

**Town of Norman Wells
Agenda
Committee of the Whole
Tuesday, February 21, 2017 – 7:00 pm
Council Chambers, Town of Norman Wells**

- 1. Call to Order – 7:00 pm**
- 2. Declaration of Conflict of Interest**
- 3. Review and Adoption of Agenda**
- 4. Presentation**
 - a) RCMP – Monthly Report
 - b) GL Services – Company Accountants
- 5. Minutes**
 - a) None
- 6. Old Business**
 - a) Action Sheet Information
 - b) Draft Strategic Plan Discussion
 - c) Memo to Council re: Stantec Lift Station Information
 - i. Lift station additional charge
 - d) Council Training: Discussion
 - i. Bias
 - ii. Conflicts of Interest
 - iii. Breach of Confidentiality
 - iv. Code of Conduct
 - v. Breach of Roberts Rules of Order
- 7. New Business**
 - a) Audit of 2016 Town Financials Information
 - b) Update from GL Services Information
 - i. Town of Norman Wells Finance Update Jan 21, 2017
 - ii. GL Services Observations
 - c) Memo to Council re: Canada's 150 Celebrations Information
 - d) Memo to Council re: Town Memorial Information
 - e) Memo to Council re: Town website refresh and communication guidelines Information
 - f) Memo to Council re: Artic Red River Field Season 2017 Information
 - g) Staff Training: Discussion
 - i. Bias
 - ii. Conflicts of Interest
 - iii. Breach of Confidentiality
 - iv. Code of Conduct
- 8. Committee Reports**
 - a) None
- 9. Departmental Memos covering all current priorities**

a) Town Manager	Report	
b) Finance	Report	Catherine Mallon, SAO Misty Rayner, Finance Clerk
i. Schedule of Accounts		
ii. Memo to Council re: ADP Update		
c) Fire Department	Report	Claude Desgagné, Fire Chief
d) Recreation	None	
e) Public Works	Report	Harvey Pierrot, Public Works Manager
f) Lands	Report	Chelsea McLean, Development Officer
g) Utilities	Report	Chris Buist, Utilities Manager
- 10. Council Forum**
- 11. Correspondence to Council**
 - a) None
- 12. Correspondence from Council**
 - a) None
- 13. In Camera**
 - a) None
- 14. Adjourn**

'Be it resolved that we hereby adjourn, the time being _____ p.m.'

MOVED BY: _____