

**Town of Norman Wells  
Regular Council Meeting**

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**Minutes of the Regular Meeting of Council held Tuesday, August 19, 2014,  
in the Council Chambers.**

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<b>Present:</b>	Gregor Harold McGregor Nathan Watson Renee Closs Ann Marie Tout Philip Bailey	Mayor (Chairperson) Deputy Mayor Councillor Councillor Councillor
<b>Regrets:</b>	Sherry Hodgson Tim Melnyk	Councillor Councillor
<b>Administration:</b>	Lindsey Blake Candi Gillis Keith MacDonald John Greathead	Acting Town Manager Town Clerk Public Works Manager Water Plant Manager

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**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor McGregor.

**2. DECLARATION OF CONFLICT OF INTEREST**

- None

**3. REVIEW AND ADOPTION OF AGENDA**

**Motion: No. 14-211**

**Moved by: Councillor Closs**

**Seconded by: Councillor Tout**

**'Be it resolved that the Agenda for the Regular Meeting of Council, dated August 19, 2014, is hereby adopted as amended with the addition of:**

**6 c) Amend Tax Sale Date**

**6 d) Lots 165&166, Block 1158, Plan 1170 – Tax Sale**

**7 g) Northern Arts and Cultural Centre - Sponsorship from Town of Norman Wells**

**8 a) Recreation - Addition of Committee Members. '**

**Motion Carried**

**4. Delegation**

a) Monthly Mayor's Policing Report – July 2014

Presented by Cpl. Ryan Snodgrass

- Cst. Reginald Kraeker and Cst. Joe Miller introduced themselves to Council

**5. Minutes**

a) Regular Meeting of Council, July 29, 2014

**Motion: No. 14-212**

**Moved by: Councillor Closs**

**Seconded by: Councillor Watson**

**'Be it resolved that the Minutes for the Regular Meeting of Council, dated July 29, 2014, is hereby adopted as amended to include in 9 a) The Public**

**Works Manager was commended on the impressive written report provided. '**

**Motion Carried**

b) Regular Meeting of Council, August 1, 2014

**Motion: No. 14-213**

**Moved by: Councillor Closs**

**Seconded by: Councillor Watson**

**'Be it resolved that the Minutes for the Special Meeting of Council, dated August 1, 2014, is hereby adopted as amended to include in 7 a) Authorization**

**to commence work without a permit, by staff, is unacceptable. '**

**Motion Carried**

c) Special Meeting of Council, August 5, 2014

**Motion: No. 14-214**  
**Moved by: Councillor Tout**  
**Seconded by: Councillor Closs**  
**'Be it resolved that the Minutes for the Special Meeting of Council, dated August 5, 2014, is hereby adopted as presented'**

**Motion Carried**

**6. Old Business**

a) Action Items

Discussion:

- Thank you to staff for including additional information. A thank-you letter to be sent to Husky for the donation of the bear fence. Inquiry on the status of the Feasibility Study.

b) Property Standards Draft By-Law 14-16  
(3<sup>rd</sup> Reading)

**Motion: No. 14-215**  
**Moved by: Councillor Bailey**  
**Seconded by: Councillor Tout**  
**'Be it resolved that Third Reading be given to By-Law 14-16.'**

**Motion Carried**

c) Amended Tax Sale Date

**Motion: No. 14-216**  
**Moved by: Councillor Closs**  
**Seconded by: Councillor Bailey**  
**'Be it resolved that the Council of the Town of Norman Wells hereby amends the Tax Sale Date, Motion 14-145 passed June 17, 2014 as follows:**

**The Council of the Town of Norman Wells hereby approve that the 2014 Tax Sale be re-scheduled to September 9<sup>th</sup>, 2014, from 10:00 am – 11:00 am. All properties subject to as is, where is, and purchaser must comply with the Property Standards By-law No. 14-16, and further that the minimum sale price be established as follows:**

<i>Owner</i>	<i>Lot</i>	<i>Group</i>	<i>Plan</i>	<i>MINIMUM Sale Price as of June 11, 2014</i>
George Couturier	165	1158	1170	\$35,023.06
George Couturier	166	1158	1170	\$33,852.47
Melvin Blondin and Sherry Daniels	275		1522	\$31,350.00'

**Motion Carried**

d) Lots 165 & 166, Block 1158, Plan 1170 – Tax Sale

**Motion: No. 14-217**  
**Moved by: Councillor Bailey**  
**Seconded by: Councillor Closs**  
**'Be it resolved that the Council of the Town of Norman Wells hereby amends Motion 14-167, passed July 8, 2014 as follows:**

**The Council of the Town of Norman Wells appoints the Town Clerk, Candi Gillis, to bid on and purchase George Couturier's Lot 165, Group 1158, Plan 1170 and Lot 166, Group 1158, Plan 1170 from the September 9, 2014 tax sale at the maximum amount agreed upon by Council.'**

**Motion Carried**

7. **New Business**

a) Schedules of Accounts (2)

**Motion:** No. 14-218  
**Moved by:** Councillor Tout  
**Seconded by:** Councillor Closs

**'Be it resolved that the Schedule of Accounts in the amount of EIGHT HUNDRED TWENTY THOUSAND FOUR HUNDRED SEVENTY DOLLARS AND FIVE CENTS (\$820,470.05) is hereby approved as presented.'**

**Motion Carried**

- *Councillor Tout left the room, the time being 7:18 pm*

**Motion:** No. 14-219  
**Moved by:** Councillor Closs  
**Seconded by:** Councillor Watson

**'Be it resolved that the Schedule of Accounts in the amount of TEN THOUSAND TWO HUNDRED DOLLARS AND SIXTY EIGHT CENTS (\$10,200.68) is hereby approved as presented.'**

**Motion Carried**

b) Letter to the Honourable Tom Beaulieu  
Minister of Transportation

**Motion:** No. 14-220  
**Moved by:** Councillor Bailey  
**Seconded by:** Councillor Closs

**'Be it resolved that the Council of the Town of Norman Wells approves issuing a letter executed by Mayor Gregor Harold McGregor, to the Minister of Transportation, stating Councils perspective on the Mackenzie Valley Highway Project.'**

**Motion Carried**

- *Councillor Tout returned, the time being 7:20 pm*

c) Rescind Council Policies  
(Y2K, Conflict of Interest, Grievance Procedure,  
Workplace Harassment and Payroll)

**Motion:** No. 14-221  
**Moved by:** Councillor Closs  
**Seconded by:** Councillor Bailey

**'Be it resolved that the Council of the Town of Norman Wells hereby rescinds the following policies and all personnel policies below have been superseded and are incorporated in the Employee Policy Manual:**

1. Y2K Preparedness – Motion 99-106
2. Conflict of Interest Employee – Motion 01-110
3. Grievance Procedure – Motion 01-163
4. Workplace Harassment – Motion 01-142
5. Payroll – Motion 97-023.'

**Motion Carried**

d) Rescind Council Policy – Recognition of Long Term Staff and  
and insert into Employee Policy Manual

**Motion:** No. 14-222  
**Moved by:** Councillor Closs  
**Seconded by:** Councillor Bailey

**'Be it resolved that the Council of the Town of Norman Wells hereby approves Employee Policy B-2.10, therefore rescinding Council Policy, Recognition of Long Term Staff (Motion 94-280)'**

**Motion Carried**

e) Reallocation of Funds

**Motion:** No. 14-223  
**Moved by:** Councillor Bailey  
**Seconded by:** Councillor Closs

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the reallocation of \$50,000 from the Capital Budget to Operations and Maintenance.'**

**Motion Carried**

f) Service Canada – Meeting Request

**Motion:** No. 14-224  
**Moved by:** Councillor Closs  
**Seconded by:** Councillor Bailey

**'Be it resolved that the Council of the Town of Norman Wells hereby approves an information session with Service Canada, for Staff and Council be held on August 29<sup>th</sup> at 12:00 pm. '**

**Motion Carried**

g) Northern Arts and Cultural Centre  
Sponsorship from Town of Norman Wells

**Motion:** No. 14-225  
**Moved by:** Councillor Bailey  
**Seconded by:** Councillor Closs

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the Town of Norman Wells to sponsor the Northern Arts and Cultural Centre in the amount of \$10,000.00 from the Industry, Tourism, and Investment SEED Funding.'**

- The SEED funding and responsibility of the sponsor was discussed. Concern was expressed for the delay in this coming forward to Council.

**Motion Carried**

**8. Committee Reports**

a) Recreation

i) Addition of Committee Member

**Motion:** No. 14-226  
**Moved by:** Councillor Bailey  
**Seconded by:** Councillor Closs

**'Be it resolved that the Council of the Town of Norman Wells hereby approves the addition of Amanda Feltham and Peggy Sue Chubb as a members of the Recreation Committee. '**

**Motion Carried**

b) Town Planning

i) none

c) Resource Development Impact Group

i) none

d) Emergency Measures Organization

i) none

**9. Departmental Reports**

a) Public Works – July / August

Discussion:

Great job on the brushing; there are still some signs toward DOT that need to be addressed. Status of Town Facilities conversion was discussed. Town Square potholes need to be fixed. Alternative products for the roads were discussed, and the Public Works Manager gave an update.

b) Water & Sewer – July / August

c) Recreation – July / August

Discussion:

The playground by Mountain Avens needs to be addressed; it is in very rough shape. It is a danger to the kids and the weeds are very high. It was suggested that if it cannot be maintained this year it should be taken out and addressed next year. The public is to be made aware of intentions for this playground.

d) Lands – July / August

Discussion:

Inquiry was made on statistics for the conversions; administration to provide new information. Inquiry was made on the development permits for the pellet silos; applications to be forwarded to Council showing the dimensions of the silos.

**10. Council Forum**

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|-------------------|----|--|
| Councillor Watson | -- | <p>The Town Planning Committee had been doing a lot. Inquired on the Mountain Avens Award, that had been discussed in emails with the committee. We should get this finalized.</p> <p>Appreciation to the staff on the better reporting, more information and all the hard work.</p>   |
| Councillor Tout   | -- | <p>I would like to recognize Brian Gillis for his devotion and commitment to animal control and care in this community. Council and the residents appreciate his efforts.</p> <p>Inquired on the staffing update and conversion update. The Mayor and Council agreed that direction be given to the SAO to provide staffing and conversion updates at every meeting.</p> <ul style="list-style-type: none"> <li>o The Acting Town Manager provided an update on the staffing.</li> </ul> <p>Not sure why Council has to pry this information from the SAO. Council should not hear of the new hires on the street.</p> <p>Inquired on the date for Volunteer Appreciation Night.</p> <ul style="list-style-type: none"> <li>o It was discussed that this event would be around the Fire Prevention week in October.</li> <li>o The funding has been approved for the event.</li> </ul> |
| Councillor Closs  | -- | no comment   |
| Councillor Bailey | -- | <p>Inquired on the RFP for Development on Marten Avenue.</p> <ul style="list-style-type: none"> <li>o There were no bidders on this RFP.</li> </ul> <p>Congrats to the staff on the newsletter going out today.</p>  |
| Mayor McGregor    | -- | <p>The newsletter is out and I am very pleased with it. It will evolve with time and anyone is welcome to make comments of suggestions.</p>  |

**11. Correspondence to Council**

a) Nomination for the Sahtu Youth Board Member from Honourable Glen Abernethy, Minister of Health and Social Services Discussion

- Discussion took place and it was suggested that we publicize this and have applications available at the front desk.

b) Proposed Regulation Changes for the New Wildlife Act Information

**12. Correspondence from Council**

a) none

**13. In Camera**

a) none

**14. Adjourn**

**Motion: No. 14-227**

**Moved by: Councillor Bailey**

**'Be it resolved that we hereby adjourn the time being 8:05 pm.'**

**Motion Carried**

  
\_\_\_\_\_  
Gregor Harold McGregor  
Mayor

  
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Lindsey Blake  
Acting Town Manager