
Seconded by: Councillor Closs
'Be it resolved that the Agenda for the Special Meeting of Council, dated August 1, 2014, is hereby adopted as presented.'

Motion Carried

4. DELEGATION

- a) None

5. MINUTES

- a) None

6. OLD BUSINESS

- a) None

7. NEW BUSINESS

- a) Conditional Use Development Permit – Lot 2245

- Councillor Hodgson left the building, the time being 3:32 pm.

Motion: No. 14-202
Moved by: Councillor Tout
Seconded by: Councillor Closs
'Be it resolved that the Council of the Town of Norman Wells hereby approves the Conditional Use development application for lot 2245 as amended.'

Discussion:

The change in description from the original development permit was noted. The application is also missing the zoning. It was noted that work has commenced without a permit. Development authorized prior to issuing a permit had not been sent to Council. Authorization to commence work without a permit, by staff, is unacceptable.

Description should be changed to permanent camp and zoning of light industrial should be filled in. We need to ensure the proper processes are followed and Council should be aware if we are making exceptions to our own processes through a scheduled meeting.

Changes were corrected in the application and initialed by the applicant and the Town Manager.

Motion Carried

b) Award of Crushing Contract

Moved by: Councillor Closs
Seconded by: Councillor Tout
'Be it resolved that the Council of the Town of Norman Wells hereby approves the Town Manager to enter into a Service Contract for Crushing and Stockpiling of 3/4 inch limestone with _____ in the amount of _____.'

Discussion:

The Town Manager advised that only one quote was received and it was quoted in a stepped phase billing approach.

The mobilization and demobilization costs were discussed as well as quantifying the materials with the use of our own GPS. The Town Manager is to clarify if the services noted in the contract for quantifying materials is included in the cost as well as clauses for item 4B, two bullets.

Another special meeting to be called for this item once all information is available.

- The motion was withdrawn with the consent of mover and seconder.
No vote took place.

8. Council Forum

- | | | |
|-------------------|----|--|
| Councillor Tout | -- | Inquired on the return of the Mayor and ability to meet quorum for next meeting. <ul style="list-style-type: none">○ The Town Manager noted that it was his understanding that the Mayor would be back for Tuesday's meeting. |
| Councillor Closs | -- | Communication needs to be clear for Council to be prepared for meetings. |
| Councillor Watson | -- | Will not be opposed to another special meeting on this item when all information is made available. <ul style="list-style-type: none">○ It was suggested that if all information is in order a Special Meeting be held Tuesday preceding the Committee of the Whole. |

9. Adjourn

Motion: No. 14-203
Moved by: Councillor Tout
'Be it resolved that we hereby adjourn, the time being 4:13 p.m.'



Nathan Watson
Deputy Mayor


FOR _____
Eric Whitworth
Town Manager